



COMMITTEE MINUTES

Kingsville Municipal Heritage Advisory Committee

Tuesday, February 6, 2024 at 6:00 P.M.

Kingsville Arena Complex

1741 Jasperson Drive, 2nd Floor, Room B

A. Call to Order

Jeffrey Robinson called the Meeting to order at 6:00 p.m. with the following persons in attendance:

Members of Municipal

Heritage Advisory Committee:

Jeffrey Robinson, Chair
Stacey Jones, Vice-Chair
Councillor Sheri Lowrie
Carolyn Smith
Steve Allman Jr.

Members of Administration:

Planner, Vitra Chodha
Recording Secretary, Angelina Pannunzio

B. Disclosure of Pecuniary Interest

Chair, Jeffrey Robinson reminded the Committee members in attendance that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.



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C. Minutes of the Previous Meeting

Review & adopt Kingsville Municipal Heritage Advisory Committee Meeting Minutes, dated January 9, 2024.

MHC-04-2024 *Moved by Steve Allman Jr., seconded by Stacey Jones, that the minutes of the Kingsville Municipal Heritage Advisory Committee Meeting, dated January 9, 2024 be adopted.*

CARRIED

D. New Business

- 1. Kingsville Municipal Heritage Advisory Committee – Open Discussion with Prospective Buyers of 31 Queen Street, The A.C. Gardner Cobblestone House, of Designated Heritage Attributes & Possible Alterations*

The current owners have put up a designated heritage property, 31 Queen Street, known as the A.C. Gardner Cobblestone House, for sale. Prospective buyers reached out to Councillor Sheri Lowrie prior to the meeting to ask whether the Town would permit alterations. Councillor Lowrie invited them to the Kingsville Municipal Heritage Advisory Committee (KMHAC) meeting, and they were in attendance.

They note the structure is in need of repairs, specifically the existing windows, and requested a summary of the steps they would undergo to begin the process. They



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offered a brief summary of their plans for the windows and their intent to preserve their original style and asked whether the Committee would provide their support.

Jeffrey Robinson, Chair, reviewed the description of heritage attributes outlined in designation by-law 136-2010, and noted the heritage attributes do not mention the windows, but rather the brick masonry and the arch surrounding them. Mr. Robinson confirmed the Committee would be in support of their proposed plans. He added that the role and intent of the Committee is not to impede heritage homeowners from making changes to their homes, but rather to work with them to preserve heritage attributes amid updates and alterations.

Mr. Robinson confirmed that generally, any owners of heritage homes who are proposing alterations are required to submit their plans to the Town for review. The Town would present the proposal at a KMHAC meeting, where the Committee would pass a motion either in support or opposition. This motion will be presented to Council as a recommendation, who makes the final decision as to whether the owners can proceed.

2. Vitra Chodha, Planner – Designation Event during Ontario Heritage Week (February 19 to February 25, 2024) – Plaque Installation for The Colonel James King House

Vitra Chodha, Planner, advised the Committee that each year, Ontario Heritage Week (OHW) takes place during the third week of February. Heritage organizations and municipalities use OHW to promote, educate, and bring awareness to heritage-related issues in their communities.



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Ms. Chodha advised the Committee that the designation plaque for The Colonel James King House, 101 Mill Street West, is available to install at the newly designated heritage home. She suggested that the Committee plan an event with the owner and Town administration during the week of OHW.

After some discussion, the Committee decided that the suggested dates would not leave much time to plan an event, and suggested they coordinate with the owners to arrange for a later date.

3. Jeffrey Robinson, Chair – Next Steps in 2024 to Encourage Community Engagement with Committee Outreach & Promotion through Marketing & the Media

Jeffrey Robinson, Chair, requested the Committee provide their input and ideas for ways the Committee can educate residents and promote the Town's heritage. Mr. Robinson recalled the Committee's concern with lack of knowledge in the community and hopes to direct some focus on outreach. The Committee then discussed possible events and

media circulation for the year 2024, and suggested that administration reach out to the Town's Facilities Clerk to inquire about availability at the Lakeside Park pavilion during the month of June, 2024.

MHC-05-2024 *Moved by Stacey Jones, seconded by Carolyn Smith that administration reach out to the Town's Facilities Clerk to inquire about availability at the Lakeside Park pavilion during the month of*



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June, 2024 to schedule an event to educate the community and promote the Town's heritage.

CARRIED

E. Updates

1. *Vitra Chodha, Planner – Update on Research Report for The Grove (12 Main Street East)*

On December 15, 2023, the Committee had attended The Grove Hotel at 12 Main Street East to conduct a site visit to score the property and had requested that Veronica Brown, Researcher, commence with a comprehensive report outlining the history and heritage attributes of the property.

Vitra Chodha, Planner, advised the Committee that the Town had requested that Ms. Brown expand on the preliminary report and have a draft of a more comprehensive report available for the March 5, 2024 KMHAC meeting.

MHC-06-2024 *Moved by Steve Allman Jr., seconded by Stacey Jones, that administration request that Veronica Brown, Researcher, expand on the preliminary report and have a draft of a more comprehensive report available for the March 5, 2024 KMHAC meeting, for the Grove Hotel, municipally known as 12 Main Street East.*

CARRIED

2. *Vitra Chodha, Planner on Behalf of Veronica Brown, Researcher – Review of Research Checklist for The Grove Hotel Research Report*

Vitra Chodha, Planner, relayed that Veronica Brown, Researcher had provided a checklist for the Committee to complete to assist her with the research report. Ms. Brown intends to refer to the checklist to determine where to direct her focus, resources, and research. Ms. Chodha directed the Committee to provide administration with their checklist, which will be forwarded to Ms. Brown once complete.

Included in the checklist is a list of potential names for designation. The Committee reviewed the list and agreed that "The Pastorious House" would be an ideal name, should the owners proceed with designation.

MHC-07-2024 *Moved by Carolyn Smith., seconded by Councillor Sheri Lowrie, that "The Pastorious House" will be selected as the name for designation for the Grove Hotel, municipally known as 12 Main Street East, should the owners proceed with designation.*

CARRIED

3. *Councillor Sheri Lowrie – Update on Presentation of Committee's Overview to Committee of the Whole (COTW)*

Councillor Sheri Lowrie provided an update on the January 15, 2024 COTW meeting, where she presented the Committee's overview to Council, which outlines their accomplishments in the year 2023 and their plans for the year 2024. She relayed that Council had passed a motion for the Heritage Committee to proceed with focussing on property owners who may be interested in designation, especially those on Main.



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Councillor Lowrie requested that each Committee member draft a list of twenty (20) properties in the Town that best represent Kingsville's heritage, whether designated or not. She suggested they compare and discuss their lists at the March 5, 2024 KMHAC meeting, the objective being to provide the Committee with an idea as to where to direct their focus for designation pursuits.

MHC-08-2024 *Moved by Councillor Sheri Lowrie, seconded by Steve Allman Jr., that each Committee member draft a list of twenty (20) properties in the Town that best represent Kingsville's heritage, whether designated or not, for comparison and discussion at the March 5, 2024 KMHAC meeting.*

CARRIED

4. Jeffrey Robinson, Chair – Update on Communication with Owners of 257 Lakeview Avenue for Potential Site Visit

Jeffrey Robinson, Chair, provided an update on the Committee's interest in designation of 257 Lakeview. Mr. Robinson advised he has been trying to reach out to the owners to confirm a date for a site visit to score the property for potential designation, but has not heard a response.

5. Councillor Sheri Lowrie – Update on Communication with Property Owners of 93 Main Street East & 163 Division Street North



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Councillor Sheri Lowrie provided an update on her communication with the owners of 93 Main Street East, stating they intend to proceed with the designation process in the fall of 2024. She added that she plans to invite them to an upcoming KMHAC meeting for discussion.

She also advised that the owners of 163 Division Street North, another property of interest, do not wish to pursue designation at this time.

F. Next Meeting Date

The next meeting of the Kingsville Municipal Heritage Advisory Committee shall be March 5th, 2024

G. Adjournment

MHC-09-2024 *Moved by Stacey Jones, seconded by Councillor Sheri Lowrie, to adjourn this meeting at 7:38 p.m.*

CARRIED

CHAIR, Jeffrey Robinson

STAFF LIAISON, Vitra Chodha