

Motions Tracker				
Individual Responsible	Item	Return to Council by:	Date of Council Meeting:	Status:
Council Meeting: April 23, 2018			23-Apr-18	
P. Van Mierlo-West	Council refer correspondence dated April 12, 2018 from C. Bedal, BIA Coordinator (being BIA request for consideration to amend the existing BIA Lease) to Administration for Report.			
T. Del Greco	Council refer proposal of W. Escott RE: the sculpture and fountain in Mettawas Park to Administration for a Report			
R. Brown	Council approved zoning by-law amendment application ZBA/04/18 to rezone the subject lands at 1199 Road 2 West, Part of Lot 8 and 9, Town of Kingsville, as a condition of consent File B/14/17 from 'Agriculture (A1)' to 'Agriculture – Restricted (A2)' and adopt the implementing by-law.			Completed
R. Brown	Council approved zoning amendment application ZBA/05/18 to amend the existing site –specific 'General Commercial Exception 1, (C4-1)' zone to grant relief from Section 8.4 d) iii) and permit a drive-thru restaurant on an interior lot abutting a residential use and adopt the implementing by-law. SUPPLEMENTARY MOTION: That Administration circulate notice, to the same residents who received notice of the Public Meeting, when the Site Plan discussion is set to come before Council.			Completed
M. Durocher	Council approves the request for Event of Municipal Significance status for the 2018 Kingsville Folk Festival			
J. Setterington	Council receives this report regarding the 2018 Rabies Clinic for information; and that correspondence be sent from the Mayor's Office thanking Dr. Hussain and the Erie Veterinary Hospital for their contribution to, and participation in, the Clinic.			
R. Brown	Council support a resolution to grant a three-year extension of the Draft Plan of Subdivision Approval for the Sunvalley Estates Subdivision in the Town of Kingsville (County of Essex File No. 37-T-12001			Completed
R. Brown	Council receive the report on Medical Marihuana Policy Review for information purposes; -Council direct the Manager of Planning Service to include a discussion and review of the current Official Plan policies on Medical Marihuana Production Facilities in the 5 year Kingsville Official Plan Review; -Council endorse the continued use of the existing Medical Marihuana Production Facility regulations in the Kingsville Zoning By-law and Kingsville Official Plan, and -Council direct the Manager of Planning Services to review and research the use of zoning regulations in combination with site plan approval to bolster odour regulations for medical marihuana production facilities.			Completed
S. Kitchen	Council authorizes the Mayor and Clerk to execute the Addendum to the Voter List Management Services Agreement with Comprint Systems Incorporated (doing business as DataFix) for the provision of Vote by Mail Services for the 2018 Municipal Election.			Completed
J. Astrologo	That all election signage not be erected or displayed until the second Friday in August and that the Director of Corporate Services prepare a draft by-law regulating election signs for Council's consideration			
S. Kitchen	Council appointed Deputy Mayor Queen as a Kingsville Representative to the Union Water Supply System Joint Board of Management			Completed
S. Kitchen	Council approve the Communities in Bloom Proclamation in the form provided			Completed
P. Van Mierlo-West	Council refer correspondence of Kingsville B.I.A. Coordinator dated April 12, 2018 to Administration for a report.			

NOTICES OF MOTION

At the next Regular Meeting of Council, Councillor Patterson may move, or cause to be moved:

- 1 That the Committee recommend to Council to endorse a pilot program for the 47th Drain over Wigle Creek for clean-up and obstruction removal.

A. Plancke	Council authorize administration to negotiate and enter into a Road Use Agreement with Hydro One Networks Inc. to allow Hydro One use of Road 2 East for the purposes of delivering certain equipment etc to the hydro transmission facility located at 160 Road 2 East and authorize the Director to execute said agreement on behalf of the Town.			
S. Kitchen	Arrange minutes signed, scanned, filed: -Regular Meeting of Council Minutes dated April 9, 2018			Completed
A. Plancke	Council approve the Kingsville Public School Track and Field Event for the morning of Friday, May 11, that may require the temporary closing of Walnut Street from Chestnut Street to Prince Albert Street; Estimated time of closing 9 a.m. to 11 a.m.; And That the school to provide notices to residents as in the past; And That there be an adult volunteer with safety vest at west end of the closing; And That Police assistance is requested for the closing at east end; And That Municipal Services provides (drop off in advance and pick up after event) the necessary road closing barricades			
S. Martinho	That Administration prepare a report to and for Council with recommendations as to how cemetery items are damaged or destroyed by employees of the Town, or Contractors hired by the Town. Recognizing that for years the mailboxes of our rural residents have been granted some relief if the mail box is hit and damaged by a snow plow, the desire to treat all families with respect. Such report to be received within two months.			
S. Martinho	That the By-law regarding Cemetery clean-up be updated and returned to Council as required under past motion within the next two months for final Council approval and adoption.			
M. Durocher	Council receive in the next month or two the necessary report and enabling by-law to retain the firm of Monteith Brown Planning Consultants to return and complete the next five-year Parks, Recreation, Arts and Culture Master Plan update consultation process and report, noting a single source supplier (See attached Notice of Motion filed with the Clerk at Council's Regular Meeting of April 9, 2018)		May-14	
S. Kitchen	Scan, file - information items # 1-5			Completed
S. Kitchen	Scan and file: 49-2018; 51-2018; 53-2018; Confirm			Completed
Council Meeting: April 9, 2018			9-Apr-18	
A. Plancke	Council authorize Municipal Services to enter into an agreement with Dillon Consulting for engineering services for the following structures: -Project #37 – Engineering Design for Bridge #18 on Road 11 over Ruscom River (MS File No. 18-107) -Project #38 – Engineering Design for Bridge #46 on South Talbot Road over Boose Drain (MS File No. 18-108) -Project #32 – Engineering Design and Replacement of Culvert #503 on McCallum Drive over Mill Creek/Scratch-Wigle (MS File No. 18-109) Moreover, that Council authorize funding the possible overages of Bridge #18 and #503 with the surplus from Bridge #46.			Pending
A. Plancke	Council receive the results of the 2018 Road 11 Water Works Petition vote and authorize Municipal Services to direct RC Spencer Associates to finalize the design and tendering of the proposed watermain and appurtenances in accordance with the Town's current Water Works Policy.			Pending
T. Del Greco	Council authorizes the Manager of Municipal Facilities and Property to provide the tenant with notice to vacate the building located at 37 Walnut Street before December 31, 2018, and that the cost for removal of that building be included in the 2019 capital budget deliberations.			
T. Del Greco	Council defer the offer from Cottam Rotary Club to construct a school bus shelter pending the meeting of the Cottam Revitalization Committee in May.			

T. Del Greco	Council directs the Mayor and Clerk to execute the lease agreement with Cottam Rotary Club for partial usage of the recreational facility located at 124 Fox Street in Cottam.			
A. Plancke	Council requested that the Director of Municipal Services Mr. Andrew Plancke provide it with an estimate as to when a) the Engineering work on the Waterline proposed to go west of the Old Town to the Golf Course area might be started and completed; and b) if the Engineering work is done in 2018, when might Council reasonably expect completion of the same said Waterline.			In Progress
Council Meeting: March 26, 2018			26-Mar-18	
K. Vegh	Council adopted Engineer's Report dated January 9, 2018 for the Loyst Drain (Replacement Bridge for Todd Porter and Monica Totten; Part Lot 264, Concession N.T.R.; Rood Engineering Inc. Project 2016D049); read By-law 25-2018 being a by-law to provide for the construction of a replacement bridge over the Loyst Drain a first and second time, and schedule Court of Revision for a future date.			
R. Brown	Council approved the second part of Zoning application ZBA/01/18 to permit a medical marihuana property facility at 1581 County Road 34 E and address the required relief or exemption from Section 4.46 of the Kingsville Zoning By-law 1-2014 as outlined in the attached amendment and adopt the implementing by-law			Completed
R. Brown	Council approved the proposed minor development agreement to permit a second single detached dwelling at 140 Road 3 E, temporarily during the construction of a new dwelling on the property, and authorize the Mayor and Clerk to sign the minor development agreement.			Completed
R. Brown	Council approved the proposed minor development agreement to permit a second single detached dwelling at 267 Road 3 E, temporarily during the construction of a new dwelling on the property, and authorize the Mayor and Clerk to sign the minor development agreement.			Completed
T. Del Greco	Council approved the Mayor and Clerk to sign and execute the E.L.K. Energy Offer to Connect Agreement in order to facilitate the electrical distribution system required for the Grovedale House.			
S. Martinho	Council approved the acquisition of the Fleet assets as follows: One (1) 2019 International 7400 from Leamington International outfitted with a snowplow and salter for \$198,406.15 inclusive of the HST burden.	N/A	N/A	On Order
K. Vegh	Council received the information from Mr. Welker regarding the drain maintenance issue that was previously identified in 2015 and directed that Mr. Vegh provide a report back to Council, which shall include comments from ERCA		Motion from January 29/18 Meeting	COUNCIL IS SEEKING AN UPDATE
A. Plancke/S. Kitchen	Council concurred with the request of the Developer's solicitor and the Director of Municipal Services for the Town to grant "Final Acceptance" of the services for the Mettawas Lane Development, and for the Clerk to draft the appropriate By-Law in order to transfer ownership of the roadway and services to the Municipality.			In progress, By-law to be passed at May 28 Regular Meeting
A. Plancke/S. Kitchen	Council concurred with the request of the Developer's consulting engineer and the Director of Municipal Services for the Town to grant "Final Acceptance" of the services for the Sun Valley Estates / Mucci Branco Phase 1, and for the Clerk to draft the appropriate By-Law in order to assume ownership of the roadway and services by the Municipality			In progress, By-law to be passed at May 28 Regular Meeting
Council Meeting: March 12, 2018			12-Mar-18	

R. Brown	That Administration review the Town's existing policies, by-laws and the Official Plan in relation to the production of medical marihuana and provide a report back to Council to provide recommendations as to whether Council should: i) amend the zoning by-law to allow for the production of medical marihuana in newly constructed greenhouses that have proper odour control and security facilities, and if so, what is the process, the cost to undertake said amendment, and the implications of such an amendment; ii) consider medical marihuana has a legitimate greenhouse crop;			Completed
A. Plancke	That the avenues of Bainbridge, Nottingham and Oxford, in the municipality of Kingsville, formerly Gosfield South be brought within the 1 to 2 year priority range of the current Roads Needs study and that any safety concerns or tripping hazards be addressed immediately. - MOTION DEFERRED PENDING COMPLETION OF ROAD TOUR			Pending
S. Kitchen	Scan and file: 30-2018; 32-2018; 33-2018; 34-2018; 35-2018; 36-2018; Confirm			Completed, except By-law 36-2018 Noah Homes SPA (waiting for document back from Planning)
Council Meeting: February 26, 2018			26-Feb-18	
S. Martinho	Council approved the awarding of the RFP for Fleet Services and Maintenance to Sam's Shell Service			In Progress
S. Martinho	Council approved the acquisition of the Fleet assets as follows: -One (1) 2018 Ford F-350 from Victory Ford in Chatham outfitted with a service body fabricated by Commander Industries for the combined purchase price of \$65,395.05 inclusive of the HST burden. -One (1) 2018 Dodge Ram Quad Cab pick-up truck from Oxford Dodge in London equipped as required for the purchase price of \$36,354.78 inclusive of HST burden. -One (1) 2018 Ford F-250 Regular Cab pick-up truck from Victory Ford outfitted with a tailgate loader for the combined purchase price of \$37,651.20 inclusive of HST burden. -Three (3) Chevy 1500 pick-up trucks from Addison Chevrolet in Mississauga, Ontario, for the purchase price of \$31,603.60 each inclusive of HST burden.			On-order
Council Meeting: February 12, 2018		12-Mar-18	12-Feb-18	
R. Brown	Approved SPA/18/17 to permit the development of a 1,100 sq. m (12,000 sq. ft.) medical clinic, and a two phased residential condominium consisting of two, six storey buildings with a total of up to 120 dwelling units, both subject to separate site plan agreements (as amended to reduce the overage of parking spaces by 1/2 to 18) Authorize the Mayor and Clerk to sign the site plan agreements and register said agreements on title of each of the respective properties.			Completed
P. Van Mierlo-West	Council approved the attached Kingsville Economic Development Plan			
Council Meeting: January 29, 2018		26-Feb-18	29-Jan-18	
S. Kitchen	Council received correspondence from property owners dated January 2, 2018 consenting to have the property municipally known as 1422 Road 3 East designated by the Town of Kingsville as a heritage building under the Ontario Heritage Act; and further Council authorize publication of Notice of Intention to Designate			In progress
K. Girard	Authorized Municipal Services to retain RC Spencer to prepare the engineer's report for the benefitting property owners' consideration; Approved funding of fire suppression in the amount of			Engineer's report in complete. PIC scheduled
P. Van Mierlo-West	Council received the information from Mr. Welker and requested that Road 5 be included in the Road Tour			

P. Van Mierlo-West	that Administration engage in preliminary talks with Leamington to expand the existing services of the Erie Shore Community Transit.			
K. Vegh	Council received the information from Mr. Welker regarding the drain maintenance issue that was previously identified in 2015 and directed that Mr. Vegh provide a report back to Council, which shall include comments from ERCA			In Progress
		8-Jan-18	11-Dec-17	
K. Girard	Council directed Municipal Services to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program (MAMP) for the Road Network Condition Assessment. Also, that the Town of Kingsville commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program: Setting up demonstrations for Contractor services ;Obtaining a Contractor through the Town's request for proposal process (RFP) Conduct the road network assessment and asset management software. Be it further resolved that the Town of Kingsville commits \$20,000 from its budget toward the costs of the initiative.			Application was prepared in sent in.
M. Durocher	Parks and Recreation staff become certified to teach through Red Cross and that they commence offering First Aid and CPR courses in 2018 to expand programming opportunities.			In progress
P. Van Mierlo-West	Council approved the attached contribution agreement between the Leamington and Area Family Health Team and the Corporation of the Town of Kingsville, and that the Clerk and Mayor be authorized to sign this agreement			
P. Van Mierlo-West	Council directed that the Marina Committee meet one more time to review the draft agreement between the Cedar Island Yacht Club, Town of Kingsville, Melton Bros Welding and Marine and Erie View Marine ("Little Toot" workboat agreement)			
		10-Oct-17	25-Sep-17	
R. Brown	As part of the pending Town of Kingsville Official Plan 5 yr review staff be directed to incorporate policies for Prince Albert St. North which limit the type of residential development to single detached dwellings consistent with the predominant form of development in the area			In Progress
D. French	Enacted Part Lot Control Exemption By-law 84-2017 to allow Lots 38 to 44 (inclusive) on Plan 12M 605 to be exempt from Section 50(5) of the Planning Act, and Directed administration to forward By-law 84-2017 and the Part Lot Control Exemption application to the County of Essex for final approval.			Completed
		28-Aug-17	25-Sep-17	11-Sep-17
R.Baines/A. Plancke	Council directed Administration to determine whether the Town owns water lots and to look into how that may impact the municipality's jurisdiction over the duckblind issue; said report should identify the Town's legal jurisdiction over this issue depending on ownership (work with A. Plancke); notice must be provided to the public when this report is coming back to Council			In progress
		14-Aug-17	11-Sep-17	28-Aug-17
P. Van Mierlo-West	Council ask or direct the CAO of The Corporation of the Town of Kingsville to write to the Windsor Essex Housing Authority seeking any information regarding Affordable Housing Opportunities: i) that currently exist within Kingsville under their care or direction; ii) details as to any known shortfalls within our community; iii) any known plans for expansion of the site at, or by, 194 Division St. North, Kingsville.			
		24-Jul-17	21-Aug-17	28-Aug-17
R. Baines	That the policy for live trapping of animals be considered to be increased to two animals per cage, rather than one, and that the said motion be sent to the Kingsville-Leamington Animal Control Committee for discussion and recommendation.			In Progress

T. Hewitt	Council considered request from the Kingsville Culture Days planning committee for a flag raising ceremony on Friday September 22, 2017.			
26-Jun-17		24-Aug-17	10-Jul-17	
K. Vegh	Council appointed the engineering firm of N.J. Peralta to design the necessary improvements to the Lane Drain and extend the Lane Drain to a sufficient outlet as outlined in Section 78 (1) of the Drainage Act.			In progress
C. Parsons	Council directed a report be prepared from Fire Dept and Parks and Rec Staff regarding First Aid and CPR Training that Council authorized with details as to the program success and suggestions for the provision of same in the year 2018; regarding the ability to assist with other community groups and community functions in the provision of back-up first aid services or emergency services; with detail as to what was done in past years; with detail as to what is done now, with recommendations to Council as to what might be done in the future, such written report on both topics to be provided back to Council by the end of 2017.			
13-Mar-17		3-Apr-17	10-Apr-17	
P. Van Mierlo-West	Provide Council with semi-annual reports from the Tourism and Economic Development Committee regarding initiatives and projects.			First Delegation to be at the June 12th, 2017 meeting
13-Feb-17		6-Mar-17	13-Mar-17	
S. Kitchen / J. Astrologo	Draft appropriate By-law in order to transfer ownership for the roadway known as Bruner Court and its services to the Municipality.			In Progress
P. Van Mierlo-West	Review and update the Grant Policy.			In Progress
23-Jan-17		8-Feb-17	13-Feb-17	
A. Plancke	Prepare report to conduct further research in regard to the Ontario Greenhouse Vegetable Growers' request for Kingsville Sanitary Sewer Expansion.	90 days		Pending report from N.J. Peralta Eng.
P. Van Mierlo-West	Provide council with information as to the state of any dredging that may be undertaken at Kingsville Harbour.	20-Jun-17		In Progress
P. Van Mierlo-West	Provide Council with a detailed cost estimate and in-depth review of the Parks Master Plan.	21-Dec-17		
1-Jan-17		ASAP	ASAP	
P. Van Mierlo-West	BIA parking signs to be changed to limit no parking to hour to hours of operations. Nov 2016 CAO to follow up.			In Progress
A. Plancke	Ontario Greenhouse Vegetable Growers requested study of sewer use. Need update. Notice of motion to be filed.			Pending report from N.J. Peralta Eng.
COMPLETED				
R. Baines	Scan, file Committee Minutes: -UWSS Feb 21 2018 -BIA Mar 13 2018			completed
M. Durocher	Council designate the Carnegie Social as an event of municipal significance for the purpose of acquiring a liquor permit through AGCO			Completed
A. Plancke	Council of the Town of Kingsville as a shared owner in the Union Water Supply System endorse and adopt the Business Case for Restructuring of the Union Water Supply System into a Municipal Services Corporation as outlined by the report prepared by the General Manager of the Union Water Supply System dated March 28th, 2018, in principle.			Completed
J. Astrologo	Council approve the Use of Municipal Resources for Election-Related Purposes Policy, as amended and pass the corresponding by-law.			Completed
S. Kitchen	Arrange minutes signed, scanned, filed: -Regular Meeting of Council Minutes dated March 26, 2018			Completed
R. Baines	Scan, file Committee Minutes: -KMHAC Jan 23 and Feb 28 2018 -Police Services Feb 28 2018 -PRAC Jan 18 2018 --FoL Oct 24 2017; Nov 28 2017 -PRAC Feb 22 2018 --FoL Jan 16 2018 --55+ Jan 18 2018 --CIB Jan 25 2018			Completed
S. Kitchen	Scan, file - information items # 1-3			Completed

S. Kitchen	Scan and file: 45-2018; 46-2018; 47-2018; Confirm			Completed
S. Kitchen/R. McLeod	For letter and payment: Council approved requests of Ken Roadhouse, Secretary, Fundraising Committee Member, Gosfield North Sportsmen Association to sponsor its 28th Annual Wild Game Dinner to be held April 7, 2018 through the purchase of a 1/2 page advertisement at a cost of \$50.00; and further that Council consider support of Annual Fish Fry on September 22, 2018 through the donation of door prizes.			Completed
S. Kitchen	For letter: Council created a proclamation, in the form provided, declaring April 10, 2018 as "Jack Miner Day" in the Town of Kingsville; and created a proclamation in the form provided declaring that the week of April 8-14, 2018 be "National Wildlife Week" in the Town of Kingsville			Completed
S. Kitchen	For letter: Council received the request of OMFPOA regarding the purchase of an advertisement in the conference book.			Completed
S. Kitchen	Arrange minutes signed, scanned, filed: -Regular Meeting of Council Minutes dated March 12, 2018			Completed
S. Kitchen	Scan, file - information items # 1-8			Completed
S. Kitchen	Scan and file: 25-2018; 38-2018; 39-2018; 40-2018; 41-2018; 42-2018; 43-2018; Confirm			Completed
R. Baines	Scan, file Committee Minutes: -EDC Feb 8/18 - minutes of the EDC need to be revised to reflect correction to motion 03-2018 that listed T. Gaffan as both the mover and seconder -BIA Feb 13/18			Completed
M. Durocher	Council concur with the recommendation of the Parks Recreation Arts and Culture Committee with regard to the Communities in Bloom status for 2018 and furthermore that Council consider evaluating the committee application process and consider implementing a reporting requirement at the conclusion of each 4 year term, which report shall be provided from the Administrative support staff, as it pertains to each committee, in advance of the 2018-2022 term of Council.			Completed
S. Kitchen	Arrange minutes signed, scanned, filed: -Regular Meeting of Council Minutes dated February 26, 2018			Completed
S. Kitchen	Scan, file - information items # 1-2			Completed
R. Baines	Scan, file Committee Minutes: -PAC Nov 21/17 -KAAC Dec 12/17 -CoA Dec 19/17 -UWSS Dec 20/17 -KMHAC Jan 23/18 -PSB Jan 24/18			Completed
A. Plancke	Council received the Annual Report for the Kingsville Water Distribution System supplied by the Union Water Supply System and that Council direct administration to provide a copy of the Annual Report at no charge to the public on request and post on the municipal website; and Council received the Summary Report			Complete
A. Plancke	Council received the Union Water Supply System Annual Report for 2017 prepared in accordance with Section 11 of O. Reg. 170/03; and direct Administration to provide a copy of the report to anyone who requests it, free of charge, post a copy of the report on the Town's municipal website, and include a notice that the report is available at the municipal office and at the Ruthven Water Treatment Plant (through newsletter or other method).			Complete
S. Kitchen	Council received the request from Explore the Shore and directed Administration to remind them of the Kingsville Community Grant Fund Application process			Complete

S. Kitchen	Scan, file, arrange for registration: 2-2018 - LAFHT Agreement, 3-2018 - CWWF Agreement, 4-2018 - Comm. Of Adjust, 5-2018 - SECC Agreement, 7-2018 - ZBA/23/17, 8-2018 - Acting Treasurer, 9-2018 - OMCC Agreement, 10-2018 - Confirm Jan. 8			Complete
S. Zwiers	Council approved the transfers to and from reserves as outlined in the table in report FS-2017-25, including one additional item regarding a transfer from the Tourism and Eco Dev reserve to cover the capital purchase of a video camera (approx. \$2,899—refer to Tourism and Eco Dev Committee Minutes)	N/A	N/A	Complete
D. Broda/K. Vegh	Council adopted the Engineer's Report prepared by Rood Engineering Inc. dated September 27, 2017 (REI Project 2015D013); read By-law 118-2017 being a by-law to provide for the repair and improvements to the Ruscom River Drain in the Town of Kingsville, in the County of Essex a first and second time at this Regular Meeting; and Schedule Court of Revision for a future date. (include Revised Assessment Schedule in mailing of Notice of Court of Revision)	N/A	N/A	Complete
R. Brown	Approve Zoning Amendment application ZBA/24/17 to amend the existing 'Agricultural Zone 1 Exception 22, (A1-22)' to correct the noted errors, provide greater clarification as to the permitted uses on the site and adopt the implementing by-law. -Approve Site Plan Amendment application SPA/21/17 to permit the relocation of a proposed shop and indoor storage building to the northeast corner of the lot as shown on the attached site plan, and -Authorize the Mayor and Clerk to sign the amending site plan agreement and have said agreement registered on title.			Completed
R. Brown	Council approved zoning by-law amendment ZBA/01/18 to permit a medical marihuana production facility at 1583 and 1585 County Road 34 E and address the required relief or exemption from Section 4.46 of Kingsville Zoning By-law 1-2014 as outlined in the attached amendment and adopt the implementing by-law.			Completed
R. Brown	Council approved zoning by-law amendment ZBA/02/18 to permit a medical marihuana production facility on property located on the north side of Road 3 E and address the required relief or exemption from specific provisions of Section 4.46 of Kingsville Zoning By-law 1-2014 as outlined in the attached amendment and adopt the implementing by-law.			Completed
R. Brown	Council approved zoning by-law amendment ZBA/03/18 to permit a medical marihuana production facility on property located at 1555 and 1557 County Road 34 E and address the required relief or exemption from specific provisions in Section 4.46 of Kingsville Zoning By-law 1-2014 as outlined in the attached amendment and adopt the implementing by-law.			Completed
R. Brown	Council authorized Administration to provide the applicant (2506312 Ontario Corporation) with a Statement of Concurrence that sufficient public consultation has occurred and public comments considered regarding the proposed broadcasting tower installation at 3165 South Talbot Road.			Completed
R. Brown	Council support a resolution to grant a three-year extension of the Draft Plan of Subdivision Approval for the Timbercreek Estates Subdivision in the Town of Kingsville (County of Essex File No. 37-T-06015).			Completed
R. Brown	Council defer Zoning By-law Amendment Application ZBA/24/17 to the March 12, 2018 Regular Meeting, to allow the applicant an opportunity to gather additional documentation to support the application.			Completed
J. Galea	Council approved H&S Committee Terms of Reference			Completed on company drive
J. Galea	Council approved revised Manager of Municipal Services job description			Completed on company drive
S. Kitchen	Arrange minutes signed, scanned, filed: -Special Meeting of Council Minutes dated February 5, 2018 -Regular Meeting of Council Minutes dated February 12, 2018			Completed
S. Kitchen	Scan, file - information items # 1-4			Completed
S. Kitchen	Scan and file: 31-2018 Confirm			Completed

R. Baines	Scan, file Committee Minutes: -BIA Dec 12/17; Jan 9/18; Jan 23/18 -EDC Nov 2/17; Dec 7/17			Completed
R. Brown	Council received report prepared by WSP dated February 7, 2018, respecting the Town of Kingsville 5-Year Official Plan Review: Statutory Special Meeting of Council under Section 26(3)(b) of the Planning Act for information purposes; Council directed Administration and WSP Canada Group Limited to consider all public comments received during the Official Plan Review process.			Completed
J. Astrologo T. Del Greco	Each be provided with a complete copy of By-law 77-2016; -Approve or authorize the Clerk Jennifer Astrologo and Manager of Municipal Facilities and Property Tim Del Greco to respond to the question presented by the BIA as to what the requirements might reasonably be for consideration of a sub-lease of part of the site, - from a legal perspective; and - from a building perspective, in the event that the BIA might wish at some future date to consider same.			Completed
J. Galea	Council approved the proposed job description for the Supervisor of Municipal Facilities and Properties and authorize Administration to proceed in recruiting this position.			review of resumes and interviews to be set up week of February 5 2018, Completed started March 5, 2018
T. Iacobelli	Update and migrate MYKingsville website using template provided by eSolutions Group.			migration meetings started June 13 2017
J. Astrologo	Council passed By-law 17-2018, Fees & Charges, as amended to reflect that the Town will consider after hours burials, on a case by case basis			Complete
J. Astrologo	Council passed By-law 18-2018, Building Fees			Complete
R. McLeod	Council approved the wastewater rates as proposed, effective April 1, 2018			Complete
R. McLeod	Council approved the 2018 water rates, as proposed, effective April 1, 2018.			Complete
R. McLeod	Council approved Town of Kingsville Accounts for the monthly period ended January 31, 2018			Complete
S. Martinho	Council endorsed the Municipal Access Agreement for a 6m Temporary Easement at 157 Sumac Dr. between William and Linda Marck and the Corporation of the Town of Kingsville.			Complete
S. Martinho	Council approved the awarding of the Request for Proposal for On-call Tree Services to County Wide Tree Service.			Complete
S. Kitchen	Council passed a motion to recognize March 26, 2018 as 'Purple Day for Epilepsy' in the Town of Kingsville			Complete; *reminder to staff to wear purple to be sent closer to March 26 event date
S. Kitchen	Council approved request for support for the 5th Annual Military Service Recognition Book of The Royal Canadian Legion Ontario Command (business card size ad) (for letter)			Complete
S. Kitchen	Arrange minutes signed, scanned, filed: -Regular Meeting of Council Minutes dated January 29, 2018			Complete
S. Kitchen	Scan, file - information items # 1-2			Complete
S. Kitchen	Scan, file, arrange for registration: 118-2017 - Ruscom River; 17-2018 Fees & Charges; 18-2018 Building Fees; 19-2018 Water Rates; 24-2018 CWWF Agt; 27-2018 McLeod; 26-2018 EMS Agt; 28-2018 Access Agt; 29-2018 Confirm			Complete
R. Baines	Scan, file Committee Minutes: -Police Services Nov 1/17 -PRAC Nov 23/17 -FoL Sept 26/17 -55+ Oct 19/17 -KMHAC Dec 13/17			Complete
R. McLeod	Council approved Bylaw 1-2018 to establish development charges in the Town of Kingsville for the period from January 30, 2018 – January 29, 2023.			Completed

R. McLeod Durocher	M.	That organizations looking to receive a waiver of fees for use of Town owned facilities be directed to utilize the Town of Kingsville Community Grant Application, and furthermore that these organizations fulfill the requirements as outlined in the grant process.			Completed
S. Kitchen		That Council of The Corporation of the Town of Kingsville endorse the Municipality of Leamington to act in the capacity of host community for the 2017/2018 Dedicated Gas Tax Funds for Public Transportation Program			Completed
S. Kitchen		Council approved the lease agreement between the Town of Kingsville and the County of Essex (Windsor-Essex Emergency Medical Services) and authorizes Mayor Santos and Jennifer Astrologo to sign the aforementioned agreement.			Completed
S. Kitchen		Council approved the Medical Tiered Response Agreement between the Corporation of the Town of Kingsville (Fire Department) and Essex-Windsor E.M.S. and authorizes Mayor Santos to sign the aforementioned agreement.			Completed
S. Kitchen		Council received request of Carol Derbyshire, Executive Director of The Hospice of Windsor and Essex County for hospice donation - prepare letter			Completed
S. Kitchen		Arrange minutes signed, scanned, filed: -Special Meeting of Council Minutes dated December 20, 2017, -Regular Meeting of Council Minutes dated January 8, 2018, -Regular 'Closed Session' Meeting of Council Minutes dated January 8, 2018 -Special Meeting of Council Minutes dated January 16, 2018			Completed
S. Kitchen		Scan, file - information items # 1-8			Completed
S. Kitchen		Scan, file, arrange for registration: 1-2018 - DC; 6-2018 Amend Traffic; 11-2018 ZBA/22/17; 12-2018 Interim Tax Levy; 13-2018 Appointment; 14-2018 Human Society; 16-2018 Animal Control; 20-2018 Enforcement Officers; 21-2018 EMS Lease Agt; 22-2018 Confirm			Completed
R. Baines		Scan, file: PAC Oct 17/17 Committee Meeting Minutes			completed
A. Plancke		Council received the information as requested under resolution 703-2017 regarding the Artisan Alley project.			Completed
R. Brown		Next steps: Council approved zoning amendment application ZBA/22/17 to amend the zoning of the subject lands to a site-specific 'Agriculture Zone 1 Exception 61 (A1-61)' classification which will deem the two subject parcels to be a single lot or parcel of land for zoning purposes, and adopt the implementing by-law.			Complete
R. Brown		Next steps: Council approved the attached development agreement for the Queen Valley Subdivision in the community of Ruthven for a 130 lot residential subdivision and authorize the Mayor and Clerk to sign the agreement and direct administration to have the agreement registered on title; and further that Council denied the applicant's request for a foregoing or reduction in the required cash-in-lieu of parkland dedication payment.			Complete
J. Astrologo		Next steps: Councillors John Driedger and Susanne Coghill be appointed to serve as members of the Personnel Committee for the balance of the Council term and that the by-law be amended to reflect the update			Completed
S. Kitchen		Preparation of letter: Council provide a letter of support for expanding postal services and door-to-door delivery (Save Canada Post Campaign)			Completed
S. Kitchen		Arrange minutes signed, scanned, filed: Council adopted Dec. 11 regular meeting minutes and closed meeting minutes.			Completed
S. Kitchen		Scan, file - information items # 1-8			Completed
R. Baines		Scan, file: KAAC/June 22, EDC/Oct 5, KMHAC/Nov 8, BIA/Nov 15 Committee Meeting Minutes			complete
R. Baines		Next steps, authorizing by-law: Council received the 2018 Cat Intake Program Report and approved the agreement between the Windsor-Essex County Humane Society and the Town of Kingsville for the continuation of the 2018 Cat Intake Program.			Complete

R. Brown	Next steps: Council approve Zoning By-law Amendment application ZBA/23/17 to rezone the subject lands as a condition of consent File B/12/17 from 'Agriculture (A1)' to 'Agriculture – Restricted (A2)' on lands known as 69 Road 8 West and VL NS Road 8 West, in Part of Lots 5, 6 and 7, Concession 8, Town of Kingsville and adopt the implementing by-law.			Complete
R. Brown	Next steps: Council approved site plan control application SPA/19/17 for property located at 14 Cameron Sideroad to permit the construction of a 540 sq. m (5,820 sq. ft.) addition to the existing industrial building and authorize the Mayor and Clerk to sign the site plan agreement and register said agreement on title			Complete
R. Brown	Next steps: Council adopted the report for information purposes for the approved site plan amendments at 3069 Graham Side Road, 1414 and 1876 Seacliff Drive, 872 Road 2 E, 2035 Spinks Drive and 140 Wigle Ave. and for the approved site plans at 3518 McCain Side Road, 1556 County Road 34 and 808 Seacliff Drive, and authorize the Mayor and Clerk to sign the associated site plan agreements or amendments to existing agreements and register said agreements on title. -Direction was given that the clause referencing community mail boxes be reviewed			Complete
J. Galea	Update company drive: Council approved the revised Director of Financial Services/ Treasurer job description.			Job description updated and placed on the Company drive
S. Zwiers/K. Girard	Council received the update for the Road 11 water works petition and permit Municipal Services to terminate the petition process for this project. Further, that Council approve Financial Services to invoice the costs to date incurred for this petition to the benefitting property owners.			Completed - Invoices sent to residents
S. Zwiers	Council received the Town of Kingsville Development Charges Background Study of Watson & Associates Economists Ltd. dated November 8, 2017 and directed Administration to update the development charges by-law for consideration on January 8, 2018			Completed
S. Kitchen	Council set 2018 Municipal Budget Deliberation dates -prepare notices as required.			Completed
S. Kitchen	Council approved the attached contribution agreement between the Leamington and Area Family Health Team and the Corporation of the Town of Kingsville, and that the Clerk and Mayor be authorized to sign this agreement			Completed
S. Kitchen	Municipal Services recommended that council concur with the request of the Developer's Consultant to initially accept Sun Valley Estates Phase 2a onto "Maintenance" for a period of no less than one year, and that the Clerk provide written confirmation to the Developer of the date of initial acceptance of the development by Council resolution.			Completed
S. Kitchen	Enter in a new agreement with the SECC o/a Erie Shore Transit jointly with the Municipalities of Leamington, and Chatham-Kent for a term of 10 years commencing January 01st 2018, and ending December 31st, 2027 and Authorize the Clerk to execute the agreement and draft the appropriate By-laws.			Completed
S. Kitchen	Council adopted the Engineer's Report prepared by Rood Engineering Inc. dated September 27, 2017 (REI Project 2015D013); read By-law 118-2017, being a by-law to provide for the repair and improvements to the Ruscom River Drain in the Town of Kingsville, in the County of Essex a first and second time at this Regular Meeting; and Schedule Court of Revision for a future date.			Completed

S. Kitchen	Scan, file and arrange for registration of the following bylaws: <ul style="list-style-type: none"> • 118-2017 • 126-2017 • 127-2017 • 128-2017 • 129-2017 • 130-2017 			Completed-Note: By-law 118-2017 to be read 3rd and final time Feb 12/18
R. Brown	Council approved zoning amendment application ZBA/20/17 to rezone a portion of the subject lands from Residential Zone 2 Exception 13, holding 'R2.1-13(h)' to a site-specific Education Zone, 'EG-1' and adopt the implementing by-law. Council directed administration to require that the site plan approval process to be completed for the development of the site include a minimum of one information open house and that once the application is scheduled for Council consideration that a notice of that meeting be circulated to same property owners circulated for the December 11, 2017 Council meeting and post notice in the Kingsville Reporter.			Complete
R. Brown	Council: - received the report prepared by the Manager of Planning Services dated November 24, 2017 in support of the proposed draft plan of condominium; supported the draft plan of condominium, County of Essex File No.: 37-CD-17002 for the Lakeside Park Place Condominium located at 6 Park St., Part of Lot 1, Concession 1 ED, in the Town of Kingsville; directed administration to advise the approval authority, the Manager of Planning Services for the County of Essex, that Council supports the draft plan of condominium approval subject to the imposition of satisfactory conditions by the County including amendment of the existing site plan agreement to add said conditions as an Appendix to the agreement, subject to the following condition: - that the applicant provide an outline to the Director of Financial Services detailing the provisions being made to ensure that the payment of taxes is kept up-to-date until all units have been provided with individual assessment roll numbers.			Complete
R. Brown	Council adopted the revised By-law to Regulate the Height, Location and Description of Fencing, also referred to as the Kingsville Fencing Bylaw, excluding the addition of a setback from buildings or structures, and as amended re: Barbed wire fencing (to add provision for barbed wire fencing being permitted around utility structures in the interest of public safety)			Complete
A. Plancke	Authorized administration to complete and submit the required CWWF forms through the Ministry of Infrastructure as applicable and to; Approved the OCWA Proposal for the Engineering, Procurement and Construction of the CWWF Funded Projects dated August 15, 2017 and authorized Administration to enter into an agreement with OCWA for these services.			Complete
M. Durocher	That Administration enter into discussions with the Kingsville Community Church regarding Canada Day 2018 as to options and opportunities that may exist.			completed
M. Durocher	That Council be provided a complete list of the 2018 bookings that presently exist for the Lakeside Park Pavilion noting the breakdowns by category as follows: i) Private Rentals for the full fee as per our fees by- law; ii) Rentals by the Schedule E list of Free and Reduced rate rentals, and iii) dates that the Town has on hold and not available for rent due to Town Committees such as Fantasy of Lights/Dinner with Santa and any planned Town events such as the Christmas party; Such report to be provided to Council by December 31, 2017 with any staff recommendations for change.			Completed
K. Girard	Council granted a 40 day extension to 1147160 Ontario Limited to fulfill the terms of the Amended Development Agreement for the Mettawas Lane Development			Completed

J. Astrologo	Council directed the Mayor and Clerk to sign the attached agreement between the Federal Economic Development Agency of Southern Ontario and the Town of Kingsville regarding the Renovation of the Grovedale Arts and Culture Centre.			completed
A. Plancke	That the Town's Development Manual be amended at Section 4.1.1 to remove the sentence "The Municipality may accept 15 meter wide rights- of-way with 2.5 meter wide easements on each side for utilities on cul-du- sac streets and "P Loop" streets."			In practice Complete. Comprehensive update summary required.
A. Plancke / K. Girard	Council approved the cost of fire hydrant for the Road 11 Water Lane Extension Project as a pre-approved expense for the 2018 budget.			To be included in 2018 Budget submission. Complete
M. Durocher	Council directed a report be prepared from Fire Dept and Parks and Rec Staff regarding First Aid and CPR Training that Council authorized with details as to the program success and suggestions for the provision of same in the year 2018; regarding the ability to assist with other community groups and community functions in the provision of back-up first aid services or emergency services; with detail as to what was done in past years; with detail as to what is done now, with recommendations to Council as to what might be done in the future, such written report on both topics to be provided back to Council by the end of 2017.			completed
S. Zwiers	Council approved in principle a 10 year plan to fully fund the infrastructure deficit in Kingsville which amounts to a 2.9% annual levy increase dedicated to lifecycle reserve contributions.			Completed
S. Zwiers	Council approved the cost of the fire hydrants for the Road 11 Water Line Extension project as a preapproved expense for the 2018 budget			Completed
A. Plancke	Council requested an update report from Administration in respect to the sidewalk installation required under the Development Agreement for the Ruthven area – specifically, whether the installation will be adjacent to the curb and timeline for installation.			Report to be drafted. Developer confirms sidewalk installation in July. Complete
A. Plancke	Councillor Gaffan, under Unfinished Business, asked how many street signs are finished, how many remain to be completed, and an anticipated completion date.			Complete
A. Plancke	Provide an update to Council on the status of street signs as to how many are unfinished, remain to be complete and an anticipated completion date.			Complete
Astrologo	Work with Members of Leamington Administration to prepare the requisite tender document for Animal Control Services.			completed
A. Plancke	Provide a report to Council pertaining to the New Designs flower shop property realignment.			Resident opposed to reconfiguration of lands.No further action or direction.
J. Astrologo	Provide to Council a report setting out the rights of medical marijuana growers and the rights of the neighbouring property owners. (Extended time to prepare report).			completed
J. Astrologo	Council authorized the execution of the Hardware Lease Agreement with Dominion for the 2018 VBM Election			completed
S. Kitchen	Council approved purchase of full page advertisement in the annual Cottam Rotary Horse Show brochure at a cost of \$80.00.			completed
R. Brown	Directed to schedule a review of the current Fencing By-law for 2017 and provide an information report to Council on possible updates.			Completed
R. Brown	Council directed Administration to recraft the Cottam CIP presentation in plain language and invite residents of Cottam to attend a Public Meeting to ensure that all residents are aware of the proposed Plan Council authorized Administration to allocate \$50,000 as a first year funding commitment for inclusion in the draft Cottam CIP			Completed

R. Brown	Council directed the Manager of Planning and Development Services to provide the Manager of Planning Services for the County of Essex with Kingsville Council's feedback on the Essex County Lot Size Study and request that a flexibility provision be included in the amendment to the County Official Plan to require a minimum lot area of 40 ha (100 ac.) for the creation of new agricultural lots.			Completed
R. Brown (Kristina)	Council approved Zoning By-law Amendment ZBA/10/17 to rezone the subject lands from 'Residential Zone 2 Rural/Urban Exception 5 (R2.2-5)' to 'Residential Zone 2 Rural/Urban Exception 10 (R2.2-10)' for lands known as, 2-20 & 25-37 Woodland Street & 113-121 & 104-120 Hazel Crescent, and adopt the implementing by-law.			Completed
R. Brown (Kristina)	Council approved the proposed site plan, subject to the conditions outlined in the site plan agreement, for a two phase 8.27 ha (20.44 ac.) greenhouse with auxiliary warehouse and supporting facilities and authorize the Mayor and Clerk to sign the site plan agreement and register said agreement on title.			Completed
T. Del Greco	Council approved the proposal of Glos Associates Incorporated in the amount of \$79,800 for architectural and engineering services in order to facilitate demolition of the former Kings Landing Restaurant and construction of a new recreational facility.			Complete
R. Brown	Re: Information Item No. 5—OMB Decision issued re: By-law 64-2016 of the Town of Kingsville Council moved that Administration prepare a Report including the previous reports as well, as this particular matter pre-dates this term of Council			Completed
K. Girard	Council received the results of the Road 11 Water Works Petition and authorized Municipal Services to enter into an agreement with RC Spencer Associates Inc. for the complete design and tender of the approved water main and required appurtenances.			Complete
K. Girard	Council approved administration to proceed with the tendering for services to complete a Bridge and Culvert Study; and Council approved the transfer from the Development Charges Reserve in the amount of \$16,750 to be applied against the cost of the Bridge and Culvert Study.			Complete
K. Vegh	Council adopted Engineer's Report dated April 28, 2017 for the McDonald Drain Improvements (N. J. Peralta Engineering Ltd. Project D-13-028), read By-law 61-2017 being a by-law to provide for improvements for the McDonald Drain in the Town of Kingsville, a first and second time at this Regular Meeting, and schedule Court of Revision for a future date.			Complete
K. Vegh	Council appointed the engineering firm of R.C. Spencer Associates to extend the Branch of the Smith Newman drain upstream and design the necessary improvements required by the requesting landowners.			Complete
J. Astrologo	Council dispensed with the requirements of the Procurement Policy and authorize the Director of Corporate Services to negotiate with Dominion Voting Systems Corporation for the supply of Vote by Mail services for the 2018 municipal election.			Completed
J. Astrologo	AMEND BY-LAW: Council approved the name change of the Older Adults Advisory Committee to 'The 55+ Committee'			Completed

R. Brown	<p>1. approved zoning amendment application ZBA/15/17 to amend the zoning of the subject property to a site specific 'Waterfront Commercial Exception 3 (C5-3)' to increase the permit size of a micro-brewery as per the By-law definition and permit the required parking to be gravel surface (except accessible parking area(s)) and adopt the implementing by-law.</p> <p>2. approved the proposed site plan, subject to the conditions outlined in the site plan agreement, for the construction of a 16.3 m x 16.3 m (53.5 ft. x 53.5 ft.) patio, drive way modification and parking area and authorize the Mayor and Clerk to sign the site plan agreement and register said agreement on title.</p>			Completed
R. Brown	Council directed Administration to prepare a draft revision of the current Fence By-law for consideration of Council.			Completed
R. Brown	Council approved the proposed Development Agreement for the residential lots created by consent (File B/22/16) between the Town and Wayne and Connie Stockwell, as drafted, and authorize the Mayor and Clerk to sign the agreement and have said agreement registered on title.			Completed
R. Brown	Council directed that Administration provide an update report to Council to report specifically on options available to bring the Noah Homes Seacliff property into compliance (other than zoning change), said Report to be provided by end of 2017			Completed
K. Girard	Present Engineer's Report and proposed assessment schedule for the proposed water main on Road 11 to the petitioning residents.			Public Meeting scheduled for June 08th. Complete
A. Plancke	Review the signage in respect of Road 8 West to deter whether the signage correctly identifies the name of the road due to resident complaints of deliveries not being received.			MTO signage identifies as Conc. (8, 9 etc.) Cannot modify provincial sign. Complete
K. Girard	Council received the Engineer's Report from the RC Spencer and Associates for the proposed water main on Road 11 and directed administration to present the report and proposed assessment schedule to the petitioning residents			Initial Assessment approved by petitioners. Complete
K. Girard	Council authorized the installation of sidewalks on Grandview Avenue, but not by cutting through the existing driveways. AND Council requested admin to contact Mr. and Mrs. Del Brocco to discuss their issues.			Sidewalk installation scheduled for Sept. DelBrocco's satisfied. Complete
A. Plancke / R. Brown	Prepare a report that will identify detailed options available to reduce the traffic congestion along Main St. East, specifically from the Wigle/Remark Intersection to Kratz Road, with associated costs.	90 Days		Completed
R. Brown	Home Occupation & Home construction 1552843 Ontario Ltd. Home to be constructed in 2 years. Notice may be filed to see and provide council with update.			Complete
P. Van Mierlo-West	Next strategic planning session to be scheduled.			Complete
P. Van Mierlo-West	Prepare correspondence to invite Explore the Shore to apply for grant for 2018			Complete
S. Kitchen	Prepare and advertise for Members of the community to volunteer for Council Appointment to the Communities in Bloom Committee.			Complete
T. Iacobelli	Administration to proceed with the public advertisement of the RFP on the Bids and Tenders website.			Complete
A. Plancke	Report back to council with an engineer through RFQ process to prepare a report representing associate costs for the development, tendering and construction of Road 11 East Water Works Petition.			Complete
A. Plancke	Mettawas Res. Flooding Lower Level. Notice may be filed to seek update.			Complete - Nothing to report. No further flooding reports since Oct 2015
A. Plancke	Hallonan St. Final Coat and Sidewalk. Nov 2016 CAO reported developer advised again.			Complete
A. Plancke	Prepare report to update council in respect flooding that was reported to have occurred to the lower level of the housing at Mettawas Residential Development.	42916		Complete

J. Astrologo	Prepare report for council referenced in the Oct. 31, 2016 Special Meeting of Council RE: Medical Centre proposed Lease and the ability to enter an agreement which extends beyond the term of council.			Complete
J. Astrologo	Prepare report that council received the Municipal Act Amendments and Ranked Ballots report.			Complete
S. Kitchen	Forward Councilor Neufeld's motion regarding the Essex County Library Board's labour issues to the Library Board.			Complete
J. Astrologo	Mettawas Lane - council moved to amend the amendment to the development agreement with completion date of the project by Sept. 1, 2017	30 Days		Sidewalks complete. Road work completed on Friday, May 26, 2017
S. Kitchen / J. Astrologo	Draft appropriate By-law in order to transfer ownership for the roadway its services to the Municipality of Millbrook Stage 2 Phase 1 subdivision.			Complete
A. Plancke	Return to council to present the Engineers Report from Stantec Consulting on M&M Water Works extension project.		45047	Complete
J. Astrologo	Prepare a License Agreement for Farmers' Market (5 year term) and bring back the necessary authorizing By-law for passage at a future Regular Meeting.			Assigned to N. J Peralta
S. Kitchen / T. Hewitt	Tara to prepare AD and Sandy to prepare letter in regards to the advertisement in the program booklet for the 27th Annual Wild Game Dinner.			Complete
J. Astrologo / J. Alexander	Prepare By-law for council approval of mail in ballots as their election method for the 2018 election.			Complete
S. Kitchen	Prepare by-law to confirm the appointment of Melissa Tremaine-Snip to the Communities in Bloom Committee for the balance of the Committee term.			Complete
A. Plancke	Remove speed hump on Grandview			Removed May 26, 2017
K. Girard	Contact Mr. and Mrs. Del Brocco to discuss their issues with the installation of sidewalks on Grandview Ave.			Meeting with Jack DelBrocco & Landscaper took place May 12, 2017. All worked completed May 27, 2017
K. Girard	Provide contract for the bridge rehab to Corporate Services for preparation of necessary authorizing by-law.			Executed documents provided back to Dillon on May 25, 2017
T. Del Greco M. Durocher	Provide council with the details as to the date and time of the Public Input sessions for Grovedale House.			Completed
R. Brown	Follow-up information be provided to Council regarding Home Office and Contractor's Yard Construction County Road 20, North Side; 1552843 Ontario Ltd. o/a Noah Homes.	43100		Completed
R. Brown P. Valore	Provide council with a status update in respect of site compliance to the site commonly referred to as ATI.	90 days		Completed
T. Del Greco & M. Durocher	Kings Landing / Grovedale - Nov 2016 Public Meeting to be held seeking input as to future use.			Completed
J. Astrologo / S. Kitchen	Administration Authorized to prepare the necessary by-law for passage of Petition for Waterworks.			completed
K. Girard	Council endorsed the application for the Ontario Municipal Commuter Cycling (OMCC) Program and authorize the Mayor and Clerk to execute the 2017 Application Declaration for the OMCC Program.			Complete
K. Girard	Council received the letter of recommendation from Stantec Consulting and authorize the award of Contract Number MS17-107 for the reconstruction of Park Street to Sherway Contracting in the amount of \$1,683,152.50 (not including HST) and direct Administration to prepare the necessary authorizing by-law.			Complete
T. Del Greco	Council approved spending in excess of the 2017 budgeted amount in account 173-099-60315 in order to facilitate beautification of the marina fuel storage tank.			Complete
T. Del Greco	Council approved the proposal submitted by PlayPower Canada in the amount of \$50,440.20 for the installation of playground equipment at Timbercreek Park and approve the proposal submitted by Henderson Recreation in the amount of \$51,191.06 for the installation of playground equipment at Coghill Park and the purchase of an extra mom and tot swing at Coghill Park			Complete
R. Brown	That Council be provided with details regarding a proposed tower installation on Town owned property in the area of the sewage plant and the dog park.			Complete

R. Brown	That Council direct that future Communication Tower Applications for municipally-owned land follow the Town's notice policy, regardless of height.			Complete
K. Girard	Council authorized the County of Essex to award the CWATS Kings 13B project to Pierascenzi Construction Ltd and that the funding for the overages of this project be taken from the surplus for Bridge #28 and CWATS Kings 9 projects.			Complete
R. Brown	Council approved zoning amendment application ZBA/16/17 to amend the zoning of the subject property from the site-specific 'Rural Residential Exception 6, (RR-6)' to the standard 'Rural Residential, (RR)' removing an automobile repair shop as a permitted use, and adopt the implementing by-law.			Complete
R. Brown	Council Approved zoning amendment application ZBA/14/16 to amend the zoning of the subject property to a site-specific 'Transitional Commercial Exception 1 (C3-1)' to permit a stand-alone parking lot accessory to an existing restaurant use on abutting lands zoned 'Transitional Commercial, (C3)', and adopt the implementing by-law; and Approved the proposed site plan, subject to the conditions outlined in the site plan agreement, for the construction of a gravel parking area and authorize the Mayor an Clerk to sign the site plan agreement and register said agreement on title.			Complete
R. Brown	Council approved zoning amendment application ZBA/13/17 to rezone the subject property from Education Zone'(EG)' to Agriculture, '(A1)' and adopt the implementing by-law.			Complete
R. Brown	Council approved the award of the 5 year Official Plan Review to WSP Canada Group Limited at a cost of \$57,430			Complete
A. Plancke	Council directed Administration to communicate with resident Penny Horne regarding the Lakeview Road reconstruction project and provide Council with a follow-up report			Complete
K. Girard	Council received the update with respect to the active transportation projects in the Town of Kingsville and that Council endorse the 2018 CWATS applications for Kings 8, Kings 13A and Kings 13B.			Complete
T. Del Greco	Council approved the proposal submitted by Gagnon Demolition Inc. in the amount of \$64,460.00 and proceed with the demolition and site cleanup of the former Kings Landing Restaurant.			Complete
T. Del Greco	Council selected the Grovedale House design option for the Kings Landing rebuild.			Complete
P. Van Mierlo-West	Terms of Reference for the Cottam Revitalization Committee be approved; and that advertising for resident positions begin immediately.			Complete
A. Plancke	That Administration obtain and install a Christmas tree at the Carnegie Parkette prior to the Santa Parade of November 18.			Tree Secured