

April 12, 2018

To Members of Council,

This request is to respectfully ask the Town of Kingsville to consider amending the current lease agreement prior to the current lease expiration date. The Kingsville BIA is not asking to terminate the existing agreement but to amend it as it stands.

The Kingsville BIA sees great value in supporting The Carnegie Arts & Visitor Centre but has found increased demands as a local BIA to be more visible and available to its membership outside of this building. Additionally, the maintenance and staffing has grown to become more demanding than anticipated. This indicates increased utilization of the building by the public which is very exciting but not a primary responsibility of the Kingsville BIA to manage, staff and maintain on an ongoing basis.

Our requested amendment includes the following:

- The Kingsville BIA would solely rent the basement of The Carnegie Arts & Visitor Centre at a rent rate to be mutually agreed upon.
- The Kingsville BIA would not be responsible for the janitorial or maintenance of the building with the exception of the basement that they would occupy.
- The Kingsville BIA would not be responsible for staffing the Welcome Centre but are happy to serve as emergency back up to town resources should they be available.
- The Kingsville BIA would continue to offer the use of their WIFI to The Carnegie Arts & Visitor Centre.

The BIA has a desire to have delegate status the evening that this letter is received to answer any questions and concerns that Council members might have. We value our ongoing healthy relationship with The Town of Kingsville and hope that this request is viewed in a positive light as it is of no reflection upon the relationship with The Town.

Respectfully,

A handwritten signature in black ink, appearing to read 'C Bedal', followed by a period.

Christina Bedal  
BIA Coordinator