



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: March 27, 2018
To: Mayor and Council
Author: Tim Del Greco, Manager of Facilities and Properties
RE: Cottam Rotary Club – Bus Shelter Donation
Report No.: MS 2018 - 14

AIM

To inform Council of a recent request by Cottam Rotary Club to donate a bus shelter to the Town of Kingsville.

BACKGROUND

In January of 2018, Cottam Rotary Club approached the Town requesting approval to construct a bus shelter on municipal property at 122 Fox Street in Cottam. More specifically, at the intersection of Fox Street and Victoria Street and in front of Cottam Library. Appendix A of this report contains a copy of this request from Cottam Rotary Club.

The intent of this donation is to provide shelter from poor weather conditions for the students using this bus stop location.

In terms of appearance, the bus shelter would be similar to those of which are typically found within a mass public transportation system.

Rotary Club has indicated that although their organization would cover the cost of construction, ongoing maintenance and repair would be the responsibility of the Town.

DISCUSSION

Following receipt of the Club's request, discussions were held with Kingsville Administration resulting in a number of identified concerns. A summary of these concerns include:

- It is expected that a bus shelter will require periodic maintenance and repair. Funding to cover these costs will be derived from general taxation however only benefitting one particular group of students.

- Bus shelters can be prone to vandalism and graffiti creating an additional burden on general taxation.
- The Town does not have control over bus stop locations and they are subject to change. Removal or relocation costs may be required in the event this situation were to occur.
- Building a bus shelter in this location may trigger the request for additional shelters by residents in other areas of the Kingsville community. Construction and ongoing maintenance of additional shelters will require appropriate funding.
- Finally, in the absence of construction standards for bus shelters in the Ontario Building Code, a requirement for engineered drawings will need to be satisfied.

After careful consideration of the above, Kingsville Administration ultimately decided it is not in the best interest of the Town to proceed with this donation request.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

If a shelter donation was approved and subsequently constructed, future costs to be considered include maintenance, repairs, and restoration due to vandalism and graffiti. An account in the amount of \$500 should be allocated annually in the municipal budget to accommodate such works.

Costs of construction and maintenance of additional units are to be considered in the event this particular shelter sets a precedent for the community. The cost of construction per unit is estimated at \$10,000.

CONSULTATIONS

Kingsville Administration
Cottam Rotary Club

RECOMMENDATION

That Council declines the attached Cottam Rotary Club offer to construct a school bus shelter.

Tim Del Greco

Tim Del Greco, P.Eng
Manager of Facilities and Properties

G. A. Plancke

G.A. Plancke, Civil Eng. Tech (Env.)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer