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Date: February 12, 2018
To: Mayor and Council
Author: Shaun Martinho H.B.Sc, C.E.T.
RE: Fleet Replacement Report
Report No.: MS 2018-04

AIM

To inform Council of the tendering process for new Fleet acquisition, and recommend approval of the award of tenders.

BACKGROUND

Several vehicles are listed for replacement in the 2018 capital program. These vehicles have reached the end of their useful lifecycle and are beginning to incur unnecessary maintenance and repair costs. The fleet vehicles listed in the 2018 schedule include:

Capital Budget Line #	Description	Dept.	Capital Cost	Reserve Funding	Net Tax Impact
1	Water- Fleet Replacement 2004 F350 with Service Box	201	\$ 70,000	\$ 70,000	
67	PW - Fleet Replacement - 2004 Dodge 4x4 Quad Cab	130	\$ 40,000	\$ 40,000	\$ -
59	PARKS - Fleet Replacement - 2006 Ford p/u	171	\$ 35,000	\$ 35,000	\$ -
60	PARKS - Fleet Replacement- 2007 Ford p/u	171	\$ 41,500	\$ 41,500	\$ -
61	PARKS - Fleet Addition- 2018 Ford 1/2 Ton	171	\$ 35,000		\$ 35,000
62	PARKS - Fleet Addition- 2018 Ford 1/2 Ton	171	\$ 35,000		\$ 35,000

DISCUSSION

The Municipal Services Department prepared several tender documents, as per the Town's procurement policy, for the replacement of these vehicles. When deciding how to equip these vehicles several factors were considered including price, functionality, reliability, and time of delivery. Input was received from numerous parties including vendors, managers, and outside staff.

The results of the tendering and recommended vendors are as follows:

- Environmental Services receive a Ford F-350 supplied by Victory Ford in Chatham. It will be retrofitted with a service box fabricated by Commander Industries.
- Public Works will receive a 1500 Dodge Ram pick-up supplied by Oxford Dodge. It will have a spray-in bed liner and toolbox
- Parks and Recreation will receive a Ford F250 supplied by Victory Ford in Chatham. It will be equipped with a tailgate loader to aid in loading and unloading heavy materials.
- Parks and Recreation will receive three (3) Chevy 1500's from Addison Chevrolet in Mississauga Ontario. These trucks will come with an 8' box and spray-in bed liner.

LINK TO STRATEGIC PLAN

Effectively manage corporate resources and maximize performance in day-to-day operations.

FINANCIAL CONSIDERATIONS

The total cost for each of the replacement vehicles is outlined below. The totals include all additional items required for outfitting of the vehicles and all applicable taxes.

	Cost (with applicable HST)	Trade In	Net Cost	Approved Funding	Net Impact
Water- 2018 Ford F350 Service	\$65,395.05	\$0.00	\$65,395.05	\$70,000.00	\$4,604.95
PW - 2018 Dodge Ram Quad Cab	\$36,354.78	\$0.00	\$36,354.78	\$40,000.00	\$3,645.22
Parks - Ford F250 w Tailgate Loader	\$37,651.20	\$0.00	\$37,651.20	\$41,500.00	\$3,848.80
Parks- 2018 Chevy 1500 with 8' box	\$31,603.60	\$0.00	\$31,603.60	\$35,000.00	\$3,396.40
Parks- 2018 Chevy 1500 with 8' box	\$31,603.60	\$0.00	\$31,603.60	\$35,000.00	\$3,396.40
Parks- 2018 Chevy 1500 with 8' box	\$31,603.60	\$0.00	\$31,603.60	\$35,000.00	\$3,396.40

CONSULTATIONS

Municipal Services – Director, Supervisor, and all outside staff.

RECOMMENDATION

That council approves the acquisition of the Fleet assets as follows:

One (1) 2018 Ford F-350 from Victory Ford in Chatham outfitted with a service body fabricated by Commander Industries for the combined purchase price of \$65,395.05 inclusive of the HST burden.

One (1) 2018 Dodge Ram Quad Cab pick-up truck from Oxford Dodge in London equipped as required for the purchase price of \$36,354.78 inclusive of HST burden.

One (1) 2018 Ford F-250 Regular Cab pick-up truck from Victory Ford outfitted with a tailgate loader for the combined purchase price of \$37,651.20 inclusive of HST burden.

Three (3) 2018 Ford F-150 Regular Cab pick-up trucks from Victory Ford in Chatham equipped as required for the purchase price \$31,603.60 each inclusive of HST burden.

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