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Date: February 7, 2018

To: Mayor and Council

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Manager, Planning Services

RE: Official Plan Review – Special Meeting of Council

Report No.: PDS 2018-007

AIM

The Town is undertaking a 5-Year review and update to its Official Plan. The purpose of this Special Meeting of Council is to discuss potential revisions that may be required to the Town's Official Plan and provide an opportunity for the public to offer comments to Council regarding any issues or matters that should be considered in the Official Plan Review.

Pursuant to Section 26(3)(b) of the *Planning Act*, before making revisions to the Town's Official Plan, the Town is required to hold a Special Meeting of Council, open to the public, to discuss the revisions that may be required.

BACKGROUND

The purpose of the Special Meeting of Council is to discuss potential revisions that may be required to the Official Plan and provide an opportunity for the public to offer comments to Council regarding any issues or matters that should be considered in the Official Plan Review. Comments received from the public at this meeting will be valuable information to obtain before updating and formulating policy directions. Staff will review all submissions received and will consider them during the review process.

DISCUSSION

The Town's current Official Plan will need to be updated to implement new Provincial and County plans, policies and legislation. The major components that will need to be addressed in the Official Plan Review that have been identified to date are summarized below, but not limited to:

- a) **Growth Management**
- b) **Community Structure / Settlement Area Hierarchy**
- c) **Settlement Area Expansions / Local Comprehensive Review**
- d) **Residential Intensification**
- e) **Affordable Housing**
- f) **Special Needs Housing**
- g) **Parks & Open Space**
- h) **Natural Heritage Policies**
- i) **Source Protection Plan**
- j) **Agricultural Policies**
- k) **Minimum Agricultural Lot Sizes**
- l) **Transportation Policies**
- m) **Active Transportation Network**
- n) **Energy Conservation**
- o) **Implementation and Interpretation**
- p) **Consolidation of Recent Official Plan Amendments and Housekeeping Matters**

NEXT STEPS

The next steps in the Official Plan Review process will include the preparation of the Draft Issues and Policy Directions Report, which will form the basis for consultation with the public and identify matters to be reviewed and recommended policy approaches. Based upon the input received, the consulting team and staff will work to prepare a Draft Official Plan Amendment to implement the recommended policy directions.

LINK TO STRATEGIC PLAN

Manage growth through sustainable planning.

FINANCIAL CONSIDERATIONS

There are no direct financial considerations which result from the update aside from the cost of the review itself which was already accounted for in the 2017 budget.

CONSULTATIONS

This Special Council Meeting represents the formal initiation of the Town's 5-Year Official Plan Review, to provide an opportunity for the public to offer comments to Council regarding any issues or matters that should be considered in the Official Plan Review. Over the course of the Study there will be numerous opportunities for public consultation and engagement.

RECOMMENDATION

It is recommended that Council:

Council receive the attached report prepared by WSP dated February 7, 2018, respecting the Town of Kingsville 5-Year Official Plan Review: Statutory Special Meeting of Council under Section 26(3)(b) of the Planning Act for information purposes.

Council direct Administration and WSP Canada Group Limited to consider all public comments received during the Official Plan Review process.

Robert Brown

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Manager, Planning Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer