

SCHEDULE A

FEES AND CHARGES

ADMINISTRATIVE SERVICES		
911 Sign and Post (with or without building)	\$60.00	
Accounts Receivable (accounts outstanding after 60 days following invoice date)	1.25%	per month
Administration fee		
- misdirected payment		
- adding outstanding charges to tax roll	\$25.00	
- arrangements for weed cutting		
Advertising Hosting Fee	\$50.00	
Code of Conduct Complaint (refundable on recommendation of Integrity Commissioner)	\$250.00	
DVD/CD (any copied document or documents)	\$10.00	
Fireworks Permit	\$100.00	
NSF cheque	\$25.00	
Map (Town)	\$30.00	
- PLUS -	\$3.00	per square foot
Marriage Solemnization		
- during business hours	\$250.00	
- after business hours	\$350.00	
- PLUS - travel from and return to municipal office	\$0.54	per kilometer
Merchandise and Apparel	Cost + 15% + applicable taxes	
MYKingsville website advertising space	\$85.00	per month
Notice of Registration of Death (Form 17)	\$10.00	
Noise Permit	\$50.00	
Non-Objection Letter (AGCO)	\$25.00	
Over the Road Banner	\$50.00	
Photocopies		
- on-site	\$0.50	per copy
- off-site	Cost	
Portable Signs		
- permit	\$65.00	
- removal	\$75.00	per hour
- storage	\$20.00	per day
- variance	\$65.00	
Property Information Report (PIR)	\$100.00	
- within 5 days, excluding holidays	\$200.00	
Property Report (for information not included in the PIR)	\$50.00	Per department
Property File Document Retrieval		
- picked up at Town office	\$7.50	
- delivered by mail, email or fax	\$17.50	
Refund Charge	\$25.00	
Request for Fence Viewers	\$750.00	
Severance – property roll creation	\$100.00	
Signing of Document as a Commissioner for Taking Affidavits	\$15.00	seniors exempt
Signing of Document as a Notary Public	\$50.00	
Statement of Death (Form 15)	\$15.00	
Statement of Account		
- picked up at Town office	\$7.50	seniors exempt
- delivered by mail, email or fax	\$17.50	
Tax Certificate (includes outstanding water)	\$75.00	per property
- within two days, excluding holidays	\$150.00	per property
Tax Notice – Duplicate		
- picked up at Town office	\$7.50	seniors exempt
- delivered by mail, email or fax	\$17.50	
Tax Registration	cost	
Tax Sale Tender Package	\$10.00	
Town Flag	cost	
Utility Account Set Up	\$25.00	
- PLUS SECURITY DEPOSIT (Tenant Accounts)		
Water Notice – Duplicate		
- picked up at Town office	\$7.50	seniors exempt
- delivered by mail, email or fax	\$17.50	
Weed Cutting (one hour minimum)	\$75.00	per hour
BY-LAW ADMINISTRATION AND ENFORCEMENT		
Zoning Certificate	\$50.00	
Compliance / Review Letter	\$100.00	
By-law Enforcement		
- issue Order	\$100.00	
- registration of Order on title	cost	
- re-inspection attendance (no compliance following Order)	\$100.00	

CEMETERY SERVICES				
GRAVE		INTERMENT RIGHTS	CARE AND MAINTENANCE	TOTAL PRICE
Greenhill Cemetery - Adult or Child (standard 3'4" X 8')		\$600.00	\$400.00	\$1,000.00
Greenhill Cemetery - Cremation		\$300.00	\$200.00	\$500.00
Greenhill Cemetery - Infant (standard 12" X 24")		\$150.00	\$150.00	\$300.00
All Other Active Cemeteries - Adult or Child (standard 3'4" X 8')		\$450.00	\$300.00	\$750.00
All Other Active Cemeteries - Cremation		\$150.00	\$100.00	\$250.00
INTERMENT (includes opening/closing grave, lowering/raising device, grass seeding)				
Dates and Times			Adult or Child Grave	Infant Grave or Cremated Remains
March 16 – December 14	Weekdays 10:00 a.m. to 2:30 3:30 p.m.		\$650.00 725.00	\$300.00
	Weekdays after 2:30 p.m.		\$810.00	\$400.00
	Saturdays 10:00 a.m. to 2:00 p.m.		\$810.00 885.00	\$400.00 425.00
	Saturdays after 3:00 p.m., Sundays and holidays		\$970.00	\$485.00
December 15 – March 15	Weekdays 10:00 a.m. to 2:30 3:30 p.m.		\$700.00 775.00	\$350.00
	Weekdays after 2:30 p.m.		\$860.00	\$450.00
	Saturdays 10:00 a.m. to 2:00 p.m.		\$860.00 935.00	\$450.00 475.00
	Saturdays after 3:00 p.m., Sundays and holidays		\$1,020.00	\$535.00
MAXIMUM FOR ASSISTED SERVICES (in accordance with O. Reg. 184/12 made under the Funeral, Burial and Cremation Services Act, 2002)				
Interment Rights and Interment – Adult or Child Grave				\$1,300.00
Interment Rights and Interment – Cremated Remains				\$500.00
Interment Rights and Interment – Receipt from Irregular Burial Site				\$650.00
DISINTERMENT (includes opening/closing grave, lowering/raising device, grass seeding)				
Dates and Times			Adult or Child Grave	Infant Grave or Cremated Remains
March 16 – December 14	Weekdays 10:00 a.m. to 2:30 3:30 p.m.		\$1,500.00	\$300.00
	Weekdays after 2:30 p.m.		\$1,870.00	\$400.00
	Saturdays 10:00 a.m. to 2:00 p.m.		\$1,870.00	\$400.00
	Saturdays after 3:00 p.m., Sundays and holidays		\$2,235.00	\$485.00
December 15 – March 15	Weekdays 10:00 a.m. to 2:30 3:30 p.m.		\$1,615.00	\$350.00
	Weekdays after 2:30 p.m.		\$1,985.00	\$450.00
	Saturdays 10:00 a.m. to 2:00 p.m.		\$1,985.00	\$450.00
	Saturdays after 3:00 p.m., Sundays and holidays		\$2,350.00	\$535.00
MARKER / MONUMENT CARE AND MAINTENANCE				
Flat	Less than 173 square inches			\$0.00
	At least 173 square inches			\$50.00
Upright	4 feet or less in height and 4 feet or less in length, including base			\$100.00
	More than 4 feet in either height or length, including base			\$200.00
OTHER SERVICES				
Transfer Of Interment Rights			\$40.00	
Marker Locating			\$25.00	
Marker Inspection			\$25.00	
Tent Rental (March 16 to December 14 only)			\$100.00	
License (HST exempt)			as set by Ministry of Consumer Services	

FIRE SERVICES			
ACGO Letters (for liquor related premises and events)	\$100.00		
Inspection Order with violations re-inspection	\$100.00		
Carbon Monoxide Alarm Installation (includes the alarm)			
First Alarm	\$70.00		
Additional Alarms	\$40.00		
Non-resident Motor Vehicle Accident or Fire Attendance	as set by MTO		
Nuisance False Alarm Non Emergency Alarm Activation (following third alarm within 6 months)	as set by MTO		
Occurrence Report Normal	\$40.00		
Occurrence Report with Full Investigation	\$250.00 100.00		
Fire Code Inspection with Violations (incl. re-inspection)	\$80.00	Per hour	
Request for Inspection	\$80.00	Per hour	
Fire Safety Plan Review	\$80.00	Per hour	
Fire Safety Request for Training Services	\$100.00	Per session (up to 2 hrs)	
Ontario Fire College course training provided to other Fire Departments	cost		
Fire Training provided to other Fire Departments			
Persistent Prohibited Open Burn (following second attendance at same property or properties owned by the same owner)	as set by MTO		
- PLUS - heavy equipment	cost		
- foam	cost		
Inspection (from PIR report)	\$100.00		
Propane Review / Documentation			
- Level I	\$80.00	per hour	
- Level II	\$80.00	per hour	
- PLUS - legal or engineering review	Cost		
Technical Rescue Team Services	Cost		
Smoke Alarm Installation (includes alarm)	\$40.00		
Additional Alarms	\$10.00		
LICENSES			
Charitable Gaming			
Bingo	3%	of prize	
Media Bingo	3%	of prize	
Break Open (Nevada) Tickets	3%	of prize	
Raffle	3%	of prize	
Bazaar			
- Raffle & Bingo	3%	of prize	
- Wheel of Fortune	\$10		
Dog			
- January 1 to March 31	\$20.00		
- April 1 to December 31	\$40.00		
- PLUS – By-law Enforcement Officer attendance	\$15.00		
Kennel (includes one dog license)	\$110.00		
Hunting			
Pheasant			
- resident	\$12.50		
- non-resident	\$18.00		
Rabbit			
- resident	\$10.00		
- non-resident	\$10.00		
Marriage	\$125.00		
Refreshment Vehicle			
- first vehicle	\$250.00		
- second vehicle	\$125.00		
Taxi / Limousine / Vehicle for Hire			
Vehicle			
- new	\$300.00		
- renewal	\$100.00	per year payable on or before January 1	
Driver	\$25.00	per year payable on or before January 1	
POLICE SERVICES			
Note:			
All fees for Police Services <i>include</i> HST			
Criminal Records Check	\$25.00		
Duplicate Copy of Criminal Record Check Certificate	\$5.00		
Criminal Record Check (Volunteer)	No Charge		
Finger Prints	\$26.50		
Traffic Reports	\$42.25		
Incident Reports	\$42.25		
Statements	\$42.25		
Technical Traffic Collision Reports	\$565.00		
Reconstruction Report	\$1,130.00		
Paid Duty – Administrative	\$68.50		
Paid Duty – Hourly Vehicle Usage Fee	\$28.25		

PARKS AND RECREATION SERVICES

Note: All fees for Parks and Recreation services *include* HST.

Individuals wishing to rent Lakeside Park Pavilion and Grovedale will be required to provide a rental deposit of 50% of the booking at the time of booking. This amount will be forfeited if the rental is cancelled within 30 days of the scheduled event date.

FACILITY RENTALS

Carnegie

- 2 hours or less	\$ 45.00 (BIA and Assoc. Members) \$ 56.50 (Non-BIA Member)
- Full Day	\$ 170.00 (BIA and Assoc. Members) \$ 200.00 (Non-BIA Member)

Lakeside Park Pavilion and Grovedale

- private party with alcohol (Friday-Sunday) - PLUS INDEMNITY DEPOSIT	\$700.00 800.00	per day
- private party with alcohol (Monday-Thursday) - PLUS INDEMNITY DEPOSIT	\$500.00	per day
- private party without alcohol (under 75 persons)	\$175.00 200.00	per day
- private party without alcohol (75 persons and over)	\$300.00 325.00	per day
- set up and/or take down (only in conjunction with full day rental)	\$100.00 \$150.00	per day
- instructional	\$27.00	per hour

Kingsville Recreational Complex

Ice Time

- Adult - prime	\$186.56	per hour
- Adult - non-prime (before 6:00 p.m.)	\$158.00	per hour
- Minor Sports - prime	\$175.00	per hour
- Minor Sports - non-prime (before 4:00 p.m.)	\$150.00	per hour
- Public Skating – general	\$3.50	per person
- Public Skating – general – family	\$9.00	per family
- Parent & Tot / Home School / Adult Skate	\$2.50	per person
- Shiny Hockey / Club	\$5.50	per person

Arena Floor	\$55.00	per hour
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Auditorium

- weekend with alcohol - PLUS INDEMNITY DEPOSIT	\$345.00 375.00	per day
- weekend or weekday without alcohol	\$145.00 160.00	per day
- Saturday without alcohol	\$130.00 140.00	4 hours
- Sunday or weekday without alcohol	\$90.00 100.00	4 hours
- instructional	\$27.00	per hour

Auditorium B, C or D

- weekend with alcohol (B & C) - PLUS INDEMNITY DEPOSIT	\$320.00 380.00	per day
- weekday with alcohol (B, C or D) - PLUS INDEMNITY DEPOSIT	\$130.00 150.00	per day
- Saturday without alcohol (B, C or D)	\$90.00 100.00	4 hours
- Saturday without alcohol (B & C)	\$130.00 150.00	4 hours
- Sunday or weekday without alcohol (B, C or D)	\$80.00 90.00	4 hours
- Sunday or weekday without alcohol (B & C)	\$90.00	4 hours
- weekend or weekday without alcohol (B, C or D)	\$150.00 160.00	per day
- weekend or weekday without alcohol (B & C)	\$160.00 180.00	per day
- box seating	\$50.00	
- instructional	\$27.00	per hour

Ball Diamond Pavilion

- evening with alcohol	\$150.00 175.00
- day with alcohol	\$220.00 250.00

Greens

Diamond – without lights	\$40.00	per game
Diamond – with lights	\$55.00	per game
Diamond – minor sports	\$13.00	per child
Double Header – without lights	\$75.00	

Double Header – with lights	\$100.00	
Marina		
Seasonal Ramp Pass	\$130.00	per craft
Senior Ramp Pass	\$100.00	per craft
Dockage – Cedar Island	\$48.00	per foot
Dockage – West Marina	\$38.00	per foot
Dockage – Docks 63 and 64	\$56.00	per foot
Transient Wells		
- Daily	\$2.00	per foot
- Monthly	\$15.00	per foot
Ramp Pass		
- Daily	\$12.00	per day
- Monthly	\$50.00	per month
Fuel	cost + \$0. 30	per litre
Ridgeview Park		
- weekend	\$700.00	
- hall and pavilion with alcohol	\$250.00	per day
- PLUS INDEMNITY DEPOSIT	350.00	
- hall with alcohol	\$180.00	per day
- PLUS INDEMNITY DEPOSIT	220.00	
- pavilion without alcohol	\$75.00	per day
	85.00	
- instructional	\$27.00	per hour
Tennis Courts (Kingsville only)		
- access card	\$10.00	
- entry	\$6.00	per court
Unico Community Centre		
- weekend with alcohol	\$370.00	per day
- PLUS INDEMNITY DEPOSIT	390.00	
- weekend or weekday without alcohol	\$450.00	per day
	160.00	
- Sunday or weekday without alcohol	\$75.00	4 hours
	80.00	
- Saturday without alcohol	\$140.00	4 hours
	150.00	
- instructional	\$27.00	per hour
Unico Parking Lot	\$160.00	per day
Carnegie Parking Lot	\$160.00	per day
King Street Parking Lot	\$160.00	per day
ADVERTISING		
Arena Walls	\$175.00	per year
Illuminated sign	\$300.00	per year
Ice surface boards	\$580.00	per year
Ice surface	\$865.00	per year
Marina display	\$58.00	per year
Zamboni (\$1,100.00 per side)	\$2,200.00	per year
PROGRAMS		
All Programs	Cost	
Standard First Aid/Level C	\$120.00	
Standard First Aid Renewal	\$75.00	

PLANNING SERVICES		
APPLICATIONS		
Note:		
A refund of 60% will be applied if an application is filed but withdrawn prior to the holding of any public open house or meeting.		
Committee of Adjustment:		
Consent (1 new lot or lot addition)	\$600.00	
- PLUS septic inspection	\$175.00	
- PLUS ERCA	as set by	ERCA
Minor Variance	\$500.00	
- PLUS ERCA	as set by	ERCA
Joint Application (combined consent and minor variance)	\$1,000.00	
- PLUS septic inspection	\$175.00	
- PLUS ERCA	as set by	ERCA
Development Agreements:		
Minor Agreement (ie: consents)	\$500.00	
- PLUS EXPENSE DEPOSIT		
- PLUS SECURITY DEPOSIT		
Major Agreement (ie: subdivisions)	\$1,000.00	
- PLUS EXPENSE DEPOSIT		
- PLUS SECURITY DEPOSIT		
Development Agreement Amendment	\$500.00	
- PLUS EXPENSE DEPOSIT		
- PLUS SECURITY DEPOSIT		
Official Plan:		
Amendment	\$2,000.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Joint Application (combined Official Plan Zoning By-law Amendments)	\$3,000.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Parkland Dedication or Fees in Lieu:		
Commercial or Industrial Land	2%	of appraised value of land
Residential Land	\$1,500.00	Per new lot
Part Lot Control	\$1,000.00	
- PLUS EXPENSE DEPOSIT		
Part Lot Control Extension	\$500.00	
- PLUS EXPENSE DEPOSIT		
Plan of Condominium	\$2,500.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Plan of Subdivision	\$2,500.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Recirculation of Application (after 3 months of inaction by applicant)	\$50.00	
Plan of Subdivision (Redline)	\$1,000.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Site Plan Control:		
Site Plan Agreement	\$1,000.00	
- PLUS EXPENSE DEPOSIT		
- PLUS SECURITY DEPOSIT		
- PLUS ERCA	as set by	ERCA
Site Plan Agreement Amendment	\$500.00	
- PLUS EXPENSE DEPOSIT		
- PLUS SECURITY DEPOSIT		
- PLUS ERCA	as set by	ERCA
Site Plan Agreement (Tower)	\$500.00	
- PLUS EXPENSE DEPOSIT		
- PLUS SECURITY DEPOSIT		
- PLUS ERCA	as set by	ERCA
Renewable Energy Review and Approval	\$1,500.00	
- PLUS EXPENSE DEPOSIT		
Sidewalk Patio	\$100.00	
- PLUS use of sidewalk		
- PLUS INDEMNITY DEPOSIT		
Zoning By-law:		
Minor (ie: consents, minor changes)	\$1,200.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Major	\$2,000.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Temporary Use	\$1,200.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA

Temporary Use Extension	\$600.00	
- PLUS EXPENSE DEPOSIT		
- PLUS ERCA	as set by	ERCA
Removal of Holding (h)	\$700.00	
- PLUS EXPENSE DEPOSIT		
OTHER SERVICES		
Compliance Letter (Subdivision / Site Plan, Development Agreement)	\$100.00	
Documents:		
Comprehensive Zoning By-law (hard copy)	\$100.00	
Official Plan Amendment (hard copy)	\$100.00	
PUBLIC WORKS MUNICIPAL SERVICES		
Encroachment / Entrance Permit	\$150.00	
- PLUS INDEMNITY DEPOSIT		
Inspection for to Damage Municipal Services (in conjunction with Building Permit)-Inspection for damage to municipal services (post building permit)	\$150.00	
- PLUS INDEMNITY DEPOSIT		
Local Improvement Charges (full details can be obtained from the Local Improvement Policy) <i>The cost of the works shall be assessed upon benefitting properties based upon a maximum fixed rate per metre of assessable frontage as follows:</i>		
Sanitary Sewers	\$165.00	per metre
Storm Sewers	\$125.00	per metre
Road Works (curb and gutter only)	\$65.00	per metre
Sewer Services Connections	Actual Cost	
Road Crossing Agreement	\$150.00	
- PLUS INDEMNITY DEPOSIT		
Road Use Agreement	\$1,500.00	
- PLUS INDEMNITY DEPOSIT		
Temporary Culvert Installation Permit	\$100.00	
Solar Signs		
Blank Sign	\$40.00	
New Post and hardware, if required	\$15.00	
Installation by Public Works	\$25.00	
TRANSIT		
Note:		
If an attendant is required, only half of the fee is payable by the attendant.		
Erie Shores Transit:		
Kingsville, Leamington, Wheatley	\$5.00	one way
Essex, Harrow, Tilbury, Woodslee	\$10.00	one way
Amherstburg, Belle River, LaSalle, St. Clair Beach, Tecumseh, Windsor	\$10.00	one way
WATER / SEWER SERVICES		
Hydrant Hook Up	\$80.00 + water consumption at current rate	
Water Meter (5/8" x 3/4" residential meter and MXU radio)	\$335.00	
Turn On/Turn Off	\$50.00 25.00	
- after Town business hours	\$200.00	
Frozen Meter Replacement	\$200.00	
- after Town business hours	\$400.00	
Frost Plate Repair	\$60.00	
- after Town business hours	\$260.00	
New Water Service Connection		
- 3/4"	\$4,000.00	
- 1"	\$5,600.00	
- 2" or larger	cost	
Raising / Lowering Curb Box / Meter Pit (result of owner grade change)	cost	
Lowering of Clean Out (result of owner grade change)	\$85.00	
Replace Clean Out Cap	\$85.00	
Minicam investigation	\$75.00	first hour
- PLUS -	\$50.00	each subsequent hour
Steaming Frozen Private Water Services	\$100.00	first hour
- PLUS -	\$75.00	each subsequent hour
Steaming Frozen Private Water Services after Town business hours	\$500.00	first hour
- PLUS -	\$175.00	each subsequent hour
Service Vehicle	\$24.00	per hour
Watermain and Appurtenance Application Review and Approval	\$1,200.00	

NOTE: For the purposes of this Schedule:

1. except where otherwise noted, fees are exclusive of HST;

- 2. “cost” shall mean an amount equal to the cost to the Town of labour, vehicle(s), materials, supplies or services used or purchased for the purpose of the service or activity;
- 3. “senior” shall mean a person 65 years of age or older; and
- 4. “holidays” include the following days:

New Year’s Day	Labour Day
Family Day	Thanksgiving Day
Good Friday	Remembrance Day
Easter Monday	December 24
Victoria Day	Christmas Day
Canada Day	Boxing Day
Civic Holiday	December 31