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Date: June 26, 2017
To: Mayor and Council
Author: Kevin Girard, Manager of Municipal Services
RE: Road 11 Water Works Petition
Report No.: MS 2017-26

AIM

To provide Council with an update on the progress of the Road 11 Water Works Petition initiated in January of 2017.

BACKGROUND

Council report MS 2017-12 (resolutions 359-2017 and 360-2017) was presented to Council on May 8th, 2017. This report presented Council with the Engineer's report and accompanying assessment schedule provided by RC Spencer in accordance with the Town's Water Works Policy.

The Engineer's report provided a total estimated cost for the proposed water main, including valves, hydrants, and connections to existing systems of approximately \$684,000 (not including HST). Therefore, the cost to each property would be \$24,428.57 (not including HST), not including the cost for private service connections from the proposed water main to the property line which RC Spencer estimates will cost each property approximately \$1,500.00 (not including HST). Given these figures, the benefitting property owners would each be responsible for an estimated cost of \$25,928.57 (not including HST).

As part of resolution 360-2017, permission was granted by Council to present the Engineer's report to the benefitting property owners of the Road 11 Water Works Petition.

DISCUSSION

Since report MS2017-12, an adjustment was made to the assessment schedule where a property was removed that no longer exists according to the Town's Planning Department and Financial Services Department. Therefore, an adjustment was made to the

disbursement of the estimated costs to the benefitting property owners. The Owners would now be responsible for a total cost of \$26,833.33 each, not including HST, as opposed to the original estimate of \$25,928.57, not including HST. This was communicated and provided to the property owners at the June 8th meeting and can be found in the attached along with Agenda from the meeting.

On June 8th, 2017 the Road 11 Petition meeting was held in Council Chambers in order to present the Engineer's report and assessment schedule to the property owners. In accordance with the Town's Water Works Policy, the meeting was held with the purpose of presenting clearly how the Engineer's Report was created and what the next steps would be in the process. In addition, the Town's Manager of Financial Services delivered a presentation on the financial options and procedures for the benefitting property owners to consider. The presentation is found in the attached.

The meeting was an opportunity for the property owners to ask any specific questions of RC Spencer or the Town. All questions and responses were recorded in the Comments/Concerns Sheet attached and all those in attendance can be found in the Sign-in Sheet attached.

At the end of the meeting a vote was held to determine whether the property owners were in favour of moving forward to design and tendering of the project given the information provided in the public meeting. In accordance with the Town's Water Works Policy, a majority ($\geq 50\%$) of property owners must accept and be in favour of the Engineer's report and assessment schedule for the petition to proceed to complete design and tender. The resulting vote of the petition was 15 for and 12 against. Therefore the benefitting property owners voted to moving forward with design and tendering.

Municipal Services, with Council's permission will now authorize RC Spencer to complete the design of the approved water main and proceed to tender. As per the Water Works Policy, if the tender value is less than the estimated value of the Engineer's report that was approved by property owners at the June 8th, 2017 meeting, the works will proceed without further permission from the benefitting property owners of Road 11. Whereas, if the tender value is greater, the benefitting property owners would be required to vote for the updated project costs.

LINK TO STRATEGIC PLAN

Provide safe, adequate and affordable municipal services and infrastructure.

FINANCIAL CONSIDERATIONS

As per the Engineer's report and the updated assessment schedule provided, a total estimated cost for the proposed water main, including valves, hydrants, and connections to existing systems of approximately \$684,000 (not including HST). Therefore, the potential cost to each property would be \$25,333.33 (not including HST), not including the cost for private service connections from the proposed water main to the property line which RC Spencer estimates will cost each property approximately \$1,500.00 (not including HST). Given these figures, the benefitting property owners would each be responsible for an estimated cost of \$26,333.33 (not including HST).

There is no financial impact to the Town at this time.

CONSULTATIONS

RC Spencer Associates Inc.
Municipal Services
Financial Services
Planning Department
Corporate Services

RECOMMENDATION

That Council receive the results of the Road 11 Water Works Petition and authorize Municipal Services to enter into an agreement with RC Spencer Associates Inc. for the complete design and tender of the approved water main and required appurtenances.

Respectfully Submitted,

Kevin J. Girard

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G.A Plancke

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Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
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