



TERMS OF REFERENCE
COMMUNITIES IN BLOOM

Approved: November 9, 2015

COMMITTEE PARTICULARS

Type:

Advisory, reporting to the Parks, Recreation, Arts and Culture Committee

Authorizing or Mandating Legislation:

Date of Formation:

January 2016

Term:

January 1, 2016 to November 30, 2018

Meeting Frequency:

Monthly

Evaluation Date: January 2019

Resource:

- Parks and Recreation Program Manager
- Municipal Services
- Kingsville BIA
- Manager of Municipal Facilities & Property

Staff Support:

As determined by the Parks and Recreation Program Manager

Number of Council Members:

Two

Number of Community Members:

Ten minimum

Procedural By-law:

By-law [105-2011](#), as amended from time to time

Remuneration:

None

LINK TO STRATEGIC PLAN

To promote the general betterment and positive self-image of our community using the identified strengths that exist in the community.

PURPOSE

Purpose is to work with the Municipality, Businesses and Individuals to prepare the Town of Kingsville for the annual Communities in Bloom Judges' Tour.

SCOPE OF WORK

The Committee shall:

- plan, organize and operate the annual Communities in Bloom tour in collaboration with the Parks and Recreation Department, Municipal Services, Local businesses and individual

homeowners

- act as and recruit volunteers to assist in the operation of the annual Communities in Bloom Tour
- develop methods and new ideas to maintain the sustainability and build upon the tourism draw of the Annual Communities in Bloom Program

REQUIRED SKILLS

- Strategy Project Management Finance/Accounting Communications
- Risk Management Business Management Legal Critical Thinking / Analysis
- Stakeholder Relations Land Use Planning