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Date: February 9, 2017
To: Mayor and Council
Author: G.A. Plancke / Director of Municipal Services
RE: Road 11 East Water Works Petition
Report No.: MS 2017- 07

AIM

To advise Council of the request of residents of Road 11 East, and recommend next steps as appropriate as governed by the Town's Water Works Policy.

BACKGROUND

A request to commence the Water Works Petition process from a property owner residing on Road 11 East was received in January. In response, a petition was prepared by Corporate Services in conformance to the Towns Water Works Policy and circulated by the requesting resident accordingly to properties listed as:

Parts of Lots 6-12 Concession 10, and Parts of Lots 6-12 Concession 11, in the former Township of Gosfield North, and being on the north and south sides of Road 11, a distance of approximately 3500 metres. A total of 28 properties are included.

Included in the petition documentation were the provisions listed below:

That the undersigned owners of land within the above-mentioned area petition that:

- a) the area be defined as a waterworks area with the installation of water mains, service connections as required;
- b) the private water service connections be installed by property owners subject to all necessary permits obtained from the Town prior to installation; and
- c) an Engineer's Report be prepared to determine the feasibility and cost to the property owners within the above mentioned area.

Further that: The attached owners agree that should the Engineer's Report not be accepted by the persons signing the petition, that any and all costs accumulated will be apportioned equally between those persons that have signed the document.

Received by the Clerk on February 06, 2017 was the circulated petition. There were a few discrepancies that required further clarification from the petitioners, however listed within

the returned petition were 15 signatures representing 15 potential benefitting properties representing an overall participation of 53.6%

As per the conditions listed in the current Water Works Policy, a majority of properties listed on the petition (Greater than 50%) must be present in order to submit the petition for Council approval to the next step.

DISCUSSION

As per the current Water Works Policy: Council may authorize the engineer to proceed with the preparation of the construction plans and tendering of the water works after the engineers report has been completed, and subsequent approval of the petitioners representing a majority of the properties have reviewed and agreed to the estimated project costs.

Engineering services in anticipation of this work have not been secured at this time. A request for quotation for engineering services as determined by the scope of work will be initiated once Council deliberates the validity of the petition.

LINK TO STRATEGIC PLAN

Provide safe, adequate and affordable municipal services and infrastructure.

FINANCIAL CONSIDERATIONS

To be determined through an engineer's report. All costs associated with the Petition for Waterworks to be apportioned to the signature petitioners.

Subject to Council approval, should the petition proceed to construction, costs for the project will be invoiced to all benefitting properties by a method apportioned as determined by the engineer and endorsed by Council.

CONSULTATIONS

Director of Corporate Services
Municipal Services

RECOMMENDATION

That Council authorizes Municipal Services to retain an engineer through the Request for Quotation (RFQ) process and that the selected engineering firm prepare a report representing associated costs for the development of construction plans, tendering, and construction of the listed waterworks project for endorsement or denial of the petitioners and that a subsequent report to Council defining the project status and parameters is prepared and presented at a future regular meeting of Council.

G.A. Plancke

G.A. Plancke Civil Eng. Tech (Env)
Director of Municipal Services

Sandra Zwiers

Sandra Zwiers, MAcc, CPA, CA
Director of Financial Services/Acting C.A.O.

