

**THE UNION WATER SUPPLY SYSTEM**  
**JOINT BOARD OF MANAGEMENT**  
**MINUTES OF MEETING**  
**HELD JANUARY 18, 2017 AT 9 AM**  
**IN KINGSVILLE COMMUNITY ROOM - KINGSVILLE ARENA**

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Members Present: Deputy Mayor MacDonald (Chair); Mayor Paterson, Councillors Dunn, Hammond, Verbeke - Leamington  
Mayor Nelson Santos (Vice-Chair); Deputy Mayor Queen (alternate), Councillors Gaffan, Patterson - Kingsville  
Mayor McDermott - Essex  
Councillor Diemer- Lakeshore

Members Absent: Councillor Neufeld - Kingsville  
Councillor Jacobs - Leamington

Staff Present: Rodney Bouchard, Manager, UWSS  
Khristine Johnson, recording secretary, UWSS

Municipal Staff Present: Andrew Plancke, Kevin Girard - Kingsville  
Shannon Belleau - Leamington

OCWA Staff Present: Dale Dillen, Dave Jubenville, Susan Budden

**Call to Order: 9:01 am**

The Manager calls the meeting to order.

The Manager calls for nominations for the position of Chair.

**No. UW-01-17**

Moved by: Mayor Paterson

Seconded by: Mayor McDermott

That Deputy Mayor, Hilda MacDonald, is nominated to the position of Chair for the UWSS Joint Board of Management, for a term ending on December 31, 2017.

Carried

Deputy Mayor MacDonald accepts the nominations

**No. UW-02-17**

Moved by: Deputy Mayor Queen

Seconded by: Mayor Paterson

That the nominations for the position of Chair of the UWSS Joint Board of Management are closed.

Carried

Deputy Mayor MacDonald is acclaimed as Chair of the UWSS Joint Board of Management for a term of one year ending on December 31, 2017.

The Chair then assumes control of the meeting.

She then calls for nominations for the position of Vice-Chair

**No. UW-03-17**

Moved by: Mayor Paterson

Seconded by: Councillor Hammond

That Mayor, Nelson Santos, is nominated to the position of Vice-Chair for the UWSS Joint Board of Management, for a term ending on December 31, 2017.

Mayor Santos accepts the nomination.

**No. UW-04-17**

Moved by: Deputy Mayor Queen

Seconded by: Councillor Gaffan

That the nominations for the position of Vice-Chair of the UWSS Joint Board of Management are closed.

Mayor Santos is acclaimed as Vice-Chair of the UWSS Joint Board of Management for a term of one year ending on December 31, 2017.

**Disclosures of Pecuniary Interest: none**

## **Adoption of Council Minutes:**

**No. UW-05-17**

Moved by: Councillor Verbeke

Seconded by: Mayor Paterson

That Minutes of the UWSS Joint Board of Management meeting of December 21, 2016 be received.

Carried

## **Business Arising Out of the Minutes:**

There was none

### **Report UW/02/17 Status Update of the UWSS Operations & Maintenance Activities and Capital Works to January 13, 2017, dated January 13, 2017**

The Manager indicates that there ongoing maintenance continues at all of the UWSS facilities. He informs members that the new portable generator has already been put to use over the holidays. A switch gear failure occurred at the Low Lift. Phasor was used to deliver the generator to the Low Lift while repairs were made.

The Manager informs members of another watermain break on the 12" line to Cottam. The repairs were made by Town of Kingsville staff on January 2<sup>nd</sup>.

He notes that Reservoir #2 expansion joint repairs have been completed and he is expecting a full report from Watech Services prior to next month's meeting. He also explains that all of the pipes at the Albuna Water Tower have been wrapped. It was noted that the Hydro One invoices for AWT were high and this will hopefully help reduce energy consumption.

The replacement of the inlet/outlet valves for Filters #2/#4 and flow meters are currently underway. The work will take several weeks.

The Manager informs members that the MOE Inspection Report has been received for the Town of Lakeshore with a rating of 100%. He further notes that the Town of Kingsville's MOE Inspection Report should be received prior to the February meeting.

The Manager then explains that the flows for 2017 are up slightly but with only 12 days to report on it does not provide a clear picture. He explains that he is unsure of the reason for the increased flows over the last month to month and half. He speculates that some of the newly built greenhouses have come on-line or perhaps greenhouses have planted earlier.

The board asks the Manager if there is a way to track flows and he explains that UWSS has billing meters and there is potential to see a general area of increase. He is finding that Gosfield North's flows seem to be higher.

The Board is happy to see that UWSS was able to utilize the new generator and is hoping the Manager can share his information with the Manager of Recreation Services for the Town of Kingsville. The Manager indicates that he would be happy to provide said information. Further the board is concerned with the continuing breaks on the 12 inch watermain to Cottam. Councillor Patterson indicates that he will support the Manager in moving this replacement project further up the timeline, as each break is costing approximately \$25,000.

Shannon Belleau notes that Highbury Canco has increased discharge flows through the Leamington Pollution Control and she notes they have increased several of the lines and this could account for the increased flows.

#### **No. UW-06-17**

Moved by: Deputy Mayor Queen

Seconded by: Councillor Diemer

That report UW/02/17 dated January 13, 107 re: Status Update of the UWSS Operations & Maintenance Activities and Capital Works to January 13, 2017 is received.

Carried (UW/02/17)

#### **Report UW/03/16 dated January 12, 2017 re: Revision to Schedule C (Proportional Water Consumption and System Interest) of the UWSS Transfer Order**

The Manager reminds members of the Board that as part of the Transfer Order every four (4) years the Manager must review proportion owned by each municipality based on the previous four (4) year flows average. He notes the previous review took place in 2013 and reminds members of those numbers.

He then presents the numbers for 2017, based on flows from 2013-2016. He points out that Leamington's numbers have decreased by almost 6% and Kingsville's have increased by almost 6%. The change in flows can be attributed to several factors: the closing of Heinz; and a large greenhouse surge in Kingsville during the time period in question.

He states that these numbers will be used for the purposes of preparing Financial Statements until December 31, 2020, at which time system interest will be re-evaluated.

**No. UW-07-17**

Moved by: Mayor Paterson

Seconded by: Councillor Dunn

That the report UW/03/17 dated January 12, 2017 re: Revision to Schedule C (Proportional Water Consumption and System Interest) of the UWSS Transfer Order is received;

And

1. That UWSS system interests in Schedule C of the Transfer Order are updated as follows:

<b>Municipality</b>	<b>Average Water Consumption (MIG/Year)</b>	<b>Proportional System Interest</b>
The Corporation of the Municipality of Leamington	1,623	50.32%
The Corporation of the Town of Kingsville	1,309	40.57%
The Corporation of the Town of Essex	192	5.95%
The Corporation of the Town of Lakeshore	102	3.16%

2. That the municipalities of Leamington, Kingsville, Essex and Lakeshore be informed of this update to Schedule C of the UWSS Transfer Order. This update will apply from January 1, 2017 to December 31, 2020

Carried (UW/03/17)

**Report UW/04/17 dated January 12, 2017 re: Chief Drinking Water Inspector Report for Ontario 2015-2016 and the Minister's Annual Report on Drinking Water 2016**

The Manager indicates that this report is produced yearly by the Chief Drinking Water Inspector and sets out the progress of water testing in Ontario. He reviews each of the four member municipality results. He confirms that UWSS is meeting all of the standards and that there are no regulatory issues.

The Board asks the Manager why there are no longer boil water advisories as there were about 10 years ago. The Manager explains that after the Walkerton water crisis any test result that came back as not meeting the standard meant that a boil water advisory was called. Now the Windsor Essex County Health Unit (WECHU) is notified but generally instructs that the sample be retaken upstream and downstream and resubmitted. This is a secondary check usually the results of these samples come back within the standard.

**No. UW-08-17**

Moved by: Councillor Gaffan

Seconded by: Mayor Santos

That the CDWI's Report for 2015-2016 and the Minister's Annual Report for 2016 is received.

Carried (UW/04/17)

**Report UW/05/17 dated January 13, 2017, re: Payments from December 16, 2016 to January 13, 2017**

**No. UW-09-17**

Moved by: Mayor Paterson

Seconded by: Mayor McDermott

That report UW/05/17 dated January 13, 2017 re: Payments from December 16, 2016 to January 13, 2017 is received.

Carried (UW/05/17)

**New Business**

The Manager indicates to the board that he will be setting up a date for a workshop regarding the future proposed works as identified in the UWSS Water Quality Masterplan report that was prepared by Associated Engineering. He intends to have the engineering firm present and states that this will likely take several hours. He notes that he will not be tying the workshop in with a regular board meeting as he predicts it could be several hours long. He will be circulating dates in the near future.

**Adjournment:**

**No. UW-10-17**

Moved by: Deputy Mayor Queen

Seconded by: Councillor Patterson

That the meeting adjourn at 9:19 am

Carried

**DATE OF NEXT MEETING:** Wednesday, February 15, 2017 at 9:00 am in the Kingsville Community Room, Kingsville Arena