



MINUTES

**REGULAR MEETING OF KINGSVILLE BIA
TUESDAY, JANUARY 10TH, 2017 AT 6:00 P.M.
Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville, Ontario**

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:02pm with the following persons in attendance:

Members of BIA Board: Tony Gaffan, Jason Martin, Beth Riddiford, Roberta Weston, Mike Lauzon, Tim Sala, Izabela Muzzin and Gord Queen

Members of Administration: Karen Wettlaufer

Regrets: Trevor Loop, Heather Brown

Absent: Brian Sanford

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded members that any declaration and its general nature is to be made prior to each item being discussed.

C. DELEGATIONS

D. AMENDMENTS TO THE AGENDA

E. ADOPTION OF ACCOUNTS

1. **BIA Coordinator/Karen Wettlaufer** – Re: BIA Accounts for the monthly period ending December 31st, 2016

BIA-001-2017 Moved by G. Queen, seconded by T. Sala, to approve the accounts.

CARRIED

F. STAFF REPORTS

1. **BIA Coordinator/Karen Wettlaufer** – Re: Monthly Activity

The Coordinator presented her written report. The Coordinator was directed to research the warranty for the clock.

The Board suggested topics for AGM speaker to include Tourism Windsor Essex Pelee Island (TWEPI) marketing plans for this area as well as tourism trends.

2. Council Representative

Gord Queen presented his written report to the Board.

Jason Martin indicated that the original flowers chosen by Cindy's for Canada 150 may not be available due to a difficult growing season. Regardless of the flowers used, they will definitely be red and white.

3. EDDK Representative

G. BUSINESS / CORRESPONDENCE – ACTION REQUIRED

- 1. Manager of Facilities and Property/Tim Del Greco – Re: Dec 15 email update regarding Snowflake Cost Sharing Program**

BIA-002-2017 Moved by G. Queen, seconded by T. Gaffan, to defer this to the next meeting.

CARRIED

- 2. Director of Municipal Services/Andrew Planke – Re: Dec 21 email regarding Hanging Baskets Program**

The email was discussed by the Board. At this time, the BIA will not pursue this idea.

H. MINUTES OF THE PREVIOUS MEETINGS

Regular Meeting – December 13th, 2016

BIA-003-2017 Moved by T. Gaffan, seconded by T. Sala, to approve the minutes.

CARRIED

I. BUSINESS/ CORRESPONDENCE - INFORMATIONAL

- 1. Office Support – Corporate Service/Stephanie Olewski - Re: December 12 email regarding By-law 123-2016, the deletion of the appointment of Stewart Wolf from the BIA.**

The Coordinator presented the By-law passed by Council.

J. NEW AND UNFINISHED BUSINESS

1. Facelift Grant Application – Re: Kingsville Plaza

BIA-004-2017 Moved by J. Martin, seconded by T. Sala, to approve the grant application for 9 businesses.

CARRIED

2. Chris Anson – Re: Dec 17 email regarding a BIA business/home based business trade show

The email was discussed by the Board. At this time, the BIA will not pursue this idea.

3. Project Ideas for 2018 Budget – Tony Gaffan suggested the Coordinator remind the Board in August or September for project ideas to consider for the 2018 budget.

4. Brick Selling and Carnegie Room Rental Promotion – Tony Gaffan suggested the Coordinator use photos of the existing Four Corner bricks to promote sales and photos of the Carnegie basement to promote room rental.

J. ADJOURNMENT

BIA-005-2017 Moved by T. Sala, seconded by T. Gaffan to adjourn this meeting at 7:06 p.m.

CARRIED



CHAIR, Beth Riddiford



RECORDING SECRETARY, Karen Wettlaufer