



MINUTES

REGULAR MEETING OF KINGSVILLE BIA TUESDAY, NOVEMBER 8TH, 2016 AT 6:00 P.M.

Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville, Ontario

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:02pm with the following persons in attendance:

Members of BIA Board: Heather Brown, Tony Gaffan, Mike Lauzon, Trevor Loop (arrived at 6:04p.m.), Izabela Muzzin, Gord Queen, Jason Martin, Beth Riddiford, Tim Sala, and Roberta Weston

Members of Administration: Sarah Holland and Karen Wettlaufer

Regrets: Stewart Wolf

Absent: Brian Sanford

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded members that any declaration and its general nature is to be made prior to each item being discussed.

C. DELEGATIONS

D. AMENDMENTS TO THE AGENDA

1. **Associate Membership Application** – Re: Leslie E Alexander Professional Corporation

BIA-098-2016 Moved by T. Sala, seconded by H. Brown, to approve the application.

CARRIED

Trevor Loop arrived at 6:04pm.

E. ADOPTION OF ACCOUNTS

1. **BIA Coordinator/Sarah Holland** – Re: BIA Accounts for the monthly period

ending October 31st, 2016

BIA-099-2016 Moved by T. Loop, seconded by T. Sala, to approve the accounts.

CARRIED

F. STAFF REPORTS

1. BIA Coordinator/Sarah Holland – Re: Monthly Activity

The Coordinator presented her written report. EDDK will follow-up with the Coordinator regarding food for RBC staff.

2. Council Representative

Gord Queen presented his written report to the Board. Tony Gaffan shared the new pavilion is up at the new Mettawas Park.

3. EDDK Representative

Heather Brown shared they are doing the Santa Clause dinner next week. They are doing a fundraising gift card promotion with Kingsville Public School.

G. BUSINESS / CORRESPONDENCE – ACTION REQUIRED

1. Stewart Wolf – Re: Letter of Resignation

BIA-100-2016 Moved by I. Muzzin, seconded by T. Gaffan, to accept Stewart Wolf's letter of resignation and for Coordinator to submit it to council.

CARRIED

H. MINUTES OF THE PREVIOUS MEETINGS

Regular Meeting – October 18th, 2016

BIA-101-2016 Moved by G. Queen, seconded by T. Sala, to approve the minutes.

CARRIED

I. NEW AND UNFINISHED BUSINESS

1. Exhibition Application

A. Brianne Alyssa Taggart

B. Deborah Cameron

BIA-102-2016 Moved by M. Lauzon, seconded by I. Muzzin, to approve the exhibition application.

CARRIED

2. Holiday Shopping Spree – Re: Banner in Kingsville Reporter

BIA-103-2016 Moved by J. Martin, seconded by T. Sala, to approve the shopping spree ad in the Kingsville Reporter/Kingsville Extra.

CARRIED

3. 2017 Meeting Dates

The Coordinator presented proposed 2017 Meeting Schedule. The AGM has been tentatively set for February 21st. After discussion, final 2017 meeting schedule finalized.

Tony Gaffan requested that the 2017 AGM be put on the December agenda.

4. 2017 Draft Budget

BIA-104-2016 Moved by G. Queen, seconded by T. Sala, to approve the draft budget.

CARRIED

5. Member Façade

Trevor Loop commented on how great the old Dollar Store looks with the new siding.

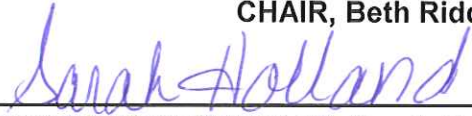
J. ADJOURNMENT

BIA-105-2016 Moved by M. Lauzon, seconded by T. Sala, to adjourn this meeting at 7:34p.m.

CARRIED



CHAIR, Beth Riddiford



RECORDING SECRETARY, Sarah Holland