



# MINUTES

**KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE  
WEDNESDAY, NOVEMBER 8, 2017 AT 7:00 P.M.  
Kingsville Council Chambers, 2021 Division Road North, Kingsville**

## **A. CALL TO ORDER**

Chair Miljan called the Meeting to order at 7:00 p.m. with all Members in attendance as follows:

### **MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:**

Elvira Cacciavillani  
Annetta Dunnion  
Kimberly DeYong  
Anna Lamarche  
Margie Luffman  
Dr. Lydia Miljan  
Corey Gosselin  
Danielle Truax  
Mayor Nelson Santos

### **MEMBERS OF ADMINISTRATION:**

Sandra Kitchen, Deputy Clerk-  
Council Services

Also in attendance: Veronica Brown, Researcher

## **B. DISCLOSURE OF PECUNIARY INTEREST**

Dr. Miljan reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

## **C. REPORTS**

1. V. Brown—Research report

Ms. Brown provided the preliminary research on 1203 Seacliff Drive with a benchmark built-date through census data of sometime between 1850-1861. The home was built for George M. Fox and family. After George's death, his son Charles G. inherited the house. He was the Reeve of Gosfield South for over 20 years, a member of County Council, and was also a Warden of the County.

Ms. Brown is presently placing identified properties in a binder in chronological order. 125 properties on the inventory list have been identified by construction date and original owner. There are also 118 properties that are identified that are not on the inventory list. This will be reviewed in more detail at the January 2018 meeting. Any update to the inventory list will be made through a formal report and recommendation to Council.

2. Research report updates-1422 Road 3 East, 1417 Road 3 East

Ms. Cacciavillani provided the completed the research report for 1422 Road 3 East. She will provide a PDF version of the report to Ms. Kitchen who will circulate to all members electronically. Dr. Miljan will prepare a powerpoint presentation. The report, evaluation sheet, consent letter and proposed By-law will be presented to Council at its December 11, 2017 Regular Meeting.

The research report with respect to 1417 Road 3 East is in progress.

#### **D. MINUTES OF THE PREVIOUS MEETINGS**

**MH19-2017** Moved by E. Cacciavillani, seconded by M. Luffman, that the October 24, 2017 Minutes be adopted as presented.

**CARRIED**

#### **E. BUSINESS / CORRESPONDENCE – INFORMATIONAL**

1. Approved invoices:

i. Invoice for Research Services for the Kingsville Municipal Heritage Advisory Committee—September, 2017

ii. Invoice for Research Services for the Kingsville Municipal Heritage Advisory Committee—October, 2017 (Hours increased in September and October because no research invoice submitted for July 2017)

The approved invoices were received for information.

#### **F. NEW AND UNFINISHED BUSINESS**

1. 136 Mill St. West property –Update re: site visit scheduling

A site visit will be scheduled with the property owner.

2. Update—257 Lakeview Avenue—Update re: site visit scheduling

A site visit will be scheduled with the property owner.

3. Request from new property owner of 107 Elm St. for photographs and research of his property (discussion re: plaque presentation)

Ms. Kitchen will contact the new owner regarding arrangements for a plaque presentation at a future Council meeting. A copy of the research report, including photographs, and a copy of the designation by-law will be provided to the new owner as well.

There were no other Business items brought forward for discussion.

#### **G. NEXT MEETING DATE**

The next meeting of the Committee will be held on December 13, 2017.

#### **H. ADJOURNMENT**

The meeting adjourned at 7:35 p.m.

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Chair, Lydia Miljan

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Deputy Clerk-Council Services,  
Sandra Kitchen