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Date: April 24, 2017
To: Mayor and Council
Author: Kevin Girard, Manager of Municipal Services
RE: Road 11 Water Works Petition
Report No.: MS 2017- 12

AIM

To present Council with the Engineer's Report requested as part of the Road 11 Water Works petition.

BACKGROUND

Council report MS 2017-07 (res. 222-2017) was presented to Council on February 27th, 2017. This report discussed the request from the residents of Road 11 and the petition for the installation of a new water main from North Talbot Road to the Belle River Road (County Road 27).

DISCUSSION

As instructed by Council, Municipal Services drafted a Request for Proposal (RFP) for consulting services for the proposed Road 11 Water Main. The successful proponent, R.C. Spencer Associates Inc., was selected through the Municipal Services Department's evaluation process based on the following evaluation criteria and their corresponding weights:

- | | |
|---|-----|
| 1. Fee Proposal | 30% |
| 2. Experience with similar projects and qualifications of key personnel | 20% |
| 3. Understanding of project scope and proposal quality | 15% |
| 4. Proposed work plan and schedule | 25% |
| 5. Value added/innovative concepts | 10% |

Attached to this report are the results for the RFP process showing each proponents scores from Kevin Girard (Manager of Municipal Services) and Andrew Plancke (Director of Municipal Services) and averaged for a final score. From the attached spreadsheet, RC Spencer received the highest score of 86% with a cost for the Engineer's Report of \$1,600.

Upon award of the engineering services to RC Spencer, an Engineer's Report outlining an estimated cost breakdown for the engineering and installation of the proposed water main (attached) was provided to the Town. In review of the engineering estimate and meetings with the Lead Engineer from RC Spencer, Municipal Services is in agreement with the estimate provided.

As per the attached water work policy (attached), it should be noted that the Town of Kingsville has not considered any cost of water servicing on the private property and that it will be the property owner's responsibility to service their property from the property line at their own expense. Residents will be required to obtain a building permit for this connection from the Town.

The purpose of this report is to present Council with the information that Administration would like to present to the benefitting residents. Should Council approve the presentation of information herein, the subsequent steps will continue as per the attached flowchart titled, *Water Works Policy Petitioning Process*.

LINK TO STRATEGIC PLAN

Provide safe, adequate and affordable municipal services and infrastructure.

FINANCIAL CONSIDERATIONS

The Engineer's Report attached provided a total estimated cost for the proposed water main, including valves, hydrants, and connections to existing systems of approximately \$684,000 (not including HST). Therefore, the cost to each resident would be \$24,428.57, not including the cost for private service connections from the proposed water main to the property line which RC Spencer estimates will cost each resident approximately \$1,500.00 (not including HST).

Given the figures above, the benefitting residents will be responsible for \$25,928.57 (not including HST) each, as shown in the attached assessment schedule. It should be noted that this is an engineered estimate and not the final cost. Should the project overrun or be completed under the estimated value, the final cost to the residents will be adjusted accordingly.

Should Council and the petitioning residents decide not to proceed into an agreement for the proposed water main, a cost of \$88.89 will be charged to those property owners that signed the petition for the cost of the Engineer's Report as previously agreed. These residents have been noted on the attached assessment schedule.

CONSULTATIONS

R.C. Spencer Associates Inc.

Municipal Services
Financial Services
Corporate Services

RECOMMENDATION

That Council receive the Engineer's Report from the R.C. Spencer and Associates for the proposed water main on Road 11 and direct Administration to present the report and proposed assessment schedule to the petitioning residents.

Respectively Submitted,

Kevin Girard

Kevin Girard, P.Eng
Manager of Municipal Services

G.A. Plancke

G.A. Plancke, Civil Eng. Tech (Env)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer