2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date:	**May 3, 2017**
To:	**Mayor and Council**
Author:	**Tony Iacobelli, Manager of Information Technology**
RE:	**Migration of MyKingsville website**
Report No.:	**IT 2017-04**

AIM

To provide Council with information regarding the migration and upgrade of MyKingsville website to a different Content Management System (CMS) and hosting provider.

BACKGROUND

An RFP was issued to replace the Town of Kingsville website. A vendor has been selected to complete the migration. With the migration of Kingsville.ca to a new CMS, this would leave kingsville.ca and mykingsville.ca with separate developers and hosting companies with different databases that will lead to increased maintenance work and increased annual hosting costs.

DISCUSSION

The MyKingsville site is currently being hosted in conjunction with Kingsville.ca by our current developer, Resonant Solutions. With the approved migration of Kingsville.ca website, this will leave MyKingsville.ca and Kingsville.ca with different website developers, different CMS databases and different hosting companies.

MyKingsville.ca in its current state is not meeting Accessibility Requirements. Moving to a new development company with extensive experience working with municipalities will allow the town to better meet these requirements. The migration and upgrade of MyKingsville to the same developer, using the same CMS will result in yearly maintenance savings and hosting cost savings of approximately $1400.00 per year.

The cost of the upgrade and migration using an eSolutions template is $15000.00 plus HST. This cost will be covered with a transfer from IT reserves of $4300 and the remaining available funds from the approved capital project of Kingsville.ca website replacement of

$11400.00. Hosting costs for MyKingsville.ca will be an additional $600.00 per year when combined with Kingsville.ca hosting versus an estimated $2000.00 per year if left separate with current developer/hosting provider

LINK TO STRATEGIC PLAN

To encourage leadership and management that will provide the direction to achieve our goals and maximize the effectiveness of our strategies.

FINANCIAL CONSIDERATIONS

Remaining funds from 2017 Council approved Kingsville.ca project plus a transfer from IT reserves will cover the cost of the completion of this project

CONSULTATIONS

Karen Mayfield, President eSolutions Group, Waterloo, Ontario

RECOMMENDATION

That Council approve the request to update and migrate MyKingsville website using template provided by eSolutions Group.

That Council approves the transfer from IT reserve in the amount of $4300 to offset the cost of the MyKingsville.ca migration.

Tony Iacobelli

Tony Iacobelli, MCSE, CCEA
Manager of Information Technology

Sandra Zwiers

Sandra Zwiers, MAcc CPA, CA
Director of Financial Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer