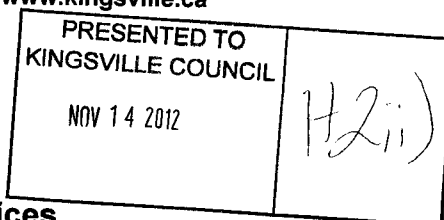




THE CORPORATION OF THE TOWN OF KINGSVILLE

2021 Division Road North
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Date: November 13, 2012
To: Mayor and Council
Author: Sandra Ingratta, Director of Financial Services
RE: RFP – External Audit Services Award of Contract

AIM

To provide Council with the results of the recent RFP for External Audit Services and to recommend an award of contract to the firm of BDO Canada LLP.

BACKGROUND

In August Council approved the draft RFP as presented by administration. The deadline for submission closed on September 13, 2012.

DISCUSSION

Three firms submitted qualifying RFP responses: our incumbent auditing firm of Graham, Setterington, McIntosh, Driedger & Hicks LLP, KMPG LLP and BDO Canada LLP.

The scoring results are as follows:

FIRM	SCORE (3 Person Panel)	TOTAL FEES (2012-2016)
BDO Canada LLP	224	\$128,350
KPMG LLP	205	\$142,900
GSMDH LLP	200	\$139,550*

*Fee for Federal Gas Tax was not quoted for term of proposal. 2011 fee of \$900 was used for each of the five years which may increase annually.

LINK TO STRATEGIC PLAN

To develop an economic vision based on our strengths and opportunities that will encourage leadership and management that will provide the direction to achieve our goals and maximize the effectiveness of our strategies.

FINANCIAL CONSIDERATIONS

Acceptance of the fee proposal from BDO Canada LLP is within the 2012 professional fee budget limit.

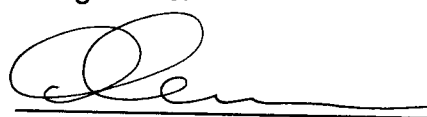
CONSULTATIONS

Donna Hunter, Town of Essex
Luc Gagnon, Town of Tecumseh

RECOMMENDATION

That Council appoints the public accounting firm of BDO Canada LLP (Essex Office) as the Town's external auditors for the period of 2012 through 2016.


Sandra Ingratta BA, MAcc, CA
Director of Financial Services


Dan DiGiovanni, BAA, AMCT
CAO