



2021 Division Road North
Kingsville, Ontario N9Y 2Y9
(519) 733-2305
www.kingsville.ca
kingsvilleworks@kingsville.ca

Date: October 12, 2017
To: Mayor and Council
Author: G.A Plancke / Director of Municipal Services
RE: Millbrook Phase 2 Stage 2 (Woodland St. Hazel Cr.)
Initial Acceptance
Report No.: MS 2017- 48

AIM

To advise and recommend to Council that the Millbrook Phase 2 Stage 2 Subdivision be initially accepted onto "Maintenance".

BACKGROUND

In a formal written request to Municipal Services dated October 12, 2017, the Developer's consultant (R.C. Spencer Associates) has requested the Millbrook Phase 2 Stage 2 Subdivision be initially accepted and placed onto "Maintenance".

As per the Town's current Development Standards Manual, The Developer is to formally request initial acceptance from the Director of Municipal Services in order for the Town to accept the development onto a minimum one (1) year Maintenance period, once all services have been satisfactorily installed, and the road construction has been completed to the base asphalt stage.

The official commencement date of the maintenance period is the date when the Clerk's office provides written confirmation to the Developer of the initial acceptance of the infrastructure by Council resolution.

DISCUSSION

All services have been satisfactorily installed, and all outstanding significant deficiencies for this development have been addressed at this time, with all of the outstanding minor deficiencies to be addressed over the next few weeks.

The request of the developer's consultant is supportable at this time.

LINK TO STRATEGIC PLAN

To become a leader in sustainable infrastructure renewal and development.

Manage residential growth through sustainable planning.

FINANCIAL CONSIDERATIONS

None at this time.

CONSULTATIONS

R.C. Spencer Associates
Amico Contracting
Amico Properties
Municipal Services

RECOMMENDATION

Municipal Services recommends that council concur with the request of the Developer's Consultant to initially accept the Millbrook Phase 2 Stage 2 Subdivision onto "Maintenance" for a period of no less than one year, and that the Clerk provide written confirmation to the Developer of the date of initial acceptance of the development by Council resolution.

G.A. Plancke
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Director of Municipal Services

Peggy Van Mierlo-West
Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer