

Dear Community Partner,

The Windsor-Essex Compassion Care Community is sending this letter to encourage you to participate in our *Shining A Light On Compassion Celebration*, which will take place during the month of November 2017.

On November 14th, 2017, inside the Kingsville Community Centre, we will host a morning of education, celebration and empowerment for our citizens. We invite you to set up a booth and share your information with the public. (There is no charge for your booth/participation.) We also encourage you to work with us to promote the event locally to ensure we collectively have a great turnout. We're planning for set-up time of 9:30 a.m., with an event start time of 10:30 a.m., concluding at 12:30 p.m.

On November 14th we will also recognize members of the community who exemplify compassion. These are caring individuals who go out of their way to ensure that others are cared for or supported. If you know of a person who should be recognized for their contributions, we ask that you please submit their name, a brief description of why you are nominating them and provide their contact information. Please see the attached nomination form.

Please respond to this letter with your confirmation of attendance by October 2, 2017. Our sincere thanks for your consideration to be part of our event and we look forward to hearing from you soon.

Best regards,

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