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**Date:** September 5, 2017  
**To:** Mayor and Council  
**Author:** Peggy Van Mierlo-West  
**RE:** Culture Days In-Kind Request  
**Report No.:** CAO 2017 – 013

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## **AIM**

To provide the Tourism and Economic Development Committee with information pertaining to the Culture Days Committee request for a donation of fee waiver of the Unico Rental and fee waiver of the insurance rider.

## **BACKGROUND**

At the previous TEDC Committee the following motion was approved;

**25-2017 Moved by T. Gaffan, seconded by M. Lauzon to research the in-kind services to financially assist the Culture Days event including the Unico rental fee and insurance rider; and to report this information back to the Committee.**

The following report was further approved by the Committee.

## **DISCUSSION**

Administration have investigated the costs regarding the above noted items. The original request from the Culture Days committee for the amount of \$2000.00 to support the payment of the rental of the Unico and for the purchase of liability insurance.

Based upon discussion with staff the rental of the Unico would be \$150.00 for the day and cost of liability insurance for the event will be \$43.20.

Other in-kind service will be to promote the event through the Town social media events.

## **LINK TO STRATEGIC PLAN**

Improve recreational and cultural facilities and opportunities within the Town of Kingsville.

### **FINANCIAL CONSIDERATIONS**

This request would be allocated from the TEDC Reserve.

### **CONSULTATIONS**

Finance Department

### **RECOMMENDATION**

That Council support the Cultures Day Committee through the fee waiving of the Unico Centre and liability insurance, and that the funds be allocated from the TEDC reserve.

*Peggy Van Mierlo-West*

Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer