



MINUTES

REGULAR MEETING OF KINGSVILLE BIA TUESDAY, AUG 8TH, 2017 AT 6:00 P.M.

Carnegie Arts & Visitor Centre, 28 Division St. S, Kingsville, Ontario

A. CALL TO ORDER

Beth Riddiford called the Meeting to order at 6:02pm with the following persons in attendance:

Members of BIA Board: Tony Gaffan, Beth Riddiford, Tim Sala, Gord Queen, Mike Lauzon, Heather Brown, Brian Sanford, Roberta Weston, Trevor Loop, Jason Martin

Members of Administration: Karen Wettlaufer

Guests:

Regrets: Izabela Muzzin

Absent:

B. DISCLOSURE OF PECUNIARY INTEREST

Beth Riddiford reminded members that any declaration and its general nature is to be made prior to each item being discussed.

C. DELEGATIONS

D. AMENDMENTS TO THE AGENDA

1. **Windsor-Essex Compassion Care Community/ Christie Nelson – Re:**
Compassion Care Community Week

BIA-066-2017 Moved by G. Queen, seconded by T. Sala, to have the coordinator research if other communities (Windsor, Tecumseh, and Lakeshore) were successful with this program launch in their community.

CARRIED

Trevor Loop arrived at 6:15pm.

E. ADOPTION OF ACCOUNTS

1. **BIA Coordinator/Karen Wettlaufer** – Re: BIA Accounts for the monthly period ending July 31st, 2017

BIA-067-2017 Moved by H. Brown, seconded by T. Gaffan, to approve the accounts.

CARRIED

F. STAFF REPORTS

1. **BIA Coordinator/Karen Wettlaufer** – Re: Monthly Activity

The Coordinator presented her written report.

BIA-068-2017 Moved by R. Weston, seconded by T. Sala, to send a letter to Council asking the BIA be invited to SERT meetings if events are being planned within the BIA boundaries.

CARRIED

Jason left at 6:19pm.

BIA-069-2017 Moved by T. Gaffan, seconded by G. Queen, to contact someone locally, possibly Bruce Durward for a quote to redo the BIA website.

CARRIED

2. Council Representative

G. Queen presented his report. Responding to an inquiry at a previous meeting, the Town does not have enough staff to water the plants in the BIA.

Also, responding to an inquiry regarding Bell Box Painting, expenses for this program would be approximately \$10,000.

The Board suggested the Flower program contract set a date of installation earlier than the middle of June.

3. EDDK Representative

Swine and Dine is happening on Aug 20th at Pelee Island Winery.

At the next BIA meeting, a delegation partnering with EDDK, will present information on Halloween decorating in the Town.

G. BUSINESS / CORRESPONDENCE – ACTION REQUIRED

H. MINUTES OF THE PREVIOUS MEETINGS

Regular Meeting – July 11th, 2017

BIA-070-2017 Moved by G. Queen, seconded by B. Sanford, to approve the minutes.

CARRIED

I. BUSINESS/ CORRESPONDENCE - INFORMATIONAL

- 1. Email of Thanks for Flowers – Re: Gord Queen granddaughter**
- 2. Email of Thanks for New Business Photo in Local Paper – Re: Flower Fashions on King**

J. NEW AND UNFINISHED BUSINESS

- 1. Facelift Grant Guidelines Review – Re: Mike Lauzon**

BIA-071-2017 Moved by G. Queen, seconded by T. Sala, to reinstate wording 'Such improvements to the building exterior as may be approved by the Kingsville BIA Board of Managers' on the Facelift Grant applications.

CARRIED

The Coordinator was directed to re-promote the Facelift Grant by emailing the criteria and application to all members. Some businesses may be personally approached after a walk-through of the BIA district.

The Coordinator was instructed to contact the owner of 20 Main West and suggest that the windows be cleaned up.

The Board will conduct a walk-about in the BIA at the beginning of our next meeting at 6pm. The delegation will be scheduled at 7:15pm.

K. ADJOURNMENT

BIA-072-2017 Moved by T. Sala, seconded by B. Sanford to adjourn this meeting
at 7:23 p.m.

CARRIED



CHAIR, Beth Riddiford



RECORDING SECRETARY, Karen Wettlaufer