

### Motions Tracker

Individual Responsible	Item	Return to Council by:	Date of Council Meeting:	Status:
<b>26-Jun-17</b>		<b>24-Aug-17</b>	<b>10-Jul-17</b>	
J. Astrologo	Council dispensed with the requirements of the Procurement Policy and authorize the Director of Corporate Services to negotiate with Dominion Voting Systems Corporation for the supply of Vote by Mail services for the 2018 municipal election.			
A. Plancke / K. Girard	Council approved the cost of fire hydrant for the Road 11 Water Lane Extension Project as a pre-approved expense for the 2018 budget.			
K. Girard	Council received the results of the Road 11 Water Works Petition and authorized Municipal Services to enter into an agreement with RC Spencer Associates Inc. for the complete design and tender of the approved water main and required appurtenances.			
K. Girard	Council approved administration to proceed with the tendering for services to complete a Bridge and Culvert Study; and Council approved the transfer from the Development Charges Reserve in the amount of \$16,750 to be applied against the cost of the Bridge and Culvert Study.			
K. Vegh	Council adopted Engineer's Report dated April 28, 2017 for the McDonald Drain Improvements (N. J. Peralta Engineering Ltd. Project D-13-028), read By-law 61-2017 being a by-law to provide for improvements for the McDonald Drain in the Town of Kingsville, a first and second time at this Regular Meeting, and schedule Court of Revision for a future date.			
K. Vegh	Council appointed the engineering firm of R.C. Spencer Associates to extend the Branch of the Smith Newman drain upstream and design the necessary improvements required by the requesting landowners.			
K. Vegh	Council appointed the engineering firm of N.J. Peralta to design the necessary improvements to the Lane Drain and extend the Lane Drain to a sufficient outlet as outlined in Section 78 (1) of the Drainage Act.			

R. Brown	<p>Re: Information Item No. 5—OMB Decision issued re: By-law 64-2016 of the Town of Kingsville</p> <p>Council moved that Administration prepare a Report including the previous reports as well, as this particular matter pre-dates this term of Council</p>			
M. Durocher / T. Del Greco	<p>Council directed a report be prepared from Fire Dept and Parks and Rec Staff regarding First Aid and CPR Training that Council authorized with details as to the program success and suggestions for the provision of same in the year 2018; regarding the ability to assist with other community groups and community functions in the provision of back-up first aid services or emergency services; with detail as to what was done in past years; with detail as to what is done now, with recommendations to Council as to what might be done in the future, such written report on both topics to be provided back to Council by the end of 2017.</p>			
T. Del Greco	<p>Council approved the proposal of Glos Associates Incorporated in the amount of \$79,800 for architectural and engineering services in order to facilitate demolition of the former Kings Landing Restaurant and construction of a new recreational facility.</p>			
C. Parsons	<p>Council directed a report be prepared from Fire Dept and Parks and Rec Staff regarding First Aid and CPR Training that Council authorized with details as to the program success and suggestions for the provision of same in the year 2018; regarding the ability to assist with other community groups and community functions in the provision of back-up first aid services or emergency services; with detail as to what was done in past years; with detail as to what is done now, with recommendations to Council as to what might be done in the future, such written report on both topics to be provided back to Council by the end of 2017.</p>			

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S. Zwiers	Council approved in principle a 10 year plan to fully fund the infrastructure deficit in Kingsville which amounts to a 2.9% annual levy increase dedicated to lifecycle reserve contributions.			
S. Zwiers	Council approved the cost of the fire hydrants for the Road 11 Water Line Extension project as a preapproved expense for the 2018 budget			
<b>12-Jun-17</b>		<b>10-Aug-17</b>	<b>26-Jun-17</b>	
A. Plancke	Council requested an update report from Administration in respect to the sidewalk installation required under the Development Agreement for the Ruthven area – specifically, whether the installation will be adjacent to the curb and timeline for installation.			Report to be drafted. Developer confirms sidewalk installation in July.
R. Brown	Council directed Administration to recraft the Cottam CIP presentation in plain language and invite residents of Cottam to attend a Public Meeting to ensure that all residents are aware of the proposed Plan  Council authorized Administration to allocate \$50,000 as a first year funding commitment for inclusion in the draft Cottam CIP			
R. Brown	Council directed the Manager of Planning and Development Services to provide the Manager of Planning Services for the County of Essex with Kingsville Council's feedback on the Essex County Lot Size Study and request that a flexibility provision be included in the amendment to the County Official Plan to require a minimum lot area of 40 ha (100 ac.) for the creation of new agricultural lots.			

R. Brown (Kristina)	Council approved Zoning By-law Amendment ZBA/10/17 to rezone the subject lands from 'Residential Zone 2 Rural/Urban Exception 5 (R2.2-5)' to 'Residential Zone 2 Rural/Urban Exception 10 (R2.2-10)' for lands known as, 2-20 & 25-37 Woodland Street & 113-121 & 104-120 Hazel Crescent, and adopt the implementing by-law.			
R. Brown (Kristina)	Council approved the proposed site plan, subject to the conditions outlined in the site plan agreement, for a two phase 8.27 ha (20.44 ac.) greenhouse with auxiliary warehouse and supporting facilities and			
<b>7-Jun-17</b>		<b>26-Jun-17</b>	<b>21-Jun-17</b>	
A. Plancke	Councillor Gaffan, under Unfinished Business, asked how many street signs are finished, how many remain to be completed, and an anticipated completion date.			Cityworks created to determine. In Progress
<b>8-May-17</b>		<b>7-Jun-17</b>	<b>12-Jun-17</b>	
T. Iacobelli	Update and migrate MYKingsville website using template provided by eSolutions Group.			migration meetings started June 13 2017
A. Plancke	Provide an update to Council on the status of street signs as to how many are unfinished, remain to be complete and an anticipated completion date.			Cityworks created to determine. In Progress
<b>24-Apr-17</b>		<b>15-May-17</b>	<b>23-May-17</b>	
<b>10-Apr-17</b>		<b>3-Apr-17</b>	<b>8-Apr-17</b>	
<b>27-Mar-17</b>		<b>17-Apr-17</b>	<b>24-Apr-17</b>	
J. Astrologo	Provide to Council a report setting out the rights of medical marihuana growers and the rights of the neighbouring property owners. (Extended time to prepare report).			In Progress
<b>13-Mar-17</b>		<b>3-Apr-17</b>	<b>10-Apr-17</b>	
J. Alexander / J. Astrologo	Work with Members of Leamington Administration to prepare the requisite tender document for Animal Control Services.			In Progress
A. Plancke	Provide a report to Council pertaining to the New Designs flower shop property realignment.			Resident opposed to reconfiguration of lands. Report to be prepared.
P. Van Mierlo-West	Provide Council with semi-annual reports from the Tourism and Economic Development Committee regarding initiatives and projects.			First Delegation to be at the June 12th, 2017 meeting
<b>27-Feb-17</b>		<b>22-Mar-17</b>	<b>27-Mar-17</b>	
J. Astrologo / S. Kitchen	Administration Authorized to prepare the necessary by-law for passage of Petition for Waterworks.			

13-Feb-17		6-Mar-17	13-Mar-17	
S. Kitchen / J. Astrologo	Draft appropriate By-law in order to transfer ownership for the roadway known as Bruner Court and its services to the Municipality.			Pending
R. Brown	Directed to schedule a review of the current Fencing By-law for 2017 and provide an information report to Council on possible updates.			In Progress
P. Van Mierlo-West	Review and update the Grant Policy.			In Progress
23-Jan-17		8-Feb-17	13-Feb-17	
A. Plancke	Prepare report to conduct further research in regard to the Ontario Greenhouse Vegetable Growers' request for Kingsville Sanitary Sewer Expansion.	90 days		Pending report from N.J. Peralta Eng.
P. Van Mierlo-West	Provide council with information as to the state of any dredging that may be undertaken at Kingsville Harbour.	20-Jun-17		In Progress
P. Van Mierlo-West	Provide Council with a detailed cost estimate and in-depth review of the Parks Master Plan.	21-Dec-17		
1-Jan-17		ASAP	ASAP	
P. Van Mierlo-West	BIA parking signs to be changed to limit no parking to hour to hours of operations. Nov 2016 CAO to follow up.			In Progress
A. Plancke	Ontario Greenhouse Vegetable Growers requested study of sewer use. Need update. Notice of motion to be filed.			Pending report from N.J. Peralta Eng.
COMPLETED				
K. Girard	Present Engineer's Report and proposed assessment schedule for the proposed water main on Road 11 to the petitioning residents.			Public Meeting scheduled for June 08th. Complete
A. Plancke	Review the signage in respect of Road 8 West to deter whether the signage correctly identifies the name of the road due to resident complaints of deliveries not being received.			MTO signage identifies as Conc. ( 8, 9 etc.) Cannot modify provincial sign. Complete
K. Girard	Council received the Engineer's Report from the RC Spencer and Associates for the proposed water main on Road 11 and directed administration to present the report and proposed assessment schedule to the petitioning residents			Initial Assessment approved by petitioners. Complete
K. Girard	Council authorized the installation of sidewalks on Grandview Avenue, but not by cutting through the existing driveways. AND Council requested admin to contact Mr. and Mrs. Del Brocco to discuss their issues.			Sidewalk installation scheduled for Sept. DelBrocco's satisfied. Complete
A. Plancke / R. Brown	Prepare a report that will identify detailed options available to reduce the traffic congestion along Main St. East, specifically from the Wigle/Remark Intersection to Kratz Road, with associated costs.	90 Days		Completed

R. Brown	Home Occupation & Home construction1552843 Ontario Ltd. Home to be constructed in 2 years. Notice may be filed to see and provide council with update.			Complete
P. Van Mierlo-West	Next strategic planning session to be scheduled.			Complete
P. Van Mierlo-West	Prepare correspondence to invite Explore the Shore to apply for grant for 2018			Complete
S. Kitchen	Prepare and advertise for Members of the community to volunteer for Council Appointment to the Communities in Bloom Committee.			Complete
T. Iacobelli	Administration to proceed with the public advertisement of the RFP on the Bids and Tenders website.			Complete
A. Plancke	Report back to council with an engineer through RFQ process to prepare a report representing associate costs for the development, tendering and construction of Road 11 East Water Works Petition.			Complete
A. Plancke	Mettawas Res. Flooding Lower Level. Notice may be filed to seek update.			Complete - Nothing to report. No further flooding reports since Oct 2015
A. Plancke	Hallonan St. Final Coat and Sidewalk. Nov 2016 CAO reported developer advised again.			Complete
A. Plancke	Prepare report to update council in respect flooding that was reported to have occurred to the lower level of the housing at Mettawas Residential Development.	42916		Complete
J. Astrologo	Prepare report for council referenced in the Oct. 31, 2016 Special Meeting of Council RE: Medical Centre proposed Lease and the ability to enter an agreement which extends beyond the term of council.			Complete
J. Astrologo	Prepare report that council received the Municipal Act Amendments and Ranked Ballots report.			Complete
S. Kitchen	Forward Councillor Neufeld's motion regarding the Essex County Library Board's labour issues to the Library Board.			Complete
J. Astrologo	Mettawas Lane - council moved to amend the amendment to the development agreement with completion date of the project by Sept. 1, 2017	30 Days		Sidewalks complete. Road work completed on Friday, May 26, 2017
S. Kitchen / J. Astrologo	Draft appropriate By-law in order to transfer ownership for the roadway its services to the Municipality of Millbrook Stage 2 Phase 1 subdivision.			Complete
A. Plancke	Return to council to present the Engineers Report from Stantec Consulting on M&M Water Works extension project.		45047	Complete
J. Astrologo	Prepare a License Agreement for Farmers' Market (5 year term) and bring back the necessary authorizing By-law for passage at a future Regular Meeting.			Assigned to N. J Peralta

[illegible]