



## MINUTES

**COMMUNITIES IN BLOOM COMMITTEE  
THURSDAY, APRIL 27, @ 3:00 P.M.  
Municipal Office, 2021 Division Rd. North, Kingsville**

### **A. CALL TO ORDER**

Deputy Mayor Queen called the meeting to order at 3:00 P.M. with the following Persons in attendance:

Councillor Thomas Neufeld – *arrived at 3:20pm*  
Joan Cope  
Sue Cosford  
Joan Washburn  
Karen Wettlaufer – *BIA Coordinator*  
Liz Rogers  
M. Durocher – *Manager of Parks and Rec Programs*  
A. Batke  
K. Batke  
M. Tremaine-Snip  
J. Dupuis

Also present:  
Tara Hewitt – *Recording Secretary*

As there were new members beginning with the committee, Deputy Mayor Queen skipped forward to item F1 - "Welcome and Introduction of New Members". After introductions, the meeting proceeded in order.

### **B. DISCLOSURE OF PECUNIARY INTEREST**

When a member of the Committee has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of the Committee (or that was the subject of consideration at the previous Meeting of the Committee at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter. None were disclosed.

### **C. AMENDMENTS TO THE AGENDA**

Deputy Mayor Queen explained that the committee cannot entertain new items, just announcements to expand upon items listed on the agenda. No amendments were announced.

#### **D. STAFF REPORTS**

##### **1. Door Hanger Proof—M. Durocher**

M. Durocher presented the revised door hanger from the printer and outlined the costs associated with moving forward.

**32-2017** Moved by A. Batke seconded by S. Cosford, to approve the revised door hanger, as presented, for printing.

**CARRIED**

##### **2. CiB Dates Follow-Up—M. Durocher**

M. Durocher discussed her latest attempt to get CiB to commit to dates. She reported that the dates will not be available until after April 30<sup>th</sup>, 2017.

##### **3. Day 2 Draft Judge's Tour—M. Durocher**

M. Durocher presented the draft Judge Tour for Day 2. She asked for committee input. There was consensus on the following time and location changes:

9:00 am meet judges  
9:15-10:15-Tour of Mucci Farms  
10:30-10:50-Lee and Marias  
11:00-11:20-Cindy Kok Garden  
11:30-12 noon-Jack Miner Bird Sanctuary  
12:10-12:30-Colasanti's Tropical Gardens  
1:00-1:45-Dairy Freeze North Ridge  
2:00-2:15-Sun Parlour Honey  
2:30-2:45-Barb Sisley Garden  
3:00-3:45-Pelee Island Winery  
4:00-4:30-Black Bear Winery

**33-2017** Moved by K. Batke, seconded by S. Cosford, to approve the Judge's Tour schedule.

**CARRIED**

Deputy Mayor Queen confirmed the next meeting will identify which people will be travelling to each location.

## **E. MINUTES OF THE PREVIOUS MEETING**

### **1. Communities in Bloom Committee Meeting Minutes—April 6, 2017**

The committee reviewed the minutes from the April 6, 2017 meeting and they were approved.

**34-2017** Moved by S. Cosford, seconded by J. Cope, to approve the minutes of the Communities in Bloom Committee meeting dated April 6, 2017.

**CARRIED**

## **F. NEW AND UNFINISHED BUSINESS**

### **1. Welcome and Introduction for New Members – G. Queen**

Deputy Mayor Queen welcomed M. Tremaine-Snip and J. Dupuis to the Communities in Bloom Committee and introductions were done around the table. He explained the terms of reference to the table.

### **4. Recycling Workshop & Clean Sweep Day: Post-Mortem Review**

The committee discussed the Recycling Workshop and Clean Sweep Day, which were held during Earth Week. S. Cosford stated the workshop was fantastic and that it was well-worth having the instructor come. J. Cope indicated that the Clean Sweep was a good start. She believes there may be some opportunity for expansion for next year. It was recommended another sweep occur at Lakeside Park before the Judge's Tour.

### **5. Judges Tour Updates (Mucci Farms / Cottam Honey) – J. Washburn / J. Cope**

J. Washburn and J. Cope provided updates on Mucci Farms and Cottam Honey. J. Washburn indicated Mucci's is interested in doing something similar to last year once we have dates they can confirm. Sun Parlour Honey provided a write up for the book. A. Batke indicated that Colasanti's has confirmed approval of the stop. L. Rogers will follow-up with Lee and Maria's to obtain the write up.

M. Durocher requested all write ups by the end of May.

M. Tremaine Snip and K. Wetlaufer will review the Profile Book and offer comments for improvement.

### **6. CIB Flyers – G. Queen**

A copy of the CiB trifold brochure was presented to the committee and G. Queen reminded the committee that changes need to be agreed upon around the table

and meet new AODA standards. Once changes come through, G. Queen will work with N. Santos on editing and proofreading the brochure before print. The committee members will email G. Queen with changes.

*T. Neufeld arrived at 3:20pm.*

**7. WHY LITTER / Potential Poster Guidelines from Legion / Fall CiB Poster Contest (Helpful Guidelines) – G. Queen**

G. Queen directed the committee's attention to the Poster Guidelines from the Legion and the Fall CiB Poster Contest for direction in the implementation of the Why Litter Poster contest in the fall. J. Cope, J. Washburn and L. Rogers volunteered to take the lead on this and will create a draft poster.

**8. Signage: Sponsors/CiB Judges Tour Stop/Pay Forward – L. Rogers**

L. Rogers discussed the CiB Sponsor Sign. It was decided that we do sponsor signs again this year.

**35-2017** Moved by A. Batke, seconded by L. Rogers, that the committee move forward with sponsor signs again this year.

**CARRIED**

Deputy Mayor Queen requested the committee recommend a sponsor or two at the next meeting.

**Pay it Forward:** L. Rogers proposed the committee consider a "Pay it Forward Sign" and explained how it works: someone is nominated, keeps the sign for a week, and then chooses the next garden to nominate. In the end, a company comes to pick up the signs.

There was discussion regarding the budget. G. Queen explained the idea for new signs will be brought to the Parks and Rec Committee to get feedback from senior administration.

**Judge's Stop:** L. Rogers recommended that the signs be placed at each site saying "CiB Judge's Stop" with the CiB logo and that the signs be removed from each site on Day 1 and moved to the sites for Day 2. There was discussion regarding the cost of coroplast signs.

**36-2017** Moved by L. Rogers seconded by J. Cope, that the committee request administration look into the purchase of 17 signs.

**CARRIED**

## **9. Proclamation Week – L. Rogers**

L. Rogers discussed Proclamation Week, which will include the flag raising on Tuesday May 23<sup>rd</sup>, a Compost Workshop at Merli's on Thursday May 25<sup>th</sup> at 7pm and a Mayor's Walk on Sunday May 28<sup>th</sup> at 1pm.

M. Durocher requested information for the composting workshop to create the poster.

M. Durocher requested clarification on parameters for the Mayor's Walk – length of time for the walk and any events planned afterward.

T. Neufeld will provide M. Durocher with the content for the Merli's Compost Workshop poster.

The Pollinator Workshop was discussed. It was decided that May 23<sup>rd</sup> at the Unico and/ or Arena will be pursued for the workshop. M. Durocher will inform the committee of the location once confirmed. The Batke's will provide M. Durocher with information for the Pollinator Workshop so a poster can be created.

The location for the Mayor's Walk was discussed. It was decided to walk the trails at Lakeside Park. M. Durocher will double-check availability at Lakeside to determine how far the walk can expand.

- 37-2017** Moved by A. Batke, seconded by J. Dupuis, that the Mayor's Walk take place along the trails at Lakeside Park.

**CARRIED**

There was consensus that the Mayor's Walk back-up plan would be to walk from the train station to the Legion.

- 38-2017** Moved by J. Washburn, seconded by K. Batke, that the Mayor's Walk take place from the train station to the legion, in the event that Lakeside Park is unavailable.

**CARRIED**

M. Durocher will follow-up with staff regarding chalkboard signs.

## **10. Compost Workshop Update – T. Neufeld**

T. Neufeld updated the committee on the status of the Compost Workshop at Merli's.

L. Rogers indicated that Sharon from Home Hardware would be willing to have composters on display at Merli's. M. Durocher will create a poster for social media sharing.

## **11. Mayor's Walk: Route Discussion**

As this was discussed earlier no further discussion was necessary.

## **12. Notice of Motion**

There were no notices of Motion.

## **13. Older Adults Expo**

Committee volunteers were requested to help at the Older Adults Expo. A. Batke volunteered to manage the booth. The trifold brochures will likely be ready before the event.

## **G. NEXT MEETING DATE**

1. The date of the next Communities in Bloom Committee meeting is Wednesday May 10, 2017 at the Municipal Office @ 3:00 p.m.

## **H. ADJOURNMENT**

**39-2017** Moved by M. Tremaine-Snip, seconded by T. Neufeld, to adjourn this meeting at 4:15 p.m.

**CARRIED**

  
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CHAIR, G. Queen

  
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RECORDING SECRETARY, T. Hewitt