



# MINUTES

**POLICE SERVICES BOARD MEETING**  
**Wednesday, March 29, 2017 at 4:00 p.m.**  
**Council Chambers, Municipal Offices**  
**2021 Division Road N., Kingsville, ON N9Y 2Y9**

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## **A. CALL TO ORDER**

Chairperson, Nelson Santos called the Meeting to order at 4:04p.m. with the following persons in attendance:

Nelson Santos	-	Chairperson
Nancy Wallace-Gero	-	Vice-Chairperson
Gary Bain	-	Board member
Larry Patterson	-	Board member
Brian Higgins	-	O.P.P. Sergeant
Stuart Bertram	-	O.P.P. Staff Sergeant
Absent: Glen Miller	-	O.P.P. Inspector

Member of Administration: Jennifer Alexander, Deputy Clerk-Administrative Services

## **B. DISCLOSURE OF PECUNIARY INTEREST**

Chairperson, Nelson Santos reminded members that any declaration and its general nature are to be made prior to each item being discussed.

## **C. PRESENTATIONS/DELEGATIONS**

Constable Gord Keen from the Orillia O.P.P detachment was in attendance to present a power point on off road vehicles and the provincial traffic program.

Constable Keen is an expert on this issue with the O.P.P and the *Provincial Highway Traffic Act*, specifically with regulation 316/03 involving off road vehicles. Municipalities must look to how the Province defines these vehicles in the definitions section of the Act, and to address enforcement of using these vehicles on sidewalks and roadways. There are three (3) types of vehicles: Recreational off – highway vehicles (ORV), All Terrain Vehicles (ATV), and Utility Task Vehicle (UTV). There is no license to drive these vehicles under this regulation; however, if this type of vehicle is driven on a municipal road, the driver must have their Ontario driver's license. Young people under the age of 18 years are permitted on these vehicles. There are no restrictions to age in the Highway Traffic Act. Research has indicated that there has been several collisions and injuries reported to the O.P.P. involving off road vehicles.

Constable Keen recommended the following to Council and the Board:

- a.) that Council should determine and evaluate the reasons (tourism, economic development, etc...) to implement this bylaw;
- b.) there should be plenty of opportunity for public feedback for the bylaw proposal and education on the vehicles, specifically on what types of vehicles allowed, licensing and safety requirements;
- c.) Council chooses, the Town could move forward with a small pilot project involving off road vehicles and evaluate the project once completed.

## Discussion

L. Patterson thanked the Constable Keen for his presentation and vast expertise on the issue of ATV's. If Council were to proceed with creating a by-law for allowing these types of vehicles in our area, there will be considerable discussions with multi-level government organizations and public input. The Town of Lakeshore and Chatham–Kent have pilot programs. If Council decides to proceed, we should contact these municipalities for remarks on their experience.

S/Sgt. Bertram indicated that an off road vehicle by-law would have its challenges with enforcement. There would need to be training sessions for all O.P.P. officers to enforce this by-law.

18-2017 Moved by N. Wallace-Gero, seconded by G. Bain to receive this presentation as information; and to provide council a copy of the presentation for review and the following recommendations:

- 1.) that Council should determine and evaluate the reasons (tourism, economic development etc.) to implement an ATV bylaw;
- 2.) there should be plenty of opportunity for public feedback for the bylaw proposal and education on the vehicles, specifically on what types of vehicles allowed, licensing and safety requirements;
- 3.) Council could move forward with a small pilot project involving off road vehicles and evaluate the project once completed.

**CARRIED**

## **D. ADOPTION OF ACCOUNTS**

### **1. Police Services Accounts – RE: Budget actuals ending February 2017**

**19-2017 Moved by L. Patterson, seconded by G. Bain to receive the financial report as information.**

**CARRIED**

### **2. Police Services Budget – RE: Approved 2017 Budget**

**20-2017 Moved by N. Wallace-Gero, seconded by L. Patterson to receive the approved 2017 budget as information.**

**CARRIED**

## **E. REPORTS**

### **1. Monthly Status Reports**

- i.) Town of Kingsville PSB report and Crime Stoppers report for February 2017

**21-2017 Moved by N. Wallace-Gero, seconded by G. Bain to receive Kingsville PSB Report and Crime Stoppers report for February 2017 O.P.P. as information.**

**CARRIED**

## **F. BUSINESS/CORRESPONDENCE**

### **1. Ministry of Community Safety and Correctional Services:**

- i.) Memorandum: RE: Ministry Response to the Ombudsman's Report on De-Escalating Conflict Situations, issued February 13, 2017. (Index:17-0010)
- ii.) Memorandum: RE: workshop and Webinars: 2017/18 Grant Repurposing and policing Effectiveness and Modernization Grant, 2017, issued: February 15, 2017. (Index17-0011)
- iii.) Memorandum: RE: Job Posting- Deputy Chief of Police Niagara Regional Police Service, issued: February17, 2017. (Index:17-0012)
- iv.) Memorandum: RE: Sexual Violence and Harassment, issued: February 22, 2017. (Index:17-0013)
- v.) Memorandum: RE: Drug Response Expert (DRE) Questionnaire, issued: February 24, 2017. (Index:17-0014)
- vi.) Memorandum: RE: Annual Reporting Requirements-violent Crime linkage Analysis System and Major Case Management, issued: February 28, 2017. (Index: 17-0015)
- vii.) Memorandum: RE: Basic Constable Training Program issued: March 6, 2017. (Index: 17-0016)
- viii.) Memorandum: RE: Revised Constable Selection System Pre-Background Questionnaire, issued: March 8, 2017. (Index: 17-0017)
- ix.) Memorandum: RE: Updates to the Driver's Licence Card Features, issued: March 14, 2017. (Index: 17-0018)
- x.) Memorandum: RE: changes to Sex Designations on Driver's Licence Card, issued: March 14, 2017. (Index: 17-0019)

**22-2017** Moved by L. PATTERSON seconded by G. BAIN to receive the memorandum information as presented.

**CARRIED**

### **2. Ontario Association of Police Services Board**

- i.) Request for OAPSB member Response, issued March 11, 2017.

The Committee discussed the options presented by the OAPSB. L. Patterson would not be opposed to one vote per board and the remaining board members agreed.

**23-2017** Moved by N. Wallace-Gero, seconded by G. Bain, to have one board one vote; and for Administration to relay this information to the Ontario Association of Police Services Board.

**CARRIED**

- ii.) 2016 PTSD Summit Report
- iii.) CPTED – Training Courses

**24-2017** Moved by L. PATTERSON seconded by G. BAIN to receive this information as presented.

**CARRIED**

### **3. POA Monthly Statistics & Highlights**

- i.) Highlights ending February 2017
- ii.) Auditor Report for year ending December 31, 2016

**25-2017** Moved by G. BAIN, seconded by L. PATTERSON to receive the POA Monthly Statistics and Highlights as information.

**CARRIED**

### **G. ADOPTION OF MINUTES OF PREVIOUS MEETING**

- 1. Adoption of Police Services Board Minutes** – held on February 22, 2017.

**26-2017** Moved by G. BAIN seconded by N. WALLACE-GERO to adopt the Police Services Board meeting minutes held on February 22, 2017.

**CARRIED**

### **H. NEW AND UNFINISHED BUSINESS**

- 1. ATV's on Town Roads-Pass** along the presentation to council with the recommendations.

**27-2017** Moved by N. Wallace-Gero, seconded by G. Bain to receive this information as presented.

**CARRIED**

### **I. CLOSED SESSION**

None presented.

### **J. ADJOURNMENT**

**28-2017** Moved by G. Bain, seconded by N. Wallace-Gero that Police Services Board adjourns the meeting at the hour of 5:40 p.m. and to meet again on April 26, 2017, or at the call of the Chair.

**CARRIED**

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**CHAIRPERSON, Nelson Santos**

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**DEPUTY CLERK – ADMINISTRATIVE SERVICES,  
Jennifer Alexander**