



MINUTES

**KINGSVILLE MUNICIPAL HERITAGE ADVISORY COMMITTEE
WEDNESDAY, APRIL 12, 2017 AT 7:00 P.M.
Committee Room A, 2021 Division Road North, Kingsville**

A. CALL TO ORDER

Chair Miljan called the Meeting to order at 7:03 p.m. with the following Members in attendance:

MEMBERS OF MUNICIPAL HERITAGE ADVISORY COMMITTEE:

Elvira Cacciavillani
Annetta Dunnion
Kimberly DeYong
Corey Gosselin
Anna Lamarche
Margie Luffman
Dr. Lydia Miljan
Mayor Nelson Santos

MEMBERS OF ADMINISTRATION:

Jennifer Alexander, Deputy Clerk-
Administrative Services

Absent: Danielle Truax

B. DISCLOSURE OF PECUNIARY INTEREST

Where a member has any pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this meeting, the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

C. PRESENTATIONS / DELEGATIONS

1. J. Calhoun, Heritage Planner, City of Windsor.

J. Calhoun presented to the Committee his suggestions on the Division Street South Heritage Conservation District Study. His suggestions to the Committee are as follows:

- a.) The Committee would need to have some regulations on quality control such as remodeling material standards, demolition controls, and quality standards for homeowners. If there are no regulations it is not considered a Heritage Conservation District.
- b.) The Committee should seek a municipal commitment for heritage standards on public property such as the tree canopy, sidewalks and roads.
- c.) If the Committee wants a “sham district,” then distinguish the area as a heritage area which does not require regulations as outlined in the heritage designation.

If the Committee changes the scope of their study, public consultation will be necessary.

D. REPORTS

- 1. Updates re: Pending research reports

E. MINUTES OF THE PREVIOUS MEETINGS

MH6-2017 Moved by M. Luffman seconded by N. Santos that the March 8, 2017 minutes are adopted as presented.

CARRIED

F. BUSINESS / CORRESPONDENCE – INFORMATIONAL

- 1. Approved invoices:
 - i) Kingsville Reporter, dated March 21, 2017 RE: Publication of Notice of Passing of Designation By-laws.
 - ii) Town of Kingsville cheque requisition dated March 21, 2017 RE: Reimbursement to E. Cacciavillani of 2017 CHO prepaid travel expense.
 - iii) Pearsall, Marshall, Halliwill and Seaton Invoice, dated March 21, 2017 RE: Registration of By-law 14-2017
- 2. Ministry of Government and Consumer Services—Copy of correspondence to B. Duclos, Heritage Outreach Consultant RE: Letter of waiver, expiring March 31, 2018, dated March 22, 2017.

3. Correspondence to property owner re: 192 County Road 14 E., dated March 13, 2017.

MH7-2017 Moved by K. DeYong, seconded by E. Cacciavillani, to receive business correspondence items one (1) to three (3) as presented.

CARRIED

G. NEW AND UNFINISHED BUSINESS

1. Ontario Heritage Conference—Update and registration form

The Committee discussed the attendance for the Ontario Heritage conference.

2. Division St. South Heritage Conservation District Study-Discussion (SEE: Reports previously submitted to Kingsville Council from Town Administration attached)

The Committee will review J. Calhoun suggestions at a later meeting.

3. The updated site visit waiting list will be provided to the Committee at the next meeting.

H. NEXT MEETING DATE

Tuesday, May 9th, 2017.

I. ADJOURNMENT

MH8-2017 Moved by E. Cacciavillani, seconded by K. De Yong that the meeting adjourn at 8:15p.m.

CARRIED

Chair, Lydia Miljan

Deputy Clerk-Administrative Services,
Jennifer Alexander