

THE UNION WATER SUPPLY SYSTEM
JOINT BOARD OF MANAGEMENT
MINUTES OF SPECIAL MEETING
HELD APRIL 4, 2017 AT 10:00 AM
IN KINGSVILLE COMMUNITY ROOM - KINGSVILLE ARENA

Members Present: Deputy Mayor MacDonald (Chair); Mayor Paterson, Councillors Hammond, Jacobs, Verbeke - Leamington
Councillors Gaffan, Neufeld, Patterson - Kingsville
Mayor McDermott - Essex

Members Absent: Councillor Dunn - Leamington
Mayor Nelson Santos (Vice-Chair) - Kingsville
Councillor Diemer - Lakeshore

Staff Present: Sandra Zwiers, Ryan McLeod - Kingsville
Laura Rauch - Leamington

Audit Staff
Present: Lindsay latonna

Call to Order: 10:04 am

Disclosures of Pecuniary Interest: none

Reports and Correspondence

Report UW/10/17 dated March 21, 2017 re: UWSS Financial Report

The Manager begins by introducing the new Director of Finance for the Municipality of Leamington, Laura Rauch, and further explains that the UWSS auditor, Lindsay latonna, is also present for any questions.

Ms. Rauch then takes over and briefly introduces herself to members of the board. She then explains that the financial report for UWSS is prepared internally by the financial team at the Municipality of Leamington and audited by Ms. latonna.

She notes that revenue has increased slightly over previous years, most likely due to the hotter, drier summer experienced in 2016 and the increase in greenhouse production. Investment income is noted as exceeding budgetary expectations. This is in part due to the transfer from One Fund over to the WFCU investments.

Ms. Rauch moves on to the operating side of the report and explains that electricity prices exceeded the 2016 budget as a result of un-budgeted price increases in electrical rates; repairs and maintenance expenses in 2016 exceeded the budgetary numbers by

\$186,000 which is related to work completed that is not capital, such as the lagoon cleanout and drain and watermain maintenance, but was budgeted as capital.

Ms. Rauch notes that everything within the UWSS finances appears to be in order and the auditor has found no inconsistencies.

Councillor Patterson notes that Kingsville's financial team was also present in the audience and asks if Leamington required any extra assistance from the Kingsville staff in preparing the report or with the ongoing workload. Ms. Rauch indicates that there were no issues in handling the needs of UWSS through the Leamington staff, but thanks Kingsville for their offer.

No. UW-20-17

Moved by: Mayor Paterson

Seconded by: Councillor Patterson

That the 2016 Financial Report for the Union Water Supply System Joint Board of Management be approved.

Carried

New Business

The Board asks the Manager if he could provide some information regarding the greenhouse industry versus the capacity at the WTP. The Manager indicates that he will and also that the UWSS is working to try and streamline the approval process to ensure that capacity is only be approved as needed and not more than required by the greenhouse.

Councillor Hammond notes that Leamington is making changes to their water meter system with the hopes of shifting peak loads. The Manager indicates that he is aware of Leamington's switch to the new meters.

Adjournment:

No. UW-21-17

Moved by: Councillor Jacobs

Seconded by: Councillor Gaffan

That the meeting adjourn at 10:16 am

Carried

Date of Next Meeting: April 19, 2017, 9:00 am at the Kingsville Community Room of the Kingsville Arena

/kmj