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Date: March 28, 2017
To: Mayor and Council
Author: Tim Del Greco, Manager of Facilities and Properties
RE: 2017 Grass Cutting and Trimming Tender
Report No.: MS 2017-17

AIM

To seek Council approval to award the 2017 Grass Cutting and Trimming Tender for various properties in the Town of Kingsville to the selected bidder.

BACKGROUND

For many years the Town of Kingsville has used the services of outside contractors to assist in the cutting and trimming of various municipal properties. Since 2013, CnR Landscape has been the contractor assigned with this responsibility as they were the last successful tender bidder. In March of 2017, the grass cutting tender was advertised to the public for the invitation of tender bids as the previous agreement had expired. The 2017 tender requests the servicing of 28 municipal properties consisting of various cemeteries, parks, facilities, storm water management ponds, and pump stations for a period of 3 years.

DISCUSSION

In response to the above invitation, 9 outside contractors submitted their bids and pricing information. The top 3 results are as follows:

Contractor Name	Price for 3 Year Agreement	Average Annual Price
Cedar Creek Landscaping	\$174,494.09	\$58,164.70
KnM Yard Care	\$215,644.00	\$71,881.33
CnR Landscape	\$229,036.01	\$76,345.34

Following expiration of the tender advertisement, Cedar Creek Landscaping successfully submitted their requested insurance information, WSIB clearance, bid security in the form of a certified cheque, equipment listing, and references.

The references for Cedar Creek Landscaping, which includes both private and municipal contacts, all reported positive experiences with this contractor. This Agreement does allow for the cancellation of grass cutting services if the Town of Kingsville does not experience these same positive results.

LINK TO STRATEGIC PLAN

Promote our amenities, including recreation facilities, parks, human services, heritage and culture and other attractions in the Town of Kingsville, as assets to support quality of life.

FINANCIAL CONSIDERATIONS

In the 2017 Kingsville Municipal Budget there is \$96,000 allocated for outside contractor grass cutting services (\$46,000 in the Cemetery Budget and \$50,000 in the Parks Budget).

CONSULTATIONS

Municipal Services
Administration Management Group

RECOMMENDATION

Recommend Council approve the awarding of the 2017 Grass Cutting and Trimming Tender for various properties in the Town of Kingsville to Cedar Creek Landscaping in the amount of \$174,494.09 for a 3-year term.

Tim Del Greco

Tim Del Greco, P.Eng.
Manager of Facilities and Property

G. Andrew Plancke

G. Andrew Plancke Civil Eng. Tech (Env)
Director of Municipal Services

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer