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Date: March 6, 2017
To: Mayor and Council
Author: Peggy Van Mierlo-West
RE: Marina Public Input Session
Report No.: CAO 2017- 003

AIM

To provide Council with a proposed public input session plan for the development of the marina and boat ramp located at Cedar Island.

BACKGROUND

Over the past two years Council and Administration have been provided with information regarding concerns from the residents of the Cedar Beach area have had regarding the operation of the marina and boat launch. This was brought forward to strategic planning input sessions and the importance of the waterfront was reinforced through this process.

DISCUSSION

Administration was directed to create a plan for public input towards the project. The following is a proposed plan to assist in development of the public input sessions.

To kick off the project there will be a meeting held with the Marina Committee. This meeting will develop the following for the Public Input plan:

- Project Scope
- Assess the Level of Public Interest
- Determine the Level of Public Participation
- Identify the Public Participation Goals
- Identify Stakeholders
- Selection of Communication Plans
- Creation of the Schedule

- Identify Roles and Responsibilities

This plan will be brought back to Council for review and input. Once the plan is approved the Committee will set up at least two public sessions with communications that were brought forth through the kick off meeting.

It is anticipated that the project will be completed for Council presentation no later than July 2017.

LINK TO STRATEGIC PLAN

To maintain and improve the health, safety and well-being of our residents.

FINANCIAL CONSIDERATIONS

There will be no budget impacts for this portion of the project.

CONSULTATIONS

None.

RECOMMENDATION

That Council approve the implementation plan for the Marina Community Input Sessions.

Peggy Van Mierlo-West

Peggy Van Mierlo-West, C.E.T.
Chief Administrative Officer