



2021 Division Road North  
Kingsville, Ontario N9Y 2Y9  
(519) 733-2305  
www.kingsville.ca  
kingsvilleworks@kingsville.ca

**Date:** January 13, 2017  
**To:** Mayor and Council  
**Author:** Jennifer Astrologo  
**RE:** Building Department Fee Changes 2017  
**Report No.:** CS-2017-002

---

#### **AIM**

To provide Council with information relating to changes to the fees in the Building Department.

#### **BACKGROUND**

The *Building Code Act, 1992*, S.O. 1992, c. 23 (the "Act") authorizes the Council of a municipality to pass by-laws applicable to the matters for which and in the area in which the municipality has jurisdiction for the enforcement of the Act including the payment of fees on applications for and on the issuance of permits and requiring the payment of fees for maintenance inspections.

Notice that this By-law was being considered at this Regular Meeting of Council has been given to the public pursuant to the Town's Notice By-law. The proposed fee changes were circulated via email to the contractors/builders contained on the email list maintained by the Building Department.

#### **DISCUSSION**

Amendments are highlighted in yellow for ease of reference.

As discussed in his budget presentation to Council, the Chief Building Official reiterated the need for the Building Department to be financially self-sufficient. The proposed changes are keeping with that requirement.

## **LINK TO STRATEGIC PLAN**

The collection of fees and charges assists in the effective management of the Town in order to achieve the Town's goals and maximize the effectiveness of the Town's strategies.

## **FINANCIAL CONSIDERATIONS**

The Act indicates that the amount set in connection with these fees must not exceed the anticipated reasonable costs to administer and enforce the Act. Accordingly, the proposed new and amended fees are not in excess of the anticipated cost of the related activity, and will assist in the efficient and effective operation of the building department.

## **CONSULTATIONS**

Peter Valore, Chief Building Official  
Senior Management Team

## **RECOMMENDATION**

Council pass By-law 11-2017 at this Regular Meeting.

*Jennifer Astrologo*  
Jennifer Astrologo, B.H.K. (Hons), LL.B  
Director of Corporate Services

*Peggy Van Mierlo-West*  
Peggy Van Mierlo-West, C.E.T.  
Chief Administrative Officer