

21 November 2017 File No.: 15-497

Mr. Andrew Plancke
Director of Municipal Services
The Corporation of the Town of Kingsville
2021 Division Road North
Kingsville, Ontario
N9Y 2Y9

Attn: Mr. Andrew Plancke, C.E.T.

Re: Sun Valley Subdivision Phase 2

Town of Kingsville

Dear Andrew:

Please find enclosed a deficiency list created during the pre-maintenance inspection.

The deficiencies are minor and not related to the general operation of the residential lot services.

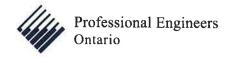
We therefore recommend that Sun Valley Subdivision Phase 2 be placed on one year maintenance and that building permits be made available, pending completion of utilities.

Yours Truly, RC Spencer Associates Inc.

Bruce Ropat Senior Manager

cc:

Shaun Martino Kevin Girard Walter Branco



Sun Valley Subdivision Phase 2 Pre-Maintenance Period Inspection Minutes

Date:

Tuesday, November 21, 2017

Time:

10:00 a.m.

Place:

On Site

Project No.:

15-497

Present:

Item

Shaun Martino

Kevin Girard Walter Branco Aaron Blata Town of Kingsville Nevan Construction

RC Spencer Associates Inc.

Town of Kingsville

The following is a list of deficiencies that were a result of this inspection:

1. All catchbasin frame and covers open towards the curb and do not consider the direction of traffic. Town representatives did not have an issue with this, as the catchbasins were already in concrete box-outs.

N/A

Action By

2. Dead end barrier and sign required at the east limits of both Mucci Drive and Regent Street as per Sheet No. 2 of the Contract Drawings.

Nevan Construction

3. All other signs to be supplied and installed by the Town as per Sheet No. 11 of the Contract Drawings.

Town

4. All catchbasins to be hydro-vacuumed to remove all sediment and debris.

Nevan Construction

5. All P.V.C. clean out caps to be changed to metal caps as specified.

Nevan Construction

6. Sanitary and storm pipe caps to be marked with a 2x4 and painted appropriately (pink – sanitary, green – storm)

Nevan Construction

7. Sanitary manhole (MHF) to be cleared of debris.

Nevan Construction

8. Curb returns to be redone to ensure positive fall towards the face of curb. Town representatives agreed that this could be done prior to acceptance, once the homes have been constructed.

Nevan Construction <u>Note:</u> Town of Kingsville Water Division to also attend the site and supplement this list on completion of their site inspection.

Note: The foregoing represents the writer's understanding of the major items of discussion and the decisions reached and / or future actions required. If the above does not accurately represent the understanding of all parties attending, please notify the undersigned within 48 hours of receiving these minutes at (519) 324-0606. Please also note that RC Spencer Associates Inc. must be notified 24 hours in advance of any repair work by the General Contractor. Any work performed without notification will be deemed unacceptable.

Minutes prepared by,

RC Spencer Associates Inc. Aaron D. Blata, M.Eng., EIT Project Manager

Distribution

All Present

Andrew Plancke

Town of Kingsville

Richard Spencer

RC Spencer Associates Inc.

Bruce Ropat

RC Spencer Associates Inc.

RC Spencer Associates Inc. Consulting Engineers Windsor, Ontario

File No.: 15-497 Date: 21 Nov. 2017