



Regular Meeting of Council

Minutes

Monday, November 17, 2025

6:00 PM

Unico Community Centre

37 Beech Street

Kingsville, ON N9Y 1A9

Present
Mayor Dennis Rogers
Deputy Mayor Kimberly DeYong
Councillor Tony Gaffan
Councillor Debby Jarvis-Chausse
Councillor Sheri Lowrie
Councillor Thomas Neufeld
Councillor Larry Patterson

Staff Present
CAO, John Norton
Acting Clerk, Angela Toole

A. Call to Order

Mayor Rogers called the Regular Meeting to order at 5:00 p.m.

B. Closed Session

183-11172025

Moved By: Councillor Neufeld

Seconded By: Councillor Patterson

That Council enter into Closed Session at 5:00 p.m. pursuant to Section 239 of the Municipal Act, 2001, to discuss the following item:

Item I - Community Policing Matters to be heard under Section 239(2)(b), being personal matters about an identifiable individual, including municipal employees; and, Section 239(2)(f), being advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

Carried

184-11172025

Moved By: Councillor Patterson

Seconded By: Deputy Mayor DeYong

That Council **rise** from Closed Session at 5:43 p.m.

Carried

185-11172025

Moved By: Councillor Gaffan

Seconded By: Deputy Mayor DeYong

That Council **resume** the open portion of its Regular Meeting at 6:00 p.m.

Carried

C. Land Acknowledgement

Mayor Rogers read the Land Acknowledgement Statement.

D. Moment of Silent Reflection and National Anthem

E. Mayor's Welcome and Remarks

Mayor Rogers welcomed attendees and those watching from home, as well as members of Council and Administration. He noted that it was a busy week for the Town of Kingsville. He highlighted the recent Remembrance Day events: the high school service on Monday, the Legion cenotaph service on Tuesday, and the afternoon service in Cottam at Trinity Church, and then finished off the day with dinner at the Legion. The Mayor commended the people who came out to pay their respects and honour the people who served.

Mayor Rogers also acknowledged the success of the Fantasy of Lights parade and the "Flip the Switch" event. He noted it was one of the most well-attended parades and that it was great to see the community come out with their families to enjoy the festivities. Mayor Rogers extended his appreciation to the Fantasy of Lights Committee, Town staff, and volunteers for their efforts.

F. Amendments to the Agenda

Councillor Gaffan noted that he would have an announcement.

Councillor Neufeld noted that he would have a Notice of Motion regarding proposed amendments to the Conservation Authorities Act.

Councillor Patterson noted that he would have an announcement.

G. Disclosure of Pecuniary Interest

Mayor Rogers reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

None were noted.

H. Report Out of Closed Session

The Acting Clerk gave the following report out of Closed Session:

Council entered Closed Session pursuant to Section 239 of the Municipal Act, 2001, on November 4, 2025 at 5:30 pm and discussed the following items:

Item I - Review of Application for Appointment to the Pollinate Kingsville Committee heard under Section 239(2)(b), being personal matters about an identifiable individual, including municipal employees. There is nothing further to report.

Item II - Potential Property Acquisition by the Town heard under Section 239(2)(c), being a proposed or pending acquisition or disposition of land by the municipality. There is nothing further to report.

Item III - Collective Bargaining Update heard under Section 239(2)(b), being personal matters about an identifiable individual, including municipal employees; and, Section 239(2)(d) being labour relations or employee negotiations. There is nothing further to report.

Item IV - Personnel Update heard under Section 239(2)(b), being personal matters about an identifiable individual, including municipal employees. There is nothing further to report.

I. Delegations

None.

J. Presentations

None.

K. Matters Subject to Notice

None.

L. Reports - Planning and Development Services

1. Subdivision Agreement for Gardner Estates

186-11172025

Moved By: Councillor Patterson

Seconded By: Councillor Gaffan

1. That the Subdivision Agreement for Gardner Estates (Truax) in the Town of Kingsville for:
 - a. forty-three (43) lots for single detached residential units; Sixteen (16) lots for thirty-two (32) semi-detached, or townhouse, residential units
 - b. One (1) block (Block 60) for a stormwater outlet;
 - c. Two (2) blocks (Blocks 61 & 62) to be conveyed to neighbouring properties;
 - d. One (1) block (Block 63) for a pump station;
 - e. One (1) block (Block 64) for natural heritage protection; and
 - f. local road connections to Seacliff Drive and Wigle Grove Drive and new local roads, all to be dedicated as public roads

be approved; and

2. That the Mayor and Clerk **be authorized** to execute the Agreement and register the Agreement on Title; and
3. That the proposed names for Street "A" be known as Charles Gate Avenue and Streets "C" and "D" be known as Madeline Avenue, and Street "B" be known as of Wigle Grove Road.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

Carried (7 to 0)

M. Reports - Finance and Corporate Services

1. 2026 Fees and Charges By-law

Margaret Schroeder, Manager of Financial Services and Customer Service, presented the report.

187-11172025

Moved By: Councillor Gaffan

Seconded By: Councillor Patterson

That Council **recess** for two (2) minutes.

Carried

188-11172025

Moved By: Deputy Mayor DeYong

Seconded By: Councillor Jarvis-Chausse

That Council **resume** from its recess.

Carried

189-11172025

Moved By: Deputy Mayor DeYong

Seconded By: Councillor Jarvis-Chausse

That Council **amend** the 2026 Fees and Charges By-law as follows:

- Under the Cemetery Services Section, the proposed fee of \$750.00 for the Internment of a Child (1-15 years of age), **be amended** to read "No Fee".
- Under the Administration Services Section, the proposed fee of \$300.00 for the Election Signs – Municipal and School Board Candidates, **be amended** to read "\$140.00".
- Under the Building Services Section, the proposed fee of \$500.00 for the New Additional Dwelling Units **be amended** to read \$200.00; and,
- Under the Fire Services Section, the proposed fee of \$300.00 for Assembly Inspection - Licensed Premises, **be amended** to read \$200.00.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

Carried (7 to 0)

190-11172025

Moved By: Councillor Lowrie

Seconded By: Councillor Neufeld

That Council **approve** the 2026 Fees and Charges, as amended;

And that the corresponding By-law 68-2025 **be adopted** during the By-law stage of this Council Agenda.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

Carried (7 to 0)

2. 2026 Water and Sewage Rates

Margaret Schroeder, Manager of Financial Services and Customer Service, presented the report.

191-11172025

Moved By: Councillor Patterson

Seconded By: Councillor Neufeld

That Council **approve** the 2026 Water and Sewage Rates.

And that By-law 69-2025 being a By-law to impose Water and Sewage Rates in the Town of Kingsville **be adopted** during the By-law stage of this Council Agenda.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

Carried (7 to 0)

3. Essex County OPP Detachment Board - South Update

192-11172025

Moved By: Deputy Mayor DeYong

Seconded By: Councillor Patterson

That Council **direct** Administration to suspend any further expenditures related to the Essex County O.P.P. Detachment Board South until budget allocations are resolved;

And that Council **supports**, in principle, the correspondence received from the Township of Pelee dated November 14, 2025, regarding budget share allocations for the Essex County OPP Detachment Board South;

And **directs** Administration to begin discussions with the Township of Pelee, Municipality of Leamington and Caldwell First Nation with an aim to reach consensus.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

Carried (7 to 0)

N. Consent Agenda

1. BIA Board of Management Minutes - September 9, 2025
2. Fantasy of Lights Committee Minutes - September 16, 2025
3. Migration Festival Committee Minutes - September 23, 2025
4. Regular Council Meeting Minutes - November 3, 2025

193-11172025

Moved By: Deputy Mayor DeYong

Seconded By: Councillor Gaffan

That Items 1 through 4 on the Consent Agenda, **be received.**

Carried

O. Correspondence

P. Notices of Motion

194-11172025

Moved By: Councillor Patterson

Seconded By: Deputy Mayor DeYong

That Council **waive** the procedural rules regarding Notices of Motion to allow Councillor Neufeld's Notice of Motion on the Government of Ontario's proposed amendments to the *Conservation Authorities Act* to be debated and voted upon, given its time-sensitive nature.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

Carried (7 to 0)

195-11172025

Moved By: Councillor Neufeld

Seconded By: Councillor Patterson

Whereas the Conservation Authorities Act, 1990 (the "Act"), originally enacted in 1946, was established to allow municipalities to form conservation authorities that are equipped to develop and deliver local, watershed-based conservation, restoration and natural resource management programs on behalf of the province and municipalities;

And whereas there are thirty-six (36) conservation authorities in Ontario, each of which is distinct and reflects the unique environmental, geographic and community needs of its watershed;

And whereas on October 31, 2025, the Minister of the Environment, Conservation and Parks announced the Government's intention to introduce legislation which would amend the Act to create the Ontario Provincial Conservation Agency and consolidate Ontario's 36 conservation authorities into seven (7) regional conservation authorities.

Now therefore be it resolved that the Council of the Corporation of the Town of Kingsville:

- Wishes to formally state that it opposes the consolidation of Ontario's conservation authorities without knowing the full financial and operational impact to municipalities and the conservation authorities; and,
- Directs the Acting Clerk to forward a copy of this resolution to the Honourable Doug Ford, Premier of Ontario, the Honourable Minister of the Environment, Conservation and Parks, Todd McCarthy, the Honourable Rob Flack, Ministry of Municipal Affairs and Housing, Anthony Leardi, MPP, Essex, Lisa Gretzky, MPP Windsor West, Andrew Dowie, MPP Windsor-Tecumseh, Trevor Jones, MPP Chatham-Kent-Leamington, AMCTO, AMO and all Ontario Municipalities.

For (7): Mayor Rogers, Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

Carried (7 to 0)

Q. Unfinished Business and Announcements

Councillor Gaffan said that the Santa Claus Parade was great and thanked the Fantasy of Lights Committee for their dedication. Councillor Gaffan shared information regarding upcoming holiday events.

Councillor Patterson thanked residents for noting their concern of the incorrect spelling of Cottam on a new sign off the Highway 401. Councillor Patterson noted the Ministry of Transportation has been contacted and the spelling will be corrected.

R. By-laws

196-11172025

Moved By: Deputy Mayor DeYong

Seconded By: Councillor Neufeld

That the following by-law be given its third reading and finally passed:

56-2025 - Being a By-law to provide for the New Section 4 Drain- Extension of the Branch of the Smith Newman Drain, in the Town of Kingsville, in the County of Essex

Carried

197-11172025

Moved By: Deputy Mayor DeYong

Seconded By: Councillor Gaffan

That the following By-laws be given three readings and finally pass:

68-2025 - Being a by-law to impose fees and charges by The Corporation of the Town of Kingsville, as amended;

69-2025 - Being a by-law to impose Water and Sewage Rates by The Corporation of the Town of Kingsville; and

71-2025 - Being a By-law to confirm the proceedings of the Council of the Corporation of the Town of Kingsville at its November 17, 2025 Regular Meeting of Council

Carried

S. Adjournment

198-11172025

Moved By: Councillor Patterson

Seconded By: Councillor Neufeld

That Council **adjourns** this Regular Meeting at 7:32 p.m.

Carried

Mayor, Dennis Rogers

Acting Clerk, Angela Toole