



The Corporation of the Town of Kingsville

Minutes of the Kingsville Municipal Heritage Advisory Committee

Tuesday, October 7, 2025

6:00 p.m.

Unico Community Centre

37 Beech Street

Kingsville, ON N9Y 1A9

Members Present:

Stacey Jones, Vice-Chair

Sheri Lowrie, Councillor

Carol Sitler

Jeff Battiston

Members Absent:

Jeffrey Robinson, Chair

Administration Present:

Allen Burgess, Manager of Planning

Vitra Chodha, Town Planner

Angelina Pannunzio, Office Support

Matthew Ducharme, Recording Secretary

A. Call to Order

The Vice-Chair called the meeting to order at 6:01 p.m.

B. Disclosures of Pecuniary Interest

The Vice-Chair asked members if there were any disclosures of pecuniary interest. None were noted.

C. Adoption of Minutes

MHAC-22-20251007

Moved By: Sheri Lowrie, Councillor

Seconded By: Jeff Battiston

That the Minutes of the Kingsville Municipal Heritage Advisory Committee meeting dated July 2, 2025, **be adopted** as presented.

Carried

D. Items for Consideration

D.1 Update on Heritage Plaque Program Timeline

Matthew Ducharme, Recording Secretary, updated members that at the August 12, 2025, Committee of the Whole Meeting, Council directed Administration to defer the implementation of the Kingsville Heritage Plaque Program until after the 2026 Municipal and School Board Election.

Sheri Lowrie, Councillor, noted that Council reviewed its priorities and determined this not to be a top priority, but the Committee is able to work on this program if they are interested in moving it forward sooner.

D.2 1417 Road 3 East - Review of Draft Designation Report

The Committee had no further comments related to the draft designation report for 1417 Road 3 East that had been circulated to members previously. Administration will ask the researcher to finalize the report, which will then be presented to the Committee seeking a recommendation to Council for designation of this property.

D.3 Review of Listed Properties and Properties of Interest

The Committee reviewed the listed properties and discussed hosting a seminar for property owners of heritage homes. The Committee discussed inviting various professionals to this seminar to speak about the benefits of designation and address common misconceptions of designation. The members have decided on February 19, 2026, as the tentative date (during Heritage Week) and committed to invite specific professionals before the next meeting.

The Committee also discussed the "Heritage Homes" webpage on the Town's website and will provide recommendations for improvement at the next meeting.

E. Next Meeting Date

The next regularly scheduled meeting of the Kingsville Municipal Heritage Advisory Committee is November 4, 2025, at 6:00 p.m. at the Unico Community Centre.

F. Adjournment

MHAC-23-20251007

Moved By: Carol Sitler
Seconded By: Jeff Battiston

That the meeting **be adjourned** at 7:06 p.m.

Carried

Chair

Recording Secretary