



# COMMITTEE MINUTES

## FANTASY OF LIGHTS COMMITTEE

October 21, 2025 – 5:00 PM

Kingsville Arena – Board Room

1741 Jasperson Drive, Kingsville

**PRESENT:** Chair Councillor Tony Gaffan  
Dave Laman  
Doug Woolridge  
Glenda Willemsma  
Janet Willoughby  
Leslie Pittendreigh  
Maria Edwards  
Shelby Gault, Staff Liaison

### REGRETS:

#### A. CALL TO ORDER

Chair Clr. Tony Gaffan called the meeting to order at 5:00 p.m.

#### B. DISCLOSURE OF PECUNIARY INTEREST

The Chair reminded the Committee of their duty to disclose any pecuniary interests as they arise.

#### C. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes – September 16, 2025

**Moved by Dave Laman**

**Seconded by Glenda Willemsma**

**THAT the minutes of the Fantasy of Lights Committee dated September 16, 2025  
BE ADOPTED.**

**CARRIED**



## COMMITTEE MINUTES

### **D. ORDER OF BUSINESS**

- 1) Review of Staffing
- 2) Gingerbread House Update - Doug Woolridge

Met with the principal of the secondary school. The goal is to complete this project for 2026. It will begin with a design contest, followed by judging by the committee, and then the winning design will proceed.

The committee will create a short list of elements they would like to be included in the design. This will include input from other town departments to determine the sizing and limitations.

### **E. STAFF REPORTS**

### **F. INFORMATION ITEMS**

1. Fantasy of Lights light display - Saturday, November 15 to January 9, 2026

Parks and Recreation are intending to install the lights throughout early November, and the walls of the Gingerbread House are going up shortly.

2. Fantasy of Lights Parade – Saturday, November 15

There are 20 floats registered at this time.

3. Flip the Switch – Saturday, November 15
4. Kingsville Express Evenings – Train Drivers
5. Kingsville Express Evening – Cookies + Hot Chocolate
6. Kingsville Express Evenings - Concerts
7. Paws and Claus – Tuesday, December 2

Five vendors are registered.

8. Fantasy of Lights Market – Sat, December 6 and Sun, December 7

There are 28 vendors, totaling 34 tables. We have room for one more vendor.

9. Breakfast with Santa – Saturday, December 13
10. Fantasy of Lights New Year's Eve - Wednesday, December 31



## COMMITTEE MINUTES

### **G. NEXT MEETING DATE**

Tuesday, November 18, 2025

### **H. ADJOURNMENT**

**Moved by** Maria Edwards  
**Seconded by** Leslie Pittendreigh

**THAT** the meeting adjourn at 5:42

**CARRIED**

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**CHAIR, Clr. Tony Gaffan**

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**RECORDING SECRETARY, Shelby Gault**