



**Committee of The Whole  
Minutes**

**Tuesday, August 12, 2025  
6:00 P.M.  
Unico Community Centre  
37 Beech Street  
Kingsville, ON N9Y 1A9**

Present                      Mayor Dennis Rogers  
                                 Deputy Mayor Kimberly DeYong  
                                 Councillor Tony Gaffan  
                                 Councillor Debby Jarvis-Chausse  
                                 Councillor Sheri Lowrie  
                                 Councillor Thomas Neufeld  
                                 Councillor Larry Patterson

Staff Present              CAO, John Norton  
                                 Acting Clerk, Angela Toole

**A. Call to Order**

Deputy Mayor DeYong called the Committee of the Whole Meeting to order at 6:03 p.m.

**B. Disclosure of Pecuniary Interest**

There were no disclosures of pecuniary interest. The Chair reminded the Committee that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the matter comes forward.

**C. Delegations**

No Delegations.

**D. Items**

1. Strategic Plan and 2024-2025 Priorities Update

John Norton, CAO, gave a presentation to update the Committee on Administration's progress related to the Town's Strategic Plan: A 2040 Vision for Kingsville, as well as other ongoing projects.

The Committee had an opportunity to ask Administration questions. Further, each Committee member had an opportunity to state their lowest and highest priorities.

The Chair called for a five (5) minute recess at 7:26 p.m.

Committee discussion respecting the Town's Strategic Plan and 2024-2025 priorities ensued.

Moved by Mayor Rogers  
Seconded by Councillor Lowrie

That the Committee of the Whole **directs** Administration to continue with the following as Council priorities:

1. Ruthven Sewers & Wastewater Treatment Plant Upgrades;
2. School Properties Acquisition and Facilities Plan; and,
3. Various ongoing and future projects identified by Administration.

And further that the Committee of the Whole **directs** Administration to defer the following Council priorities until after the 2026 Municipal and School Board Election:

1. Parks and Recreation Master Plan;
2. Waterfront Master Plan;
3. Downtown Strategies (Signage, Design Guidelines, Parking);
4. Vacant Storefront Fee (Report to Council);
5. Gravel Road Maintenance (Report to Council);
6. Heritage Plaque Program;
7. BLRH and STR Licensing Programs (modify to multi-year licensing); and,
8. Any new priorities identified by Council.

**CARRIED**

**E. Closed Session**

Moved by Councillor Jarvis-Chausse  
Seconded by Councillor Patterson

That Council enter into Closed Session at 9:06 p.m. pursuant to Section 239(2) of the Municipal Act, 2001, to discuss the following items:

**Item I - Strategic Plan and 2024-2025 Priorities related to Personnel Matters** to be heard under Section 239(2)(b) being personal matters about an identifiable individual, including municipal employees and under Section 239(2)(d) being labour relations or employee negotiations;

**Item II - Strategic Plan and 2024-2025 Priorities related to Legal Matters** to be heard under Section 239(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality.

**CARRIED**

**F. Adjournment**

Moved by Councillor Patterson  
Seconded by Councillor Jarvis-Chausse

That the Committee of the Whole **rise** from Closed Session and **adjourn** its Special Meeting at 9:30 p.m.

**CARRIED**

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Deputy Mayor, Kimberly DeYong

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Acting Clerk, Angela Toole