



COMMITTEE MINUTES

COMMUNITIES IN BLOOM COMMITTEE

June 3, 2025

Greenhill Cemetery – Pollinator Garden

PRESENT: Chair Carol Dunn
Deputy Mayor Kim DeYong
Jessica Towle
Sue Novotny
Karen Loney, Staff Liaison
Erin Hemphill (Guest)

REGRETS: Karin Sonnenberg

A. CALL TO ORDER

Chair Carol Dunn called the meeting to order at 6:00 pm

B. DISCLOSURE OF PECUNIARY INTEREST

The Chair reminded the Committee of their duty to disclose any pecuniary interests as they arise.

C. MINUTES OF THE PREVIOUS MEETING

1. Communities in Bloom Meeting Minutes – May 6, 2025

Moved by Jessica Towle

Seconded by Deputy Mayor Kim DeYong

THAT the minutes of the Communities in Bloom Committee dated May 6, 2025, BE ADOPTED.

CARRIED

D. ORDER OF BUSINESS

- 1) Kingsville Nature and Garden Show 2026
 - a. To be hosted May 2, 2026, from 9 am to 2 pm
 - b. To book Grovedale May 1, 2026, to set-up



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Moved by Deputy Mayor Kim DeYong

Seconded by Jessica Towle

THAT the Kingsville Nature and Garden Show is to be held May 2, 2026, from 9 am to 2 pm. BE MOVED

CARRIED

- 2) Fundraising for 2026 – Native Plants
 - a. No update

- 3) Pumpkin Parade
 - a. To use the upper bowl
 - b. To ask Scouts for assistance
 - c. To review at September meeting

E. STAFF REPORTS

- 1) K. Loney, Manager of Recreation Programs and Special Events
 - a. Everyone is invited to the Town of Kingsville Open House that showcase the work of all departments

F. INFORMATION ITEMS

- 1) Pollinator Week
 - a. To host a table at the Kingsville Block Party, in Cottam
 - b. Review several crafts to provide
 - c. Calendar invite sent out to RSVP attendance

G. NOTICES OF MOTION

1. Carol Dunn – Amendment of Terms of Reference
 - i. Administration to write a draft report to Council for the committee to review and approval at the September CIB meeting.

Moved by Jessica Towle

Seconded by Deputy Mayor Kim DeYong

THAT the Communities in Bloom Terms of Reference be amended to reflect the following APPROVED statement.



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CARRIED

H. NEXT MEETING DATE

Tuesday, September 2, 2025

I. ADJOURNMENT

Moved by Deputy Mayor Kim DeYong

Seconded by Jessica Towle

THAT the meeting adjourn at 7:00 pm

CARRIED

CHAIR, Carol Dunn

RECORDING SECRETARY, Shelby Gault