



COMMITTEE MINUTES

FANTASY OF LIGHTS COMMITTEE

June 17, 2025 – 5:00 PM

Kingsville Arena – Room B/C

1741 Jasperson Drive, Kingsville

PRESENT: Chair Councillor Tony Gaffan
Doug Woolridge
Glenda Willemsma
Janet Willoughby
Leslie Pittendreigh
Shelby Gault, Staff Liaison

REGRETS: Dave Laman
Maria Edwards

A. CALL TO ORDER

Chair Clr. Tony Gaffan called the meeting to order at 5:00 pm.

B. DISCLOSURE OF PECUNIARY INTEREST

The Chair reminded the Committee of their duty to disclose any pecuniary interests as they arise.

C. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes – May 20, 2025

Moved by Janet Willoughby

Seconded by Doug Woolridge

THAT the minutes of the Fantasy of Lights Committee dated May 20, 2025, BE RECEIVED.

CARRIED

D. ORDER OF BUSINESS

- 1) Fantasy of Light Concert Responses

Moved by Leslie Pittendreigh

Seconded by Glenda Willemsma

THAT the Coffee House Combo is booked as a trio.

CARRIED



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2) Electricity Layout Meeting

The committee is interested in providing a layout for where they would like the light displays to be placed. The committee will investigate what steps are next to ensure the Town can install the light displays as early as possible, to allow for more time to follow directions on layout provided by the committee.

3) Optimist Club Crafts with Santa Update

A member of the Optimist Club of Kingsville informed the committee the club will not be hosting a Crafts with Santa event in conjunction with Fantasy of Lights this year.

E. STAFF REPORTS

- 1) Shelby Gault, Community Events Coordinator
 - a. Cottam Survey

F. INFORMATION ITEMS

- 1) Fantasy of Lights Road Map Brainstorming

G. NEXT MEETING DATE

Tuesday, July 15, 2025

H. ADJOURNMENT

**Moved by Glenda Willemsma
Seconded by Janet Willoughby**

THAT the meeting adjourn at 6:17 pm

CARRIED

CHAIR, Clr. Tony Gaffan

RECORDING SECRETARY, Shelby Gault