



**Date:** August 11, 2025

**To:** Mayor and Council

**Author:** Courtney Godfrey, Manager of Parks, Recreation and Facilities

**RE:** Community Sport and Recreation Infrastructure Fund – Transfer Payment Agreement Authorization

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## RECOMMENDED ACTION

That Council **authorizes** Administration to enter into a Transfer Payment Agreement with the Province of Ontario for the Community Sport and Recreation Infrastructure Fund (CSRIF) grant;

And that Council **authorizes** Administration to draw up to \$500,000 from the Parks Property Reserve to fund the Municipal contribution toward the CSRIF grant projects.

## BACKGROUND

In 2024, the Ontario Government launched the Community Sport and Recreation Infrastructure Fund (CSRIF), which included a stream for the repair or upgrade of existing sport and recreation facilities. This funding stream provided municipalities with 50% of the funding, up to \$1 million, to improve or enhance existing recreational facilities.

On October 28<sup>th</sup>, 2024, Council authorized Administration to submit an application to restore and revitalize various amenities within the Kingsville Recreation Sports Complex. These projects included;

- Rehabilitation and improvements to the Pickleball Courts
- Upgrades to baseball diamond playing surfaces, lighting and electrical services
- Improved signage and bleacher seating

The total cost of projects included in the Town's application was \$1 million, with \$500,000 requested from the CSRIF program.

It was recently announced that the Town was successful in its grant application.

## **DISCUSSION**

This grant will enable the Town to proceed with various improvements to the Kingsville Recreation Sports Complex, which were previously identified by Administration and User Groups as priorities but lacked sufficient funding.

The Town will have until December 31, 2026 to complete these projects. Efforts will be made to minimize disruption to existing user groups wherever possible.

## **FINANCIAL CONSIDERATIONS**

As the grant only provides funding for 50% of eligible project costs, the municipality is required to fund up to \$500,000 of the \$1 million total investment.

In anticipation of the potential approval of this grant, Council approved a motion on December 4, 2024 to transfer surplus interest income from 2024 into the 'Parks Property Reserve'. 2024 surplus interest income was \$466,736, which increased the 'Parks Property Reserve' balance to \$598,315 as of December 31, 2024.

## **ENVIRONMENTAL CONSIDERATIONS**

Baseball Diamond improvements include switching from High Intensity Discharge (Halogen) to LED lighting, which is far more energy efficient.

## **CONSULTATIONS**

Administration  
Kingsville Pickleball Inc.  
Kingsville Minor Baseball

PREPARED BY:

A handwritten signature in blue ink, appearing to read 'C. Godfrey', is positioned above the printed name and title.

Courtney Godfrey, M. Ed., MBA., Dipl. M.M  
Manager of Parks, Recreation and Facilities

REVIEWED BY:

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Ryan McLeod, CPA, CA  
Director of Finance and Corporate Services

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John Norton  
CAO