



Date: August 11, 2025

To: Mayor and Council

Author: Courtney Godfrey, Manager of Parks, Recreation and Facilities

RE: Skate Shop Agreement – Kingsville Arena

RECOMMENDED ACTION

That Administration **be authorized** to extend the service agreement with Ben Ward, the current contractor of the Kingsville Arena Skate Shop for Skate Sharpening services, until August 31st, 2028.

BACKGROUND

The Kingsville Arena during the ice season has a high demand for skate sharpening services, in which Ben Ward has been a prominent contractor for the Town of Kingsville for over five years.

Mr. Ward provides excellent front line customer service for patrons to the Arena and provides an array of services beyond skate sharpening such as equipment repair and provides items for purchase i.e. tape and skate laces.

DISCUSSION

The terms and conditions of the agreement are based on a 3-year term with the contractor. This is a need for the community during the winter months, and the feedback that is received from user groups and the community is well received.

The agreement at a minimum does require the Skate Shop to be open at least twenty-five (25) hours per week during the regular hockey season. Those required 25 hours are specified to align with the ice schedule; however, it should be noted that often Mr. Ward is often open much longer and will operate outside his regular scheduled hours for the community.

Additionally, the agreement does call for the Skate Shop to be kept in a clean and tidy manner. Mr. Ward has always maintained the Shop to a level of satisfaction.

FINANCIAL CONSIDERATIONS

Previously, the rent was \$900 per year + HST on a 3-year term.
This contract has called for an increase of \$50 per season due to basic inflation.

Year 1: \$950 + HST
Year 2: \$950 + HST
Year 3: \$950 + HST

CONSULTATIONS

User Groups
Parks and Recreation Staff

PREPARED BY:



Courtney Godfrey, M.Ed., MBA., Dipl. M.M.
Manager of Parks, Recreation and Facilities

REVIEWED BY:



Shaun Martinho, HBSc., MBA
Director of Public Operations



John Norton
CAO