



Date: July 14, 2025

To: Mayor and Council

Author: Dan Baughan, Engineering Technician

RE: 2025 Kingsville Roof Repairs Tender Award

RECOMMENDED ACTION

That the 2025 Kingsville Roof Repairs Tender (Contract #25-103) **be awarded** to Kingsville Roofing in the amount of \$347,000 (excluding HST) and the Mayor and Clerk **be authorized** to execute the requisite agreement;

And that Capital Accounts 01-178-360-72501 and 01-178-360-72502 **be combined** to facilitate:

- a. Lions Hall interior renovations.
- b. Lions Hall roof and HVAC replacements.
- c. Partial roof rehabilitation of Kingsville Arena Pavilion.
- d. Partial roof rehabilitation of the Ruthven Library/Daycare.

BACKGROUND

During the December 4th 2024 Budget Meeting, Council approved a number of capital projects two of which included the renovation of Lions Hall and other roofing repairs to several Town owned buildings. As a result, this tender had been advertised to the public seeking qualified contractors to perform the work.

As per the Kingsville Procurement Policy, the awarding of any tender exceeding \$250,000 requires Council approval. Below is a summary of tender results exceeding \$250,000 as well as a recommendation for award.

DISCUSSION

A tender was advertised on June 16th for the 2025 Kingsville Roof Repairs. Included in this tender is the following:

- Complete roof replacement of the Lions Hall Building
- Partial roof repair and rehabilitation of the Kingsville Arena Pavilion
- Partial roof repair and rehabilitation of the Ruthven Library/Daycare

This tender closed on June 30th with 4 bid submissions. The bid results are as follows (excluding HST):

Contractor / Vendor Name	Bid Amount
Kingsville Roofing	\$347,000
Accent Roofing & Siding	\$357,700
Gillett Roofing Inc.	\$359,500
Horizon Roofing Ltd.	\$361,600

The recommendation is to proceed with Kingsville Roofing.

FINANCIAL CONSIDERATIONS

\$350,000 is approved in the 2025 Capital Budget for renovations at Lions Hall (Account number 01-178-360-72501). The budgeted renovations include roof replacement, HVAC, and interior alterations.

\$250,000 is approved in the 2025 Capital Budget (Account number 01-178-360-72502) to facilitate roof rehabilitations at the Kingsville Arena Pavilion and the Ruthven Library/Daycare.

The roof replacement at Lions Hall will use the bulk of account 01-178-360-72501, however the majority of account 01-178-360-72502 will have a significant surplus.

It is recommended to combine both accounts to facilitate all the aforementioned projects.

ENVIRONMENTAL CONSIDERATIONS

n/a.

CONSULTATIONS

Tremco Roofing and Building Maintenance.
Kingsville Administration

PREPARED BY:



Dan Baughan
Engineering Technician

REVIEWED BY:

A handwritten signature in black ink, appearing to read 'Tim', with a horizontal line extending from the end of the signature.

Tim Del Greco, P. Eng
Senior Manager of Engineering and Capital Projects

REVIEWED BY:

A handwritten signature in black ink, appearing to read 'John', with a horizontal line extending from the end of the signature.

John Norton
CAO