



Carnegie Arts & Visitor Centre  
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April 29, 2025

Mr. Shaun Martinho  
Director of Public Works  
Town of Kingsville

**Subject: Follow-up: Downtown Kingsville Parking Improvements**

Dear Mr. Martinho,

This letter follows up on our previous discussions concerning parking improvements in Kingsville's downtown core.

1. **Main Street Parking Limit Signage:** Installation of additional signage at the east and west ends of Main Street clearly indicating the two-hour parking limit.
2. **Loading Zone Signage and Relocations:**
  - All existing loading zones require clear signage indicating permitted days and times of operation.
  - We would like to request the loading zone previously designated for the Food Bank (which has relocated) be moved to the northeast corner of Division Street's on-street parking area, with appropriate signage installed.
  - A designated loading zone with appropriate signage should be established in front of 24 Main Street East. Improved road markings (beyond the existing yellow "X") are also requested to clearly delineate this zone and prevent confusion with adjacent parking spaces.
3. **Parking Spot Removal on Main Street:** Following the removal of parking spaces in front of 20 Main Street East, clear signage and/or road markings are needed to prevent unauthorized parking in this area.

The BIA Board of Directors believe these improvements will benefit both businesses and patrons downtown. Please let me know if you require further clarification or would like to schedule a meeting to discuss these requests in more detail.

Sincerely,

Jodie McIntyre  
General Manager  
Kingsville BIA