



## **The Corporation of the Town of Kingsville**

### **Minutes of the Kingsville Municipal Heritage Advisory Committee**

Tuesday, June 3, 2025

6:00 p.m.

Unico Community Centre

37 Beech Street

Kingsville, ON N9Y 1A9

#### **Members Present:**

Jeffrey Robinson, Chair

Stacey Jones, Vice-Chair

Sheri Lowrie, Councillor

Jeff Battiston

#### **Members Absent:**

Carol Sitler

#### **Administration Present:**

Vitra Chodha, Town Planner

Colin Kelly, Town Planner

Angelina Pannunzio, Office Support

Matthew Ducharme, Recording Secretary

Haris Wilkinson, Summer Student - Planning

### **A. Call to Order**

The Chair called the meeting to order at 6:00 p.m.

#### **A.1 Introduction of New Member**

Matthew Ducharme, Recording Secretary, introduced Jeff Battiston who was recently appointed by Council.

**B. Closed Session**

**MHAC-11-20250603**

Moved By: Sheri Lowrie, Councillor  
Seconded By: Stacey Jones, Vice-Chair

That the Kingsville Municipal Heritage Advisory Committee **enter** into Closed Session at 6:03 p.m. pursuant to section 239 of the Municipal Act, 2001, to discuss the following item:

**Item I - Heritage Matters** to be heard under Section 239(2)(b) being personal matters about an identifiable individual, including municipal employees.

**Carried**

**MHAC-12-20250603**

Moved By: Sheri Lowrie, Councillor  
Seconded By: Stacey Jones, Vice-Chair

That the Kingsville Municipal Heritage Advisory Committee **rise** from Closed Session at 6:12 p.m.

**Carried**

**MHAC-13-20250603**

Moved By: Jeff Battiston  
Seconded By: Stacey Jones, Vice-Chair

That the Kingsville Municipal Heritage Advisory Committee **resume** the open portion of its Regular Meeting at 6:13 p.m.

**Carried**

**C. Disclosures of Pecuniary Interest**

The Chair asked members if there were any disclosures of pecuniary interest. None were noted.

**D. Adoption of Minutes**

**MHAC-14-20250603**

Moved By: Sheri Lowrie, Councillor  
Seconded By: Stacey Jones, Vice-Chair

That the Minutes of the Kingsville Municipal Heritage Advisory Committee meeting dated May 6, 2025, **be adopted** as presented.

**Carried**

**E. Items for Consideration**

E.1 Application for Swimming Pool and Deck Construction - 107 Elm Street  
Colin Kelly, Town Planner, presented the report.

**MHAC-15-20250603**

Moved By: Stacey Jones, Vice-Chair  
Seconded By: Jeff Battiston

That the Kingsville Municipal Heritage Advisory Committee has **no heritage objections** to the proposed swimming pool and deck construction at the property municipally known as 107 Elm Street, a designated heritage property on the Town of Kingsville Heritage Register (By-law 12-2017);

And that the Committee **recommends** that Council consent to the application.

**Carried**

E.2 Application for Demolition of Listed Heritage Home - 2014 Road 3 East

Colin Kelly, Town Planner, presented the report. Albert Bronco was present and spoke in favour of the application on behalf of the property owners, his parents. He was available for questions from the members.

**MHAC-16-20250603**

Moved By: Sheri Lowrie, Councillor  
Seconded By: Stacey Jones, Vice-Chair

That the Kingsville Municipal Heritage Advisory Committee has **no heritage objections** to the proposed demolition at the property

municipally known as 2014 Road 3 East, a listed heritage property on the Town of Kingsville Heritage Register.

**Carried**

**E.3 Heritage Plaque Program Update**

Colin Kelly, Town Planner, presented an update on the proposed program.

**MHAC-17-20250603**

Moved By: Stacey Jones, Vice-Chair

Seconded By: Sheri Lowrie, Councillor

That the Kingsville Municipal Heritage Advisory Committee **recommends** to Council approval of the Heritage Plaque Program as described in the Kingsville Heritage Plaque Program Summary as presented.

**Carried**

**E.4 Ontario Heritage Tool Kit**

Vitra Chodha, Town Planner, provided an overview of the Ontario Heritage Tool Kit provided for information.

**E.5 Potential Designation - 1417 Road 3 East**

Colin Kelly, Town Planner, noted that the research report for designation will be completed by Veronica Brown. He noted the final report will be presented to the members at the August 5, 2025, meeting.

**F. Next Meeting Date**

The next regularly scheduled meeting of the Kingsville Municipal Heritage Advisory Committee is July 2, 2025, at 6:00 p.m. at the Unico Community Centre.

**G. Adjournment**

**MHAC-18-20250603**

Moved By: Stacey Jones, Vice-Chair

Seconded By: Jeff Battiston

That the meeting **be adjourned** at 7:34 p.m.

**Carried**

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Chair

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Recording Secretary