



COMMITTEE MINUTES

FANTASY OF LIGHTS COMMITTEE

May 20, 2025 – 5:00 PM

Kingsville Arena – Board Room
1741 Jasperson Drive, Kingsville

PRESENT: Chair Councillor Tony Gaffan
Doug Woolridge
Janet Willoughby
Leslie Pittendreigh
Shelby Gault, Staff Liaison

REGRETS: Dave Laman
Glenda Willemsma
Maria Edwards

A. CALL TO ORDER

Chair Clr. Tony Gaffan called the meeting to order at 5:03 pm.

B. DISCLOSURE OF PECUNIARY INTEREST

The Chair reminded the Committee of their duty to disclose any pecuniary interests as they arise.

C. MINUTES OF THE PREVIOUS MEETING

1. Fantasy of Lights Committee Meeting Minutes – April 15, 2025

Moved by Leslie Pittendreigh
Seconded by Janet Willoughby

THAT the minutes of the Fantasy of Lights Committee dated April 15, 2025, BE ADOPTED.

CARRIED



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D. ORDER OF BUSINESS

- 1) Fantasy of Lights Christmas Concerts – Performers

The committee reviewed musicians who are interested in performing for the Fantasy of Lights Christmas Concert. They chose to have one performer per evening, and they would perform for three hours, with breaks (5:30 pm to 8:30 pm).

- 2) Crafts with Santa – Time Confirmation

Deferred

- 3) Santa Claus Parade – Giveaway Item

Moved by Doug Woolridge

Seconded by Leslie Pittendreigh

THAT 3,000 duo-coloured silicone bracelets are purchased for the parade giveaway item.

CARRIED

E. STAFF REPORTS

- 1) Cottam Event

Moved by Janet Willoughby

Seconded by Leslie Pittendreigh

THAT the administration is asked to investigate the preference of Cottam residents regarding what type of event they would like to see in Cottam Centre hosted by the Town.

CARRIED

- 2) Partnership with Windsor Eats

F. INFORMATION ITEMS

- 1) Welcome Doug Woolridge
- 2) Fantasy of Lights Road Map – Check In



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G. NEXT MEETING DATE

Tuesday, June 17, 2025

H. ADJOURNMENT

Moved by Leslie Pittendreigh

Seconded by Doug Woolridge

THAT the meeting adjourns at 5:55 pm

CARRIED

CHAIR, Clr. Tony Gaffan

RECORDING SECRETARY, Shelby Gault