



## **The Corporation of the Town of Kingsville**

### **Minutes of the Kingsville Accessibility Advisory Committee**

Wednesday, April 9, 2025

2:00 p.m.

Unico Community Centre

37 Beech Street

Kingsville, ON N9Y 1A9

#### **Members Present:**

Michele Chauvin, Chair

Phil Caruana, Vice-Chair

Debby Jarvis-Chausse, Councillor

Jackie Barraco

#### **Members Absent:**

David Kfrerer

#### **Administration Present:**

Natalie Sharp, Recording Secretary

Richard Wyma, Director of Planning & Development

Daniel Baughan, Engineering Technician

#### **A. Call to Order**

The Chair called the meeting to order at 2:00 p.m.

#### **B. Disclosures of Pecuniary Interest**

The Chair asked members if there were any disclosures of pecuniary interest.  
None were noted.

**C. Adoption of Minutes**

**KAAC-03-20250409**

Moved By: Debby Jarvis-Chausse

Seconded By: Phil Caruana

That the Minutes of the Kingsville Accessibility Advisory Committee meeting dated February 12, 2025, **be adopted** as presented.

**Carried**

**D. Items for Consideration**

1. 2025 Meeting Schedule Amendment

**KAAC-04-20250409**

Moved By: Debby Jarvis-Chausse

Seconded By: Jackie Barraco

That the 2025 Kingsville Accessibility Advisory Committee Meeting Schedule **be approved** as amended.

**Carried**

2. 2025 Committee Work Plan

Natalie Sharp, Deputy Clerk, provided an overview of the work plan, which was discussed and finalized at the previous Committee Meeting.

**KAAC-05-20250409**

Moved By: Debby Jarvis-Chausse

Seconded By: Phil Caruana

That the 2025 Work Plan **be approved** as presented.

**Carried**

3. Ridgeview Park Community Centre

Richard Wyma, Director of Planning and Development, and Dan Baughan, Engineering Technician, presented and discussed the architectural plans for the Ridgeview Park Community Centre while addressing the Committee's questions.

Phil Caruana inquired whether a ramp connected the sidewalk to the parking lot. Dan Baughan confirmed that a ramp was included and indicated on the plans the presence of a tactile feature marking the connection from the parking lot to the sidewalk leading to the building entrance.

Jackie Barraco asked why the roof was slanted inwards. Richard Wyma explained that the inward slope of the roof was intentionally designed this way to prevent water from draining off the roof edge and minimizing the formation of ice along the perimeter.

**KAAC-06-20250409**

Moved By: Phil Caruana

Seconded By: Jackie Barraco

That the following Accessibility Advisory Committee comments regarding the design plans for Ridgeview Park Community Centre **be considered** by Administration:

- a. an additional access to the site from the neighbourhood, as the current asphalt walkway is located at the far western edge of the property;

And that the Committee **supports** the overall proposed design plans for Ridgeview Park Community Centre, as they meet the accessibility requirements and standards set forth.

**Carried**

Natalie Sharp, Deputy Clerk, noted that the Committee's resolution will be sent to Administration for consideration, and that an update will be provided.

**E. Next Meeting Date**

The next regularly scheduled meeting of the Kingsville Municipal Accessibility Advisory Committee is June 25, 2025, at 2:00 p.m. at the Unico Community Centre.

**F. Adjournment**

**KAAC-07-20250409**

Moved By: Debby Jarvis-Chausse

Seconded By: Phil Caruana

That the meeting be adjourned at 3:06 p.m.

**Carried**

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Chair

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Recording Secretary