



The Corporation of the Town of Kingsville

Minutes of the Kingsville Municipal Heritage Advisory Committee

Tuesday, May 6, 2025

6:00 p.m.

Unico Community Centre

37 Beech Street

Kingsville, ON N9Y 1A9

Members Present:

Jeffrey Robinson, Chair

Stacey Jones, Vice-Chair

Sheri Lowrie, Councillor

Carol Sitler

Administration Present:

Colin Kelly, Town Planner

Angelina Pannunzio, Office Support

Matthew Ducharme, Recording Secretary

Haris Wilkinson, Summer Student - Planning

A. Call to Order

The Chair called the meeting to order at 6:00 p.m.

Colin Kelly, Town Planner, introduced Haris Wilkinson, Summer Student - Planning, to the members.

B. Disclosures of Pecuniary Interest

The Chair asked members if there were any disclosures of pecuniary interest. None were noted.

C. Adoption of Minutes

MHAC-07-20250506

Moved By: Stacey Jones, Vice-Chair

Seconded By: Carol Sitler

That the Minutes of the Kingsville Municipal Heritage Advisory Committee meeting dated March 4, 2025, **be adopted** as presented.

Carried

D. Items for Consideration

D.1 Application for Fence Construction - 90 Main Street East

Colin Kelly, Town Planner, presented the report. The property owner was present and available for questions from the members.

Matthew Ducharme, Recording Secretary, explained the procedure for the application as prescribed in the Ontario Heritage Act.

MHAC-08-20250506

Moved By: Stacey Jones, Vice-Chair

Seconded By: Carol Sitler

That the Kingsville Municipal Heritage Advisory Committee has **no heritage objections** to the proposed fence construction at the property municipally known as 90 Main Street East, a designated heritage property on the Town of Kingsville Heritage Register (By-law 34-2008);

And that the Committee **recommends** that Council consent to the application.

Carried

D.2 Potential Designation - 1417 Road 3 East

The members discussed their scoring of this property. Colin Kelly, Town Planner, noted that the next step is for Administration to procure a research report on this property, which will be brought to a future meeting for the Committee's review.

MHAC-09-20250506

Moved By: Stacey Jones, Vice-Chair

Seconded By: Carol Sitler

That the Kingsville Municipal Heritage Advisory Committee **recommends** to Administration that the research report for 1417 Road 3 East be procured from Veronica Brown.

Carried

D.3 Made in Kingsville Project

The members discussed various aspects of this proposed program for Administration to consider. It was discussed that nominations of properties

should come from the public, with the properties evaluated by the members.

Colin Kelly, Town Planner, noted that Administration will prepare a report on the proposed program to be considered and recommended to Council by the Committee at the next meeting.

D.4 New Committee Member

Matthew Ducharme, Recording Secretary, noted that Jeff Battiston has been appointed by Council to the Kingsville Municipal Heritage Advisory Committee. Administration will contact the new member to complete the onboarding process before the next meeting.

E. Next Meeting Date

The next regularly scheduled meeting of the Kingsville Municipal Heritage Advisory Committee is June 2, 2025, at 6:00 p.m. at the Unico Community Centre.

F. Adjournment

MHAC-10-20250506

Moved By: Stacey Jones, Vice-Chair

Seconded By: Sheri Lowrie, Councillor

That the meeting **be adjourned** at 7:14 p.m.

Carried

Chair

Recording Secretary