



# MINUTES

## COMMUNITIES IN BLOOM COMMITTEE

Tuesday, April 1, 2025 - 6:00 PM

Kingsville Arena, Board Room - 1741 Jasperson Drive, Kingsville

**PRESENT:** Carol Dunn  
Deputy Mayor, Kim DeYong  
Jessica Towle  
Sue Novotny  
Alan Batke  
Karen Loney, Staff Liaison

**REGRETS:** Karin Sonnenberg

**GUESTS:** John Norton  
Ryan McLeod

### A. CALL TO ORDER

Chair C. Dunn called the meeting to order at 6:00 PM.

### B. DISCLOSURE OF PECUNIARY INTEREST

The Chair reminded the Committee that if anyone has pecuniary interest, direct or indirect, in any matter which is the subject of consideration at this Meeting of the Committee (or that was the subject of consideration at the previous Meeting of the Committee at which the member was not in attendance), the member shall disclose the pecuniary interest and its general nature, prior to any consideration of the matter.

### C. ORDER OF BUSINESS

#### 1. Process for new projects

CIB as a committee creates a project plan that includes purpose, the rationale for doing the project, the process to complete, which could consist of community consultation, resources needed (contractors, volunteers, Town staff), budget (fundraising, money from Council, labour paid, volunteer, Town staff), and a sustainability plan. The project plan should be given to the staff support, and it will be reviewed internally. Depending on the project scope and impact on staff, it may be approved, or the Committee will be asked to present to Council to assess the project priority compared to other Municipal priorities.



# MINUTES

## 2. Naturalization Project

- Some existing gardens could be naturalized, which would reduce the time for maintenance.
- A new volunteer weeding program is being created that CIB could be involved in.
- The Native Pollinator Garden at Lakeside, located by the Pavilion's front door, needs to be refreshed.
- Ruthven's ERCA project would be completed in phases over the years. If the committee is interested, the administration recommends creating a project proposal. If approved by Council the Finance Department can support by acting as the banker, providing donation receipts, and hosting information on a webpage.
- Other ideas suggested,
- Locations that may encourage native species,
- Lion's Park raised beds, or,
- York Park at the back, closest to the fence.

**Moved by Carol Dunn**

**Seconded by Sue Novotny**

**That members of the CIB Committee tour Lakeside and York Park before the next meeting**

**CARRIED**

## 3. CIB – Future Direction

- Need to decide on purpose.
- Governance Reviewed
  - A committee of Council
    - Pros – Town insurance, staff support, report to Council
    - Cons – oversight, restrictions
- Currently a member of Bee City, Canada

Brainstorm of things to be included in the Committee moving forward

- Education event (like the May event)
- A naturalization five-year plan
- Fundraising / Grant submission
- Pumpkin Parade
- Volunteering
- Gardening Education
- ERCA clean-ups
- Engagement of youth
- Weeding



# MINUTES

**Moved by Sue Novotny**  
**Seconded by Deputy Mayor, Kim DeYong**

**That a staff from Bee City Canada be invited to attend the next meeting to discuss if the current Committee aligns with the Bee City mandate.**

**CARRIED**

4. Kingsville Nature and Garden Show
  - Speakers confirmed
  - Market signs to go out on April 27<sup>th</sup>
  
5. Pollinator week – Kingsville Block Party, June 21, 2025
  - Kingsville Horticultural Garden Tour June 21<sup>st</sup> and June 22<sup>nd</sup>
  - Attendance at Kingsville Block Party

**Moved by Deputy Mayor, Kim DeYong**  
**Seconded by Alan Batke**

**That the CIB Committee participate in both the Garden Tour and Block Party.**

**CARRIED**

6. Mill Creek in Lakeside Request
  - Request to weed in Lakeside
  - Insurance is provided for CIB committee volunteers to weed on any Town property, and they are welcome to.

## **D. MINUTES OF THE PREVIOUS MEETINGS**

1. Communities in Bloom Committee Meeting Minutes – March 4, 2025

## **E. STAFF REPORTS**

1. K. Loney, Manager of Recreation Programs and Special Events
  - Volunteer Appreciation Night is on May 1<sup>st</sup> at 5:30 PM
  - Agenda and Minutes to be combined going forward



# MINUTES

## F. INFORMATION ITEMS

- Update from Seedy on Saturday, March 22, 2025
  - 774 people went to the event
- Pollinator Cemetery Garden Ribbon Cutting – deferred

## G. NEXT MEETING DATES

- May 6, 2025
- June 3, 2025
- July 1, 2025, TBD
- August 5, 2025
- September 2, 2025,
- October 7, 2025
- November 4, 2025
- December 2, 2025

## H. ADJOURNMENT

**Moved by Deputy Mayor, Kim DeYong**  
**Seconded by Sue Novotny**

**That the meeting is adjourned at 7:55 PM.**