

**THE CORPORATION OF THE TOWN OF KINGSVILLE**  
**BY-LAW 25-2025**

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**Being a By-law to appoint Deputy Clerks for the Town of Kingsville**

**Whereas** Sections 8 and 9 of the Municipal Act, 2001 S.O. 2001 c. 25, as amended, (the “Act”) provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising the authority conferred upon a municipality to govern its affairs as it considers appropriate;

**And whereas** Section 228(1) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, provides that a municipality shall appoint a clerk whose duty it is:

- a) to record, without note or comment, all resolutions, decisions and other proceedings of the council;
- b) if required by any member present at a vote, to record the name and vote of every member voting on any matter or question;
- c) to keep the originals or copies of all by-laws and of all minutes of the proceedings of the council;
- d) to perform the other duties required under this Act or under any other Act; and,
- e) to perform such other duties as are assigned by the municipality.

**And whereas** Section 228(2) of Act, as amended (the “Municipal Act”) authorizes a municipality to appoint Deputy Clerks who shall have all the powers and duties of the Clerk under the Municipal Act or any other Act;

**And whereas** it is deemed expedient to appoint Deputy Clerks for business continuity.

**Now therefore The Council of the Corporation of the Town of Kingsville enacts as follows:**

1. **That** the following individuals are appointed as Deputy Clerk, effective immediately:
  - a) Angela Toole; and,
  - b) Natalie Sharp.
2. **That** the individuals to whom this By-law pertains, shall have all the powers and duties of the Clerk under the Municipal Act or any other Act.
3. **That** By-law 123-2017 is hereby repealed.

**Read a first, second and third time and finally passed this 14<sup>th</sup> day of April, 2025.**

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Mayor, Dennis Rogers

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Acting Clerk, Angela Toole