



The Corporation of the Town of Kingsville

Minutes of the Kingsville Municipal Heritage Advisory Committee

Tuesday, February 4, 2025

6:00 p.m.

Unico Community Centre

37 Beech Street

Kingsville, ON N9Y 1A9

Members Present:

Jeffrey Robinson, Chair

Stacey Jones, Vice-Chair

Carol Sitler

Carolyn Smith

Members Absent:

Sheri Lowrie, Councillor

Administration Present:

Colin Kelly, Town Planner

Angelina Pannunzio, Office Support

Matthew Ducharme, Recording Secretary

A. Call to Order

The Chair called the meeting to order at 6:05 p.m.

B. Disclosures of Pecuniary Interest

The Chair asked members if there were any disclosures of pecuniary interest.
None were noted.

C. Adoption of Minutes

MHAC-03-20250204

Moved By: Stacey Jones, Vice-Chair

Seconded By: Carol Sitler

That the Minutes of the Kingsville Municipal Heritage Advisory Committee meeting dated January 7, 2025, **be adopted** as presented.

Carried

D. Staff Reports

D.1 Review of Draft Research Report - 1417 Road 3 East

Colin Kelly, Town Planner, noted this research report was discussed by the members on October 1, 2024. He noted that the next step in the designation process is for the members to score the property. Jeffrey Robinson, Chair, will contact the property owners and schedule a time for the members to score the property.

D.2 Made in Kingsville Project

Colin Kelly, Town Planner, noted he met with the Town of Stratford to discuss their Blue Plaque Program. He noted Administration will determine the next steps in developing a similar program for the Town of Kingsville. The members noted the criteria for a plaque under this program should be similar to that used for designating properties, and requested Sue Rice, Economic Development & Tourism Officer, attend a future meeting to discuss this program.

E. Informational Items

E.1 Heritage Education and Information Day

The members discussed dates for the Heritage Education and Information Day. A date will be confirmed once a location has been secured. The members suggested announcing the Made in Kingsville Project at this event. Jeffrey Robinson, Chair, noted he will invite the Chair of the Kingsville-Gosfield Heritage Society to the next meeting to discuss a partnership for this event.

E.2 Heritage Promotion Initiatives - February 17-23, 2025

Colin Kelly, Town Planner, noted Administration will work with Communications to promote heritage properties on the Town of Kingsville's social media platforms during Ontario Heritage Week (February 17-23, 2025).

F. Next Meeting Date

The next regularly scheduled meeting of the Kingsville Municipal Heritage Advisory Committee is March 4, 2025, at 6:00 p.m. at the Unico Community Centre.

G. Adjournment

MHAC-04-20250204

Moved By: Carol Sitler

Seconded By: Stacey Jones, Vice-Chair

That the meeting **be adjourned** at 6:30 p.m.

Carried

Chair

Recording Secretary