



Regular Meeting of Council

Minutes

Monday, February 24, 2025

6:00 PM

Unico Community Centre

37 Beech Street

Kingsville, ON N9Y 1A9

Present Deputy Mayor Kimberly DeYong
Councillor Tony Gaffan
Councillor Debby Jarvis-Chausse
Councillor Sheri Lowrie
Councillor Thomas Neufeld
Councillor Larry Patterson

Members Absent Mayor Dennis Rogers

Staff Present CAO, John Norton
Acting Clerk, Angela Toole

A. Call to Order

Deputy Mayor DeYong called the Regular Meeting to order at 6:00 p.m.

B. Land Acknowledgement

Deputy Mayor DeYong read the Land Acknowledgement statement.

C. Moment of Silent Reflection and National Anthem

D. Mayor's Welcome and Remarks

Deputy Mayor DeYong noted that Mayor Rogers was away on personal business and that she would chair the Meeting in his absence.

E. Amendments to the Agenda

Councillor Patterson noted that he would have two announcements.

F. Disclosure of Pecuniary Interest

Deputy Mayor DeYong reminded Council that any declaration is to be made prior to each item being discussed and to identify the nature of the conflict, if any, as the agenda items come forward.

Councillor Gaffan declared a conflict on Item K.2 - 2025 Kingsville Community Grants, Schedule A, Line 9 - First Baptist Kingsville.

Councillor Neufeld declared a conflict on Item K.2 - 2025 Kingsville Community Grants, Schedule A, Line 17 - Rotary Club of Cottam (Kingsville).

G. Report Out of Closed Session

The Acting Clerk gave the following Report out of Closed Session:

Pursuant to Section 239 of the *Municipal Act, 2001*, Council entered into Closed Session at 6:30 p.m. on January 22, 2025, to discuss the following items:

Item I - Update from Ministry of Municipal Affairs and Housing heard under section Section 239(2)(h) being Information supplied in confidence to the municipality by another level of government. There is nothing further to report.

Item II - Update from Ministry of Health heard under section Section 239(2)(h) being Information supplied in confidence to the municipality by another level of government. There is nothing further to report.

Item III - Update on Community Improvement Plans heard under Section 239(2)(k) being a position, plan, procedure, criteria, or instruction to be applied to negotiations and Section 239(2)(b) being personal matters about an identifiable individual, including municipal employees. There is nothing further to report.

Item IV - West Side Road Acquisition of Land heard under Section 239(2)(c) being a proposed or pending acquisition or disposition of land by the municipality. There is nothing further to report.

Item V - Lease Agreement heard under Section 239(2)(k) being a position, plan, procedure, criteria, or instruction to be applied to negotiations and Section 239(2)(c) being a proposed or pending acquisition or disposition of land by the municipality. There is nothing further to report.

H. Delegations

None.

I. Presentations

None.

J. Matters Subject to Notice

1. Tully Meleg Drain Highway 3 Widening Project

39-02242025

Moved By: Councillor Patterson

Seconded By: Councillor Gaffan

That the revised Engineer's Report provided by Dillon Consulting, dated February 5, 2025, on the Tully Meleg Drain for the MTO Widening Project, pursuant to Section 78 of the Drainage Act **be adopted**.

For (6): Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

Carried (6 to 0)

K. Reports - Finance and Corporate Services

1. Fantasy of Lights & Migration Festival 2025 Parade Road Closures

Shelby Gault, Programs and Events Coordinator, provided a brief overview of the Report.

40-02242025

Moved By: Councillor Jarvis-Chausse

Seconded By: Councillor Neufeld

That Council **approves** the following streets be closed to vehicle traffic on Saturday, October 18, 2025, for the Migration Festival Parade:

- a. Staging area at 8 am: Wigle Ave from Main St to Lakeview Ave
- b. Parade route at 10:00 am heading north on Wigle Ave, turning west onto Main St E, turning south onto Division Rd S, turning east onto Park St
- c. The parade will end on Division St at Park St; Float traffic will disperse eastwards on Park St
- d. Destaging area for 30 minutes after the parade end: Park St from Division Rd to 140 Park St

And that Council **approves** the following streets be closed to vehicle traffic on Saturday, November 16, 2025, for the Fantasy of Lights Parade:

- e. Staging area 2:00 pm: Wigle Ave from Main St to Lakeview Ave
- f. Parade route at 5:00 pm: heading north on Wigle Ave, turning west onto Main St E, turning south onto Division Rd S, turning east onto Park St.
- g. The parade will end on Park St.
- h. Destaging area for 30 minutes after the parade end: Park St from Division Rd to 140 Park St

For (6): Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

Carried (6 to 0)

2. 2025 Kingsville Community Grants

41-02242025

Moved By: Councillor Jarvis-Chausse

Seconded By: Councillor Lowrie

That the grant funding for the Royal Canadian Legion Branch 188 **be increased** by \$2,000 and that the total grant award amount be earmarked for the repair of the Cenotaph.

For (5): Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, and Councillor Patterson

Against (1): Councillor Neufeld

Carried (5 to 1)

42-02242025

Moved By: Councillor Lowrie

Seconded By: Councillor Jarvis-Chausse

That Council **approves** the 2025 Kingsville Community Grants Awards detailed in Schedule A, except for Item 9 - First Baptist Kingsville; and Item 17 (Rotary Club of Cottam), as amended.

For (6): Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

Carried (6 to 0)

Councillor Gaffan declared a conflict on this item and abstained from discussion and voting.

43-02242025

Moved By: Councillor Lowrie

Seconded By: Councillor Neufeld

That Council **approves** the 2025 Kingsville Community Grant Award for First Baptist Kingsville, as detailed in Schedule A.

For (5): Deputy Mayor DeYong, Councillor Jarvis-Chausse, Councillor Lowrie, Councillor Neufeld, and Councillor Patterson

Conflict (1): Councillor Gaffan

Carried (5 to 0)

Councillor Neufeld declared a conflict on this item and abstained from discussion and voting.

44-02242025

Moved By: Councillor Lowrie

Seconded By: Councillor Patterson

That Council **approves** the 2025 Kingsville Community Grant Award for the Rotary Club of Cottam (Kingsville), as detailed in Schedule A.

For (5): Deputy Mayor DeYong, Councillor Gaffan, Councillor Jarvis-Chausse, Councillor Lowrie, and Councillor Patterson

Conflict (1): Councillor Neufeld

Carried (5 to 0)

L. Reports - Public Operations

1. 2024 Drinking Water Summary Report

Erica Allen, Manager of Public Works and Environmental Services, provided a brief overview of the Report.

M. Consent Agenda

1. BIA Board of Management Minutes - January 14, 2025
2. Committee of Adjustment & Appeals Minutes - January 21, 2025
3. Kingsville Accessibility Advisory Committee Minutes - June 12, 2024

45-02242025

Moved By: Councillor Jarvis-Chausse

Seconded By: Councillor Gaffan

That items 1 to 3 on the Consent Agenda, **be received.**

N. Correspondence

None.

O. Notices of Motion

None.

P. Unfinished Business and Announcements

Councillor Patterson thanked all Public Operations employees for their hard work and dedication in keeping the roads clean.

Councillor Patterson further remarked on on-street parking during winter weather events.

Councillor Patterson thanked the Fire Department for saving lives from a recent house fire. He also reminded the public about the importance of working fire alarms as they save lives.

Q. By-laws

Moved By: Councillor Gaffan

Seconded By: Councillor Patterson

That the following By-law be given a first and second reading:

99-2024 - Being a By-law to provide for MTO Improvements to the Tully Meleg Drain at a total estimated cost of \$203,300 in the Town of Kingsville, in the County of Essex

Carried

46-02242025

Moved By: Councillor Gaffan

Seconded By: Councillor Jarvis-Chausse

That the following By-laws be given a third reading and finally pass:

98-2024 - Being a By-law to provide for the Realignment of the Lower Portion of the Schiller Branch Drain at a total estimated cost of \$423,800 in the Town of Kingsville, in the County of Essex

100-2024 - Being a By-law to provide for MTO Improvements to the Gibbs Drain at a total estimated cost of \$206,800 in the Town of Kingsville, in the County of Essex

101-2024 - Being a By-law to provide for MTO Improvements to the Road 29 Drain at a total estimated cost of \$173,700 in the Town of Kingsville, in the County of Essex

Carried

47-02242025

Moved By: Councillor Gaffan
Seconded By: Councillor Patterson

That the following By-law be given three readings and finally pass:

15-2025 - Being a By-law to confirm the proceedings of the Council of the Corporation of the Town of Kingsville at its February 24, 2025, Regular Meeting of Council.

Carried

R. Closed Session

48-02242025

Moved By: Councillor Lowrie
Seconded By: Councillor Gaffan

That Council enter into Closed Session at 6:25 p.m. pursuant to section 239 of the *Municipal Act, 2001*, to discuss the following items:

Item I - Update on Sanitary Sewer Issue to heard under Section 239(2)(f) being advice that is subject to solicitor-client privilege; and, 239(2)(k) being a position, plan, procedure, criteria or instructions to be applied to negotiations;

Item II – Traffic Safety Issue to be heard under Section 239(2)(f) being advice that is subject to solicitor-client privilege; and,

Item III - West Side Collector Road Land Acquisitions to be heard under 239(2)(c) being a proposed or pending acquisition or disposition of land by the municipality; and, Section 239(2)(f) being advice that is subject to solicitor-client privilege.

Carried

S. Adjournment

49-02242025

Moved By: Councillor Patterson
Seconded By: Councillor Jarvis-Chausse

That Council adjourns this Regular Meeting at 8:44 p.m.

Carried

Deputy Mayor, Kim DeYong

Acting Clerk, Angela Toole