



## **The Corporation of the Town of Kingsville**

### **Minutes of the Committee of Adjustment and Appeals of the Town of Kingsville**

Tuesday, January 21, 2025

6:00 p.m.

Unico Community Centre

37 Beech Street

Kingsville, ON N9Y 1A9

#### Members Present:

Nicole Hackett, Chair

Russell Horrocks

Phil Caruana

Ed Cornies

#### Members Absent:

Thomas Neufeld, Councillor

#### Administration Present:

Tim Del Greco, Senior Manager of Capital Projects & Engineering

Daryl Flacks, Supervisor of By-law Enforcement

Kyla Ferguson, By-law Enforcement Officer

Matthew Ducharme, Recording Secretary

#### **A. Call to Order**

The Chair called the meeting to order at 6:00 p.m.

#### **B. Disclosures of Pecuniary Interest**

The Chair asked members if there were any disclosures of pecuniary interest. None were noted.

**C. Adoption of Minutes**

**COAA-01-20250121**

Moved By: Russell Horrocks

Seconded By: Phil Caruana

That the Minutes of the Committee of Adjustment and Appeals meeting dated December 17, 2024, **be adopted** as presented.

**Carried**

**D. Appointments**

**COAA-02-20250121**

Moved By: Ed Cornies

Seconded By: Phil Caruana

That Vitra Chodha **be appointed** Secretary-Treasurer for the limited purpose of Committee of Adjustment applications and decisions in accordance with Section 44 of the Planning Act for the term of their employment with the Town of Kingsville or until a successor is appointed;

And that Colin Kelly and Richard Wyma **be appointed** Alternate Secretary-Treasurer for the term of their employment with the Town of Kingsville or until a successor is appointed;

And that all previous appointments of Secretary-Treasurer **be rescinded**.

**Carried**

**E. Committee of Adjustment Hearings**

None at this time.

**F. Court of Revision**

1. Schiller Branch Drain – MTO Highway Widening Project

a. Engineer's Report

Oliver Moir, Dillon Consulting Limited, presented the report.

Brad Nelson, 9229 County Road 29, inquired as to the purpose of the future maintenance schedule.

Mr. Moir clarified that all construction costs are being paid by the Ministry of Transportation (MTO) and the schedule is prepared in advance of future maintenance.

b. List of Appeals

None noted.

c. Deliberation and Decision

**COAA-03-20250121**

Moved By: Russell Horrocks

Seconded By: Phil Caruana

That the Schedule of Assessment for the Schiller Branch Drain – Realignment of the Lower Portion for the MTO Widening Project, forming part of the Engineer's Report as prepared by Dillon Consulting and dated November 15, 2024, **be adopted** as presented.

**Carried**

2. Road 29 Drain – MTO Highway Widening Project

a. Engineer's Report

Oliver Moir, Dillon Consulting Limited, presented the report.

b. List of Appeals

None noted.

c. Deliberation and Decision

**COAA-04-20250121**

Moved By: Phil Caruana

Seconded By: Ed Cornies

That the Amended Schedule of Assessment for the Road 29 Drain for the MTO Widening Project, forming part of the Engineer's Report as prepared by Dillon Consulting and dated November 15, 2024, **be adopted** as presented.

**Carried**

3. Gibbs Drain – MTO Highway Widening Project

a. Engineer's Report

Oliver Moir, Dillon Consulting Limited, presented the report.

Ed Gibbs, landowner, noted that Chevalier Drainage Limited is representing his interests.

b. List of Appeals

None noted.

c. Deliberation and Decision

**COAA-05-20250121**

Moved By: Russell Horrocks

Seconded By: Phil Caruana

That the Schedule of Assessment for the Gibbs Drain for the MTO Widening Project, forming part of the Engineer's Report as prepared by Dillon Consulting and dated November 15, 2024, **be adopted** as presented.

**Carried**

**G. Property Standards Appeal Hearings**

1. 4 Cameron Side Road West, Unit 3

Matthew Ducharme, Recording Secretary, noted the Committee's decision rendered on November 19, 2024, extending the timeline for compliance with the order to January 21, 2025.

Daryl Flacks, Supervisor of By-law Enforcement, noted that the order has not been complied with and enforcement action will now commence.

**H. By-law Appeal Hearings**

None at this time.

**I. Next Meeting Date**

The next regularly scheduled meeting of the Committee of Adjustment and Appeals is February 18, 2025, at 6:00 p.m. at the Unico Community Centre.

**J. Adjournment**

**COAA-06-20250121**

Moved By: Russell Horrocks

Seconded By: Phil Caruana

That the meeting **be adjourned** at 6:28 p.m.

**Carried**

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Chair

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Recording Secretary