



Date: February 10, 2025
To: Mayor and Council
Author: Jerell Penales, Development Engineer
RE: Oakglen Subdivision – Final Acceptance

RECOMMENDED ACTION

1. That Council **APPROVE** the final acceptance and assumption of the roadway and infrastructure for the Oakglen Subdivision.

BACKGROUND

In a formal written request to Community and Development Services, dated November 7, 2024, the Developer's Engineer (Baird AE) has provided a General Conformance letter requesting that the municipality grant final acceptance and assume all underground and surface infrastructure.

As per the Town's current Development Standards Manual, the developer is to formally request final acceptance from the Director of Planning & Development for the Town to accept the subdivision as complete. Subsequently Council must agree to final acceptance of the subdivision to transfer responsibility of the roadway and infrastructure to the Municipality. Once approval is given, the Developer is no longer obligated to maintain or repair the infrastructure in the subdivision.

DISCUSSION

The Oakglen Subdivision was initially accepted onto maintenance on September 22, 2014. This development includes nine (9) single-family residential lots and is fully built out. All required infrastructure has been constructed and installed satisfactorily. Additionally, all outstanding deficiencies, including surface asphalt and requirements outlined in the Development Agreement, have been fully addressed.



Figure 1: Oakglen Subdivision Aerial

FINANCIAL CONSIDERATIONS

Infrastructure assets are to be added to the municipality's Tangible Capital Assets (TCA) inventory.

ENVIRONMENTAL CONSIDERATIONS

The Stormwater Management system has been designed in conformance with the Windsor/Essex Region Stormwater Management Standards Manual. This phase of the development is fully serviced by sanitary sewers.

CONSULTATIONS

Baird AE Inc.

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